



SONIA Y. ANGELL, MD, MPH  
State Public Health Officer & Director

State of California—Health and Human Services Agency  
**California Department of Public Health**



GAVIN NEWSOM  
Governor

June 29, 2020

Scott Morrow, MD, MPH, MBA  
Health Officer  
San Mateo County Health Services Agency  
225 West 37th Avenue  
San Mateo, CA 94403

Dear Dr. Morrow:

**LETTER OF AWARD:**

**Northern California Regional Civil Detention Cordilleras Mental Health  
Rehabilitation Center**

**AWARD NUMBER: 2041DETN00**

**FUNDING PERIOD: July 1, 2020 through June 30, 2021**

The California Department of Public Health (CDPH) Tuberculosis Control Branch (TBCB) is hereby awarding \$107,310 to San Mateo County Health Services Agency (SMHSA) for fiscal year (FY) 2020-2021 to secure 365 bed days for civil detention at Cordilleras Mental Health Rehabilitation Center (CMHRC) under the conditions listed below.

This award is valid and enforceable only if the enacted State of California FY 2020-2021 budget makes sufficient funds available for the purposes of this program.

**CONDITIONS OF THE AWARD**

San Mateo County Health Services Agency agrees to the following conditions, the conditions in the Program Agreement (Attachment 1) and to any other conditions set forth by the CDPH TBCB regarding this award:

- Funds will be used for the purpose of detaining persistently non-adherent tuberculosis (TB) patients under order of civil detention at CMHRC so that they will complete therapy
- CMHRC may accept patients from local health jurisdictions other than San Mateo County
- CMHRC may admit more than one approved civil detention patient at a time
- CDPH TBCB will reimburse SMHSA \$294 per day for all approved admissions



- Prior approval by the CDPH TBCB for admission to CMHRC is required for reimbursement
- Reimbursement will be available quarterly, in arrears, upon receipt of an approved invoice
- Reimbursement is dependent on compliance with the policies and procedures in the Program Agreement (Attachment 1)
- Reimbursement for additional bed days (beyond 365) may be possible, but must be negotiated in advance with the CDPH TBCB and is dependent on availability of funds, approval of reimbursement for the detention by CDPH TBCB and agreement by CMHRC to accept patient(s)
- These funds shall not be used to supplant existing services supported through funds provided by the county or through other non-CDPH sources, or for indirect costs (other than those associated with subcontracts)
- Use of these funds is subject to the standards and procedures outlined in the FY 2020-2021 Tuberculosis Control Local Assistance Funds, Standards and Procedures Manual. Requirements for civil detention are described in this manual.

## **INVOICING AWARD EXPENDITURES**

- A signed (electronic or in blue ink) must be submitted on your organization's letterhead.
  - Bill to: California Department of Public Health, Tuberculosis Control Branch.
  - Submit invoices either as a color scanned PDF via email or hard copy by mail to:  
California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Laura Molieri, Fiscal Analyst
- Invoices for FY 2020-2021 will not be processed until the CDPH TBCB has received a signed "Acceptance of Award" form.
- Invoicing should occur quarterly. Please refer to Attachment 1, *Program Agreement – Regional Civil Detention of Persistently Non-Adherent Tuberculosis Patients at Cordilleras Mental Health Rehabilitation Center*. Quarterly invoicing dates are November 16, 2020, February 15, 2021, May 17, 2021 and August 16, 2021.
- Year-end invoices should be postmarked no later than August 16, 2021 unless an extension has been granted by the CDPH TBCB Fiscal Analyst. Extensions will not be granted beyond August 31, 2021.

## **ACCEPTING YOUR AWARD**

To acknowledge acceptance of this award and the conditions, please return the "Acceptance of Award" form with an authorized signature (electronic or in blue ink).

Submit the completed "Acceptance of Award" form either as a color scanned PDF via email or hard copy by mail to:

California Department of Public Health  
Tuberculosis Control Branch  
850 Marina Bay Parkway, Building P, 2<sup>nd</sup> Floor  
Richmond, CA 94804-6403  
Attn: Laura Molieri, Fiscal Analyst

For questions regarding the program agreement and admission of a civil detention patient, contact the CDPH TBCB Civil Detention Coordinator, Lisa True, RN, MSN, Program Development Section, at (510) 620-3054 or by email at [lisa.true@cdph.ca.gov](mailto:lisa.true@cdph.ca.gov). Fiscal questions should be directed to Laura Molieri, your TBCB Fiscal Analyst, at (510) 620-3012 or by email at [laura.molieri@cdph.ca.gov](mailto:laura.molieri@cdph.ca.gov).

Sincerely,



Juanita Crosby  
Assistant Chief

Enclosure:

Acceptance of Award Form

Attachment 1 – Program Agreement – Regional Civil Detention of Persistently Non-Adherent Patients at Cordilleras Mental Health Rehabilitation Center

Attachment 2 – Cordilleras: Admission Criteria Policy and Referral Process

Attachment 3 – Contacts

Attachment 4 – Guidelines for Local Health Jurisdictions – Civilly Detaining Persistently Non-adherent Patients at Cordilleras Mental Health Rehabilitation Center

# ACCEPTANCE OF AWARD

## **San Mateo County Health Services Agency**

**LETTER OF AWARD:**

**Northern California Regional Civil Detention Cordilleras Mental Health  
Rehabilitation Center**

**AWARD NUMBER: 2041DETN00**

**FUNDING PERIOD: July 1, 2020 through June 30, 2021**

**SUPPLEMENTAL AWARD: \$107,310**

I hereby accept this award. By accepting this award, I agree to the requirements as described in the Program Agreement and any other conditions stipulated by the California Department of Public Health, Tuberculosis Control Branch.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title