

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION: (1) AUTHORIZING AND DIRECTING THE COUNTY MANAGER, OR THE DIRECTOR OF THE DEPARTMENT OF HOUSING AS HIS DESIGNEE, TO PREPARE AND SUBMIT AN APPLICATION FOR GRANT FUNDS FROM THE HOMEKEY PROGRAM ADMINISTERED BY THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, IN RESPONSE TO ITS NOTICE OF FUNDING AVAILABILITY, DATED JULY 16, 2020, IN A TOTAL AMOUNT NOT TO EXCEED \$20,356,500, WHICH INCLUDES \$18,048,000 FOR CAPITAL EXPENDITURES AND \$2,308,500 FOR CAPITALIZED OPERATING SUBSIDY; (2) AUTHORIZING AND DIRECTING THE COUNTY MANAGER, OR THE DIRECTOR OF THE DEPARTMENT OF HOUSING AS HIS DESIGNEE, TO ENSURE THAT ANY FUNDS AWARDED FOR CAPITAL EXPENDITURES ARE SPENT BY DECEMBER 30, 2020, AND THAT ANY FUNDS AWARDED FOR CAPITALIZED OPERATING SUBSIDIES ARE SPENT BY JUNE 30, 2022, IN THE EVENT THE COUNTY'S APPLICATION FOR FUNDS FROM THE HOMEKEY PROGRAM IS APPROVED; (3) AUTHORIZING AND DIRECTING THE COUNTY MANAGER, OR THE DIRECTOR OF THE DEPARTMENT OF HOUSING AS HIS DESIGNEE, TO ENTER INTO, EXECUTE AND DELIVER A STANDARD AGREEMENT IN A TOTAL AMOUNT NOT TO EXCEED \$20,356,500, ANY AND ALL OTHER DOCUMENTS REQUIRED OR DEEMED NECESSARY OR APPROPRIATE TO SECURE THE HOMEKEY FUNDS FROM THE DEPARTMENT AND TO PARTICIPATE IN THE HOMEKEY PROGRAM, AND ALL AMENDMENTS THERETO, IN THE EVENT THE COUNTY'S APPLICATION FOR FUNDS FROM THE HOMEKEY PROGRAM IS APPROVED; AND (4) AUTHORIZING AN ALLOCATION OF UP TO \$11,602,000 IN CARES ACT FUNDS AS A MATCH OF LOCAL FUNDS FROM THE COUNTY FOR CAPITAL EXPENDITURES REQUIRED BY THE HOMEKEY PROGRAM, IN THE EVENT THE COUNTY'S APPLICATION FOR FUNDS FROM THE HOMEKEY PROGRAM IS APPROVED**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Homekey Program, administered by the State of California Department of Housing and Community Development (State HCD), provides further funding to rapidly sustain and expand the inventory of housing for people experiencing homelessness or at risk of homelessness and impacted by COVID-19; and

**WHEREAS**, the COVID-19 pandemic has exacerbated existing community needs and inequalities in many communities where homelessness was already experienced disproportionately by race and other protected classes and persons experiencing homelessness are at increased risk of infection and death due to COVID-19; and

**WHEREAS**, the Homekey Program presents an opportunity for local public agencies to purchase motels and a broad range of other housing types in order to increase community capacity to respond to homelessness and the current COVID-19 pandemic, building on the success of Project Roomkey, a non-congregate shelter program in the form of hotel-based, temporary housing, to serve people experiencing homelessness during COVID-19 who are at risk of severe illness if they were to contract COVID-19; and

**WHEREAS**, State HCD is authorized to provide approximately \$550 million in Homekey funding derived from the State's direct allocation of federal Coronavirus Relief Fund (CRF) and \$50 million in State General Funds to assist local public agencies in the acquisition of, and provide initial operating subsidies for, Homekey sites to promote project feasibility; and

**WHEREAS**, State HCD has issued a Notice of Funding Availability (NOFA) for \$600 million in Homekey Program funding, with an application deadline of August 13, 2020 for Tier 1 projects (Priority Applications), which are projects that: (1) can be occupied within 90 days from the date of acquisition; and (2) are permanent housing or

will result in permanent housing and which will have an expenditure deadline of CRF funding for the acquisition of said sites by December 30, 2020; and

**WHEREAS**, on August 4, 2020, the Board approved the County to submit an application (Resolution No, 077659), and on August 13, 2020, the County submitted a Priority Application for a 75-unit hotel called Pacific Inn, located in Redwood City, CA; and

**WHEREAS**, the NOFA also provided a deadline of September 29, 2020 to submit all other applications, and after identifying a second project site and following further guidance from State HCD, the County Department of Housing, Human Services Agency, and Real Property Services intends to submit a second application for a 95-unit hotel called TownePlace Suites, located in Redwood City, CA; and

**WHEREAS**, as part of the NOFA application process, State HCD is requiring applicants to obtain an authorizing resolution of the governing board that substantially conforms to the sample resolution provided by State HCD; and

**WHEREAS**, accordingly, this resolution also includes an State HCD form of Resolution that is formatted in a way that differs from the standard County resolution in order to comply with this application requirement of the NOFA and which must be executed contemporaneously with the standard County resolution set forth herein; and

**WHEREAS**, the goal of the Homekey Program is to provide interim or permanent housing for persons experiencing homelessness or who are at risk of homelessness

including persons currently being housed in Project Roomkey temporary hotel/motel rooms or otherwise impacted by homelessness and the COVID-19 pandemic; and

**WHEREAS**, the permanent housing will provide affordable, service-enriched housing for seniors earning low incomes with heightened risk for COVID-19 complications and who may be at risk of homelessness or previously experienced homelessness; and

**WHEREAS**, per HomeKey Program requirements, applicants are required to demonstrate local matching contributions, calculated using a ratio provided by the Program requirements; and

**WHEREAS**, based on this calculation, the County, if awarded for this project, will be expected to provide a local match of up to \$11,602,000 for capital expenditures; and

**WHEREAS**, the County plans to acquire TownePlace Suites, located in Redwood City, CA, with Homekey Program funds, if awarded.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the County Manager, or the Director of the Department of Housing as his designee, be and is hereby authorized and directed to prepare and submit an application for grant funds from the Homekey Program administered by the State of California Department of Housing and Community Development, in response to its Notice of Funding Availability, dated July 16, 2020, in a total amount not to exceed \$20,356,500, which includes \$18,048,000 for capital expenditures and \$2,308,500 for capitalized operating subsidy.

**IT IS FURTHER DETERMINED AND ORDERED** that the County Manager, or the Director of the Department of Housing as his designee, be and is hereby authorized and directed to ensure that any funds awarded for capital expenditures are spent by December 30, 2020, and that any funds awarded for capitalized operating subsidies are spent by June 30, 2022, in the event the County's application for funds from the Homekey Program is approved.

**IT IS FURTHER DETERMINED AND ORDERED** that the County Manager, or the Director of the Department of Housing as his designee, be and is hereby authorized and directed to enter into, execute, and deliver a standard agreement in a total amount not to exceed \$20,356,500, any and all other documents required or deemed necessary or appropriate to secure the Homekey funds from the Department and to participate in the Homekey program, and all amendments thereto, in the event the County's application for funds from the Homekey program is approved; and

**IT IS FURTHER DETERMINED AND ORDERED** that an allocation up to \$11,602,000 in CARES Act Funds be and is hereby authorized as a match of local funds from the County for capital expenditures required by the Homekey Program, in the event the County's application for funds from the Homekey Program is approved.

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