

RESOLUTION NO. _____

BOARD OF SUPERVISORS, SAN MATEO COUNTY, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH TSN SOLUTIONS, INC.
FOR THE SERVICES OF DAVID JOFFE AS A DATA CONVERSION ANALYST
LEAD, FOR THE TERM OF NOVEMBER 20, 2020 THROUGH SEPTEMBER 20,
2022, FOR AN AMOUNT NOT TO EXCEED \$546,345 FOR THE ASSESSOR
PROPERTY ASSESSMENT SYSTEM (APAS) PROJECT**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that,

WHEREAS, the Assessor-County Clerk-Recorder-Elections Department (ACRE) has undertaken to develop and implement the APAS (BOS Resolution #076320); and

WHEREAS, APAS project team has identified the need for a Data Conversion Analyst Lead to augment the APAS project team to provide data cleansing and conversion services; and

WHEREAS, ACRE has utilized three (3) IT contingency staffing vendors from the Information Services Division (ISD) approved Contingency Staffing vendor list (BOS Resolution #075941 June 19, 2018) and if appropriate additional vendors as identified. The four vendors are: AgreeYa Solutions, Inc.; Genuent Global LLC; Triune Informatics, Inc.; and TSN Solutions, Inc.; and

WHEREAS, ACRE submitted job specifications to all four vendors to request quotes for the Data Conversion Analyst Lead position and received 13 applications from 4 vendors and interviewed 4 applicants; and

WHEREAS, the APAS project team leadership evaluates the candidate's skills and experience and ACRE staff then interviews and selects the most qualified candidates to support the APAS project; and

WHEREAS, to ensure that the needed contractor resources are hired in a timely manner to fulfill ACRE's contractual obligations under BOS Resolution # 076320 dated December 11, 2018 and amended by BOS Resolution # 077335 dated April 7, 2020, it is recommended that the attached agreement with TSN Solutions, Inc., be authorized; and

WHEREAS, ACRE wishes to contract with TSN Solutions, Inc., for the position of Data Conversion Analyst Lead in an amount not to exceed \$546,345.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED:

1. The President of the Board of Supervisors is hereby authorized and directed to execute an Agreement with TSN Solutions, Inc., for Consulting services on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.
2. Authority is given to the Assessor-County Clerk-Recorder & Chief Elections Officer or designee to execute contract amendments to modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services as long as the modified term of services is/are within the current or revised fiscal provision.

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