

RESOLUTION NO. \_\_\_\_\_

BOARD OF SUPERVISORS, SAN MATEO COUNTY, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH TRIUNE INFOMATICS, INC., FOR THE SERVICES OF JAMES BURKHART AS A PROJECT COORDINATOR, FOR THE TERM OF NOVEMBER 20, 2020 THROUGH JUNE 30, 2022, FOR AN AMOUNT NOT TO EXCEED \$275,517 FOR THE ASSESSOR PROPERTY ASSESSMENT SYSTEM (APAS) PROJECT**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that,

**WHEREAS**, the Assessor-County Clerk-Recorder-Elections Department (ACRE) has undertaken to develop and implement the APAS (BOS Resolution #076320); and,

**WHEREAS**, APAS project team has identified the need for a Project Coordinator to augment the APAS project team to provide project coordination services; and

**WHEREAS**, ACRE has utilized three (3) IT contingency staffing vendors from the Information Services Division (ISD) approved Contingency Staffing vendor list (BOS Resolution #075941 June 19, 2018). The three vendors are: AgreeYa Solutions, Inc.; Genuent Global LLC; and Triune Infomatics, Inc., and if appropriate additional vendors from the approved list; and

**WHEREAS**, ACRE submitted job specifications to all three vendors to request quotes for the Project Coordinator position and received 15 applications from 3 vendors and interviewed 5 applicants; and

**WHEREAS**, the APAS project team leadership evaluates the candidate's skills and experience and ACRE staff then interviews and selects the most qualified candidates to support the APAS project; and

**WHEREAS**, to ensure that the needed contractor resources are hired in a timely manner to fulfill ACRE's contractual obligations under BOS Resolution # 076320 dated December 11, 2018 and amended by BOS Resolution # 077335 dated April 7, 2020, it is recommended that the attached agreement with Triune Infomatics, Inc., be authorized; and

**WHEREAS**, ACRE wishes to contract with Triune Infomatics, Inc., for the position of Project Coordinator in an amount not to exceed \$275,517.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED:**

1. The President of the Board of Supervisors is hereby authorized and directed to execute an Agreement with Triune Infomatics, Inc., for Consulting services on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.
2. Authority is given to the Assessor-County Clerk-Recorder & Chief Elections Officer or designee to execute contract amendments to modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services as long as the modified term of services is/are within the current or revised fiscal provision.

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