

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT WITH EXEMPLAR HUMAN SERVICES, LLC FOR ANALYTIC REPORTING SUBSCRIPTION SERVICES AND ONLINE TRAINING SUBSCRIPTION SERVICES FOR A TOTAL AMOUNT NOT TO EXCEED \$250,000 FOR THE TERM OF JULY 1, 2020 THROUGH JUNE 30, 2021

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Exemplar Human Services, LLC (Exemplar) has extensive experience working with county government agencies and CalWIN and is the current provider of benefits analysis software used by San Mateo County Human Services Agency (HSA); and

WHEREAS, pursuant to Resolution No. 075195, on May 16, 2017 HSA entered into an agreement with Exemplar for the custom design of benefits analysis software and analytic reporting subscription services and online training subscription services for a total amount not to exceed \$522,000 and for a term of July 1, 2017 through June 30, 2020; and

WHEREAS, with the expiration of HSA's agreement with Exemplar approaching, HSA had planned to conduct an RFP for these services this Spring but was unable to conduct the RFP due to COVID-19 and the government response to the pandemic; and

WHEREAS, a new agreement with Exemplar for a one-year term would prevent a disruption of these services while HSA conducts the RFP; and

WHEREAS, Exemplar receives, extracts, and processes data from county welfare systems to generate key performance reports useful to HSA for managing client engagement, work participation activities, and daily caseload activities; and

WHEREAS, without the daily reports and dashboard, HSA's ability to accurately monitor the status of cases in programs (i.e. CalFresh, Medi-Cal, CalWORKs, GA and WTW) would be extremely limited; and

WHEREAS, through the proposed short-term agreement, Exemplar would continue to receive, extract, and process data from county welfare systems to generate key performance reports useful to HSA for managing client engagement, work participation activities, and daily caseload activities; and

WHEREAS, there has been presented to this Board for its consideration and acceptance an agreement, reference to which hereby made for further particulars, for the term of July 1, 2020 through June 30, 2020 for a total amount not to exceed \$250,000; and

WHEREAS, this Board has been presented with a form of said agreement, has examined and approved it as to both form and content, and desires to enter into it.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be and is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of the board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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