



SONIA Y. ANGELL, MD, MPH
State Public Health Officer & Director

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

June 29, 2020

Scott Morrow, MD, MPH, MBA
Health Officer
San Mateo County Health Services Agency
225 West 37th Avenue
San Mateo, CA 94403

Dear Dr. Morrow:

LETTER OF AWARD:

Base Award Number: 2041BASE00

Food, Shelter, Incentives and Enablers Allotment Number: 2041FSIE00

FUNDING PERIOD: July 1, 2020 through June 30, 2021

This letter is confirmation of your local assistance award to support tuberculosis (TB) prevention and control activities in fiscal year (FY) 2020-2021.

BASE AWARD AND FSIE ALLOTMENT

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is awarding to the San Mateo County Health Services Agency a Base Award of \$327,679 and an Allotment of up to \$19,820 for food, shelter, incentives and enablers (FSIE) expenditures. The Base Award is comprised of \$142,203 state and \$185,476 federal funds.* The FSIE Allotment is comprised of state dollars only.

These funds are being awarded with the understanding that your staff will work with CDPH TBCB staff in carrying out your program's TB control efforts. The FSIE Allotment should be used to enhance treatment adherence, prevent homelessness, and/or promote least restrictive alternatives that decrease or obviate the need for detention.

This award is valid and enforceable only if the enacted State of California FY 2020-2021 budget and the 2020 and 2021 Federal budgets make sufficient funds available for the purposes of this program.

* Federal funds fiscal information: CFDA number – 93.116; grant number - 1 NU52PS910219



MANAGING YOUR BASE AWARD AND FSIE ALLOTMENT

Requirements for the use of these funds are listed in Part 1 of the FY 2020-2021 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual, available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>. Reimbursement of your expenditures is contingent upon compliance with these standards and procedures.

SUBMITTING BASE AWARD AND FSIE ALLOTMENT INVOICES

- A signed (electronic or in blue ink) invoice must be submitted on your organization's letterhead. Please see the FY 2020-2021 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual for invoicing guidance. Invoice templates are also available on the CDPH TBCB internet site at:
<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/TB-Resources-for-LHDs.aspx>.

- Bill to: California Department of Public Health, Tuberculosis Control Branch
- Submit invoices either as a color scanned PDF via email or hard copy by mail to:
California Department of Public Health
Tuberculosis Control Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403
Attn: Fiscal Analyst

- Invoices for FY 2020-2021 will not be processed until:

- All outstanding invoices from the previous year have been submitted,
- Signed copies of the certifications listed below have been received, and
- The CDPH TBCB has received a signed "Acceptance of Award" form.

- Base Award and FSIE Allotment invoices are due on:

<u>Quarter</u>	<u>Period Covered</u>	<u>Due Date</u>
First	July 1 through September 30	November 16
Second	October 1 through December 31	February 15
Third	January 1 through March 31	May 17
Fourth	April 1 through June 30	August 16

If an invoice will not be emailed by the quarterly due date, please contact the CDPH TBCB Fiscal Analyst to request an extension.

ACCEPTING YOUR BASE AWARD AND FSIE ALLOTMENT

To acknowledge acceptance of this award and the conditions, please return the "Acceptance of Award" form with an authorized signature (electronic or in blue ink).

The following forms also require an authorized signature:

- Darfur Contracting Act
- Special Terms and Conditions
- Contractor Certification Clauses
- Certification of Established Electronic Directly Observed Therapy (eDOT) Policies and Procedures (if applicable)

Submit your signed acceptance and completed certification forms either as a color scanned PDF via email or hard copy by mail to:

California Department of Public Health
Tuberculosis Control Branch
850 Marina Bay Parkway, Building P, 2nd Floor
Richmond, CA 94804-6403
Attn: Fiscal Analyst

REQUESTING ADDITIONAL FUNDS FOR FSIE EXPENDITURES

Should you exceed your FSIE Allotment, a request for additional FSIE funds can be made at any time. Requests will be approved if unexpended funds are available. For complete information regarding requests for additional funds, please refer to Part 2, Section 3 of the FY 2020-2021 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual.

Fiscal questions should be directed to your TBCB Fiscal Analyst. Programmatic questions should be directed to your TBCB Program Liaison.

Sincerely,



Juanita Crosby
Assistant Chief

ACCEPTANCE OF AWARD

San Mateo County Health Services Agency

Base Award: \$327,679

Base Award Number: 2041BASE00

Food, Shelter, Incentives and Enablers Allotment: \$19,820

FSIE Allotment Number: 2041FSIE00

Funding Period: July 1, 2020 through June 30, 2021

I hereby accept this award. By accepting this award, I agree to the requirements as described in the FY 2020-2021 Tuberculosis Control Local Assistance Funds Standards and Procedures Manual and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

Authorized Signature

Date

Print Name

Title