

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.  
ATR 20 - 069

DEPARTMENT  
PARKS DEPARTMENT

DATE:  
5/20/2020

**1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:**

	CODES			AMOUNT	DESCRIPTION
	FUND or ORG	ACCOUNT	JL ORG CODE Measure K only		
FROM	39321	2731		2,500	Operating Transfer In
	39331	2731		1,500	Operating Transfer In
	39332	2731		2,500	Operating Transfer In
	39341	2646		1,200	Gifts & Donations
	39921	2646		154,549	Gifts & Donations
TO	39321	5428		2,500	Misc Repairs & Maintenance
	39331	5457		1,500	Landscape/Garden Expense
	39332	5428		2,500	Misc Repairs & Maintenance
	39341	5969		1,200	Other Special Dept Expense
	39921	7211		154,549	Fixed Assets-Structure/Improv

**Justification (Attach Memo if Necessary):**

See Memo

DEPARTMENT HEAD

*[Signature]*

DATE

6/11/20

2.  Board Action Required     Four-Fifths Vote Required     Board Action Not Required

Remarks:

COUNTY CONTROLLER

*[Signature]*

DATE

6/10/20

3.  Approve as Requested     Approve as Revised     Disapproved

Remarks:

COUNTY MANAGER

*[Signature]*

DATE

6/15/20

**DO NOT WRITE BELOW THIS LINE FOR BOARD OF SUPERVISORS USE ONLY**

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

Ayes in favor of said resolution:  
Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Noes and against said resolution:  
Supervisors: \_\_\_\_\_  
\_\_\_\_\_  
Absent  
Supervisors: \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT, BOARD OF SUPERVISORS  
COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
Clerk of Said Board