

Exhibit "A"

Request for Proposals Process Matrix

**Operation and Maintenance of
County Maintained Small Water Systems**

County of San Mateo Department of Public Works

1.	General Description of RFP	Provide operation and maintenance of domestic water treatment plants and distribution systems at CSA 7 and domestic wells, supply lines, storage tanks, pump house, and distribution system at CSA 11	
2.	List key evaluation criteria	Comparable firm experience, quality of firm and key staff, quality of experience of lead personnel, understanding of project requirements, project management, budget/financial controls, and schedules/timing.	
3.	Where advertised	Posted on Public Purchase website	
4.	In addition to any advertisement, list others to whom RFP was sent	Notifications with the link to download the RFP from Public Purchase website were sent via electronic mails to twenty-one (21) firms or individuals who had expressed interest in performing similar services for the County.	
5.	Number of proposals received	One (1) firm submitted a proposal.	
6.	Who evaluated the proposals	Representatives from the Department of Public Works	
7.	In alphabetical order, names of proposers (or finalists, if applicable) recommended for service agreement	Bracewell Engineering, Inc. 155 Mast Street, Unit 114 Morgan Hill, CA 95037	Contract - \$850,000
<u>Total Contract Amount: \$850,000</u>			