



County of San Mateo
Special Meeting
Parks and Recreation Commission Meeting
February 6, 2020 from 4:00 p.m. to 6:00 p.m.
Captain's House, Coyote Point Recreation Area
1701 Coyote Point Drive, San Mateo

Draft Minutes

Vice Chair Merrilees opened the meeting at 4:03 p.m., as Chair Green had not arrived yet.

1. Pledge of Allegiance

2. Roll Call

The Commission Clerk took roll – Present: Vice Chair Merrilees, Commissioner Okelo, Commissioner Manneh.

Not present: Chair Green, Commissioner Bonilla, Youth Commissioner Bhat

Chair Green joined the meeting at 4:12 p.m.

3. Public Comment

This item is reserved for persons wishing to address the Commission on any Parks-related matters that are not otherwise on this meeting agenda. As with all public comment, members of the public who wish to address the Commission should complete a speaker's slip. Speakers are customarily limited to two minutes.

- 1) Nancy Evans, El Granada – In opposition to the Pump Track being built in Mirada Surf East.
- 2) Neil Evans, El Granada – Thanked Director Calderon for not supporting the illegal Pump Track and for moving it into Quarry Park where it belongs.

4. Action to Set the Agenda

Motion: Manneh/ Second: Okelo

Yes: Okelo, Manneh, Merrilees

No: 0

5. Parks Foundation Executive Director's Report

Executive Director Michele Beasley gave the report for the Parks Foundation.

6. Department Report

- 6.1 Director's Report – Director Calderon gave a brief statement regarding Flood Park project. This had come to the Commission in August 2018, and it was presented to the

Board at the end of last year for consideration. The Board asked the Department to reevaluate the location of the mixed-use soccer/lacrosse field. The Department is working to relocate these amenities to a location that's more accommodating to some of the neighbors' and Board's concerns. The goal is to bring this back to the Board in the March/April timeframe. Commissioner Merrilees asked if the Flood Park issue will return to the Parks Commission or go directly to the Board. Director Calderon said that it would go directly to the Board, per the direction given by the Board.

7. Regular Agenda

- 7.1 Approval of the December 5, 2019 Parks and Recreation Commission Meeting Minutes (ACTION)
Motion: Merrilees / Second Manneh
Yes: Merrilees, Manneh, Okelo, Green
No: 0
- 7.2 Amendment to Article 9 of the Parks and Recreation Commission Bylaws (ACTION)
Motion: Merrilees/ Second: Manneh
Yes: Merrilees, Manneh, Green, Okelo
No: 0
- 7.3 Establishment of the 2020 Parks and Recreation Commission Meeting Schedule (ACTION)
Motion: Merrilees/ Second: Okelo
Yes: Merrilees, Okelo, Green, Manneh
No: 0
- 7.4 Off-leash Dog Access Policy Recommendations (ACTION)
Director Calderon gave a presentation of the Parks Department Off-leash Dog Access Policy Recommendation, as well as the Dog Workgroup Policy Recommendation. Public Comment followed with these speakers:
1. Peter Griffin – Opposed to Department Recommendation
 2. Michael Kuehn – Opposed to Department Recommendation
 3. Mary Larenas – In Favor of Department Recommendation
 4. Birgitta Bower – Opposed to Department Recommendation
 5. Christine Corwin – Opposed to Department Recommendation
 6. Woman who did not announce name - to Department Recommendation
 7. Chris Johnson – Opposed to leashing dogs, in favor of Ross Cove staying closed.
 8. Woman - did not announce name – Opposed to Department Recommendation
 9. Janet – Opposed to Department Recommendation
 10. Don H. – Opposed to Department Recommendation
 11. Betsy K. – Opposed to Department Recommendation
 12. John Dye – Opposed to Department Recommendation
 13. Pat Kramer – Opposed to Department Recommendation
 14. Woman dog walker – Opposed to Department Recommendation
 15. Mary Larenas for a second time – In Favor of Department Recommendation
 16. Man - did not announce name – Opposed to Department Recommendation
 17. Woman - did not announce name – Opposed to Department Recommendation
 18. Man - did not announce name – Opposed to Department Recommendation

The Commissioners were also given copies of three letters that were given to the Parks

Department to pass on to the Commissioners, regarding the Off-leash Dog Policy.

Motion: Commissioner Merrilees motioned that we accept the workgroup recommendation as well as the staff report and pass both along to the Board of Supervisors.

Second: Commissioner Manneh

Amendment: Commissioner Green – When the Department presents to the Board, please make clear the distinction of the Department's recommendation and the Dog Work Group's recommendation and make a deliberate effort to highlight the concerns that were heard here today, about what is practical and what is good for the community at large, including our dog owners.

Commissioner Okelo then made a motion that we recommend Quarry Park and Pillar Point Bluff for the Pilot Program for on leash and off leash and go along with the Dog Pilot Workgroup recommendation.

Chair Green asked if there was a second to Commissioner Okelo's motion and there was not.

Chair Green called for a vote on the motion made by Commissioner Merrilees and seconded by Commissioner Manneh.

Yes: Manneh, Green, Merrilees

Abstain: Okelo

No: 0

7.5 Parks and Recreation Commission Presentation to Board of Supervisors

This item will be continued to the next meeting due to time constraints.

7.6 Approval of a Recommendation to Increase Fees at the Coyote Point Marina.

Motion: Merrilees/ **Second:** Manneh

Yes: Merrilees, Manneh, Green, Okelo

No: 0

8. Commissioner Reports

FY 2019-2020 Parks and Recreation Commission Work Plan. No Commissioners had a report tonight.

9. Items for Future Agenda

- 9.1 Presentation by Arborist
- 9.2 Fish and Game Fund Policy
- 9.3 Parks Director Strategic Priorities and where he plans to take the Department
- 9.4 Pump Track
- 9.5 Ranger Housing Policy

10. Adjournment

Motion: Merrilees / **Second:** Manneh

Meeting Adjourned at 6:12 p.m.

County of San Mateo Parks and Recreation Commission

Barbara Bonilla, District 1 | Heather Green, District 2 (Chair) | Neil Merrilees, District 3 (Vice-Chair)
Meda O. Okelo, District 4 | Basem Manneh, District 5 | Eeshan Bhat, Youth Commissioner

County of San Mateo Parks Department:

Nicholas J. Calderon, Parks Director
Lori Mrizek, Executive Secretary

Meeting Rules and Procedures

Signing up to speak to the Commission and time limits. For the orderly recognition of members of the public who wish to speak before the Commission, speakers are asked to fill out a speaker request form and give it to the Commission Clerk. However, speakers may elect not to identify themselves by name. The form is available in the entryway area for the meeting room. Public comment is generally limited to two minutes per speaker, although the Commission Chair may modify this time limit in order to accommodate all speakers. Prearranged presentations are generally 10 minutes.

Communicating with Commissioners. If you wish for your written communication or materials to be distributed to all Commissioners, please email such communication or materials to parkscommission@smcgov.org, or mail them to the address listed on this page, for receipt at least two business days prior to the Commission meeting.

Visual Presentations/Materials. For PowerPoint presentations, you need to provide the Commission Clerk a USB flash drive 30 minutes prior to the meeting start or via email by 5:00 p.m. the day prior to the meeting. Electronic formats must be PC compatible.

Public Records. Public records that relate to any item on the open session agenda for a regular Parks Commission meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. The Commission has designated the office of the Parks Department, located at 455 County Center, 4th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. These documents are also available to be sent electronically. Contact the Commission Clerk.

Accessibility. In compliance with the Americans with Disabilities Act (ADA), auxiliary aids and services for this meeting will be provided upon request when Department is given three days' notice. Please call (650) 599-1393 (voice) or e-mail lmrizek@smcgov.org. For the safety of those sensitive to airborne chemicals, please refrain from wearing chemically based products.

Commission Clerk.

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