

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT WITH KEITH A. HILLEGASS COMPANY TO PROVIDE THIRD PARTY ADMINISTRATIVE SERVICES FOR THE COUNTY'S AUTO LIABILITY AND MEDICAL MALPRACTICE CLAIMS FOR THE TERM OF JULY 1, 2020 THROUGH JUNE 30, 2023 IN AN AMOUNT NOT TO EXCEED \$600,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that:

WHEREAS, the Human Resources Department wishes to enter into an agreement with Keith A. Hillegass Company to provide third party administrative services for auto liability and medical malpractice claims on behalf of the County for the term of July 1, 2020 through June 30, 2023, in an amount not to exceed \$600,000, with an option at the sole discretion of the County to exercise one or two one-year options to extend the agreement from July 1, 2023 to June 30, 2024 and July 1, 2024 to June 30, 2025; and

WHEREAS, Keith A. Hillegass Company was previously selected by a prior RFP process to provide third party administrative services for general and auto liability claims on behalf of the County.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board is hereby authorized and directed to execute said contract

agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto;

BE IT FURTHER RESOLVED that the Board of Supervisors hereby authorizes the Human Resources Director or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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