

**AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND
ST. JAMES COMMUNITY FOUNDATION**

THIS AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 20_____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and ST. JAMES COMMUNITY FOUNDATION, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement on September 6, 2017, the Chief of San Mateo County Health approved an agreement to promote a multi-jurisdictional tobacco policy initiative throughout San Mateo County, in the amount of \$20,000, for the term September 1, 2017 through June 30, 2018; and

WHEREAS, on July 2, 2018, the Chief of San Mateo County Health approved an amendment to the agreement, extending the term of the agreement through June 30, 2021 and increasing the amount by \$25,000 to amount not to exceed \$45,000; and

WHEREAS, on February 8, 2019, the Chief of San Mateo County Health approved an amendment to the agreement, increasing the amount by \$52,100 to an amount not to exceed \$97,100, with no change to the agreement term; and

WHEREAS, the parties wish to amend the Agreement to continue to raise awareness and advocate for tobacco policy implementation throughout the County, increasing the amount by \$27,300 to an amount not to exceed \$124,400, with no change to the agreement term.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 4. Payments of the agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibit "A3," County shall make payment to Contractor based on the rates and in the manner specified in Exhibit "B3." The County reserves the right to withhold payment if

the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed ONE HUNDRED TWENTY-FOUR THOUSAND FOUR HUNDRED DOLLARS (\$124,400).

2. Exhibit A2 is hereby deleted and replaced with Exhibit A3 attached hereto.
3. Exhibit B2 is hereby deleted and replaced with Exhibit B3 attached hereto.
4. All other terms and conditions of the agreement dated September 6, 2017, between the County and Contractor shall remain in full force and effect.

*** SIGNATURE PAGE TO FOLLOW ***

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: _____
President, Board of Supervisors
San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

ST. JAMES COMMUNITY FOUNDATION

Christy Rauch
Contractor's Signature

Date: 5/21/20

EXHIBIT A3 – SERVICES
ST. JAMES COMMUNITY FOUNDATION
FY 2017 – 2021

In consideration of the payments set forth in Exhibit B3, Contractor shall provide the following services:

I. DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

The California Tobacco Control Program (CTCP), located within the California Department of Public Health, leads statewide and local health programs, services and activities that promote an environment truly-free of tobacco. CTCP provides funding to San Mateo County Health (Local Lead Agency) to conduct tobacco prevention activities. CTCP has implemented a bridge year planning cycle for all Local Lead Agencies (LLA). San Mateo County's Tobacco Prevention Program is the LLA for San Mateo County. During this contract period the program seeks:

1. To engage community-based organization contractor(s) to participate in the activities described in Attachment A1 and A3, to include the following:
 - a. Participate in activities to increase tobacco specific technical knowledge, understand the public health framework, and develop strategies to address the impacts of tobacco use in specific vulnerable communities throughout San Mateo County.
 - b. Seek out and work with specific communities to include: Latino, African American, Asian/Pacific Islander, LGBTQ, youth, blue collar workers, military personnel, and mental health communities.
 - c. Increase capacity to conduct future tobacco control work at local, state, and federal levels by participating in a mock Request for Proposals exercise and expand the participation in the Tobacco Education Coalition. Attend quarterly Tobacco Education Coalition (TEC) General Meetings and provide a status update on activities at each meeting so that Coalition members are aware of project progress and opportunities to assist with the project.
 - d. Participate in capacity building/training activities that will help contractor to conduct tobacco education activities. Such activities include: Attending Information & Education Day in Sacramento to learn how to meet with elected officials; Attending the Midwest Academy Strategy Chart training to gain strategic planning skills; Participating in a Midwest

Academy Strategy Chart strategic planning session to utilize skills gained during training; Participating in flavored tobacco webinars/trainings; Attending a public health conference where knowledge of tobacco control, particularly flavored tobacco, can be gained; and Preparing a final report on the project that includes strategies used, successes, and lessons learned and presenting an overview each year to the TEC.

- e. Participate in activities that may contribute to the adoption of flavored tobacco sales restrictions in jurisdictions. Such activities include: Participating in the monthly Tobacco Education Coalition (TEC) Retail Workgroup meeting to strategically plan policy advocacy efforts; Recruiting and maintaining at least 2 adult community advocates to work on the campaign; Developing talking points and practicing with advocates delivering public comment at city council meetings; Developing/collecting petitions to be included in flavored tobacco education packets for elected officials; Developing/obtaining letters of support from community-based organizations and presenting letters at city council meetings; Conducting educational visits with elected officials and/or staff to provide education on the impact of flavored tobacco in the African American community and encouraging a public discussion of the issue via a study session, city council meeting, or town hall; and Providing public comment at city council meetings to increase awareness of the impact of flavored tobacco in the African American community
- f. Participate in youth engagement activities so that youth may contribute to flavored tobacco sales restriction efforts. Such activities include: Recruiting and maintaining at least 8 youth advocates from local high school and/or other youth-serving organizations to support the project; Developing a flavored tobacco social media campaign with youth advocates to build awareness of the issue; Providing training to youth advocates on the impact of flavored tobacco on youth and communities of color, public speaking, social media, and letter writing for the project; and Recruiting young adults to conduct a Young Adult Tobacco Purchase Survey in collaboration with the San Mateo County Sheriff's Office
- g. Participate in media and community education activities to increase awareness about the harms of flavored tobacco. Such activities include: Attending community events and distributing educational materials about flavored tobacco; Presenting tobacco education to Redwood City School District 4th graders at the annual Make Time for Fitness event

after receiving presentation training; Creating/distributing a palm card for the African American community to educate them about flavored tobacco; Creating/Presenting a PowerPoint presentation to educate community members/organizations on the harms of flavored tobacco products; Submitting Letters to the Editor, from community members, to local/ethnic-serving newspapers or local online news sites related to flavored tobacco's impact on communities of color; Hosting a TEC recognition event to share new tobacco prevention information and garner support for projects; Submitting abstracts on the project to public health conferences; Presenting at the Black Student Union Forum; Hosting a tobacco-related film screening; and Hosting a radio takeover at high schools to educate youth about flavored tobacco

h. Additional activities will be determined based upon need.

II. GOAL AND OBJECTIVE

Goal: At least two (2) jurisdictions within San Mateo County will amend or adopt a tobacco retailer licensing ordinance to reduce the availability of flavored tobacco products in the most ethnically diverse areas of the County.

Objective: By June 30, 2021, at least two (2) jurisdictions will receive intensive education on flavored tobacco products via educational visits with elected officials, public comment at City Council meetings, etc. that will enable jurisdictions to make informed decisions regarding the need to amend/adopt a tobacco retailer licensing ordinance in their area that will limit the access of flavored tobacco products to youth.

*** END OF EXHIBIT A3 ***

EXHIBIT B3 – RATES AND PAYMENTS
ST. JAMES COMMUNITY FOUNDATION
FY 2017 – 2021

In full consideration of the services provided by Contractor under this Agreement and subject to the provisions of Paragraph 3 of this Agreement, County shall pay Contractor in the manner described below:

I. PAYMENTS

A. Maximum Obligation

The maximum amount that County shall be obligated to pay for all services provided under this Agreement shall not exceed the amount stated in Paragraph 3 of this Agreement. Furthermore, County shall not pay or be obligated to pay more than the amounts listed below for each component of service required under this Agreement.

In any event, the maximum amount County shall be obligated to pay for all services rendered under this contract shall not exceed ONE HUNDRED TWENTY-FOUR THOUSAND FOUR HUNDRED DOLLARS (\$124,400).

B. Rates and Method of Payment

1. For the term July 1, 2017 through June 30, 2018, County shall pay Contractor up to TWENTY THOUSAND DOLLARS (\$20,000).
2. For the term July 1, 2018 through June 30, 2019, County shall pay Contractor up to TWENTY-FIVE THOUSAND SIX HUNDRED FIFTY DOLLARS (\$25,650).
3. For the term July 1, 2019 through June 30, 2020, County shall pay Contractor up to FIFTY-SEVEN THOUSAND FIVE HUNDRED FIFTY DOLLARS (\$57,550).
4. For the term July 1, 2020 through June 30, 2021, County shall pay Contractor up to TWENTY-ONE THOUSAND TWO HUNDRED DOLLARS (\$21,200).
3. Contractor will invoice the County per the amount as described in the column labeled "Payment Per Event" in Attachment A3 upon completion of each activity.

C. Contractor will be responsible for all expenses incurred during the performance of services rendered under this Agreement.

- D. Modifications to the allocations in Paragraph A of this Exhibit B3 may be approved by the Chief of San Mateo County Health or designee, subject to the maximum amount set forth in Paragraph 3 of this Agreement.
- E. The Chief of San Mateo County Health or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.
- E. In the event that funds provided under this Agreement are expended prior to the end of the contract period, Contractor shall provide ongoing services under the terms of this Agreement through the end of the contract period without further payment from County.
- F. In the event this Agreement is terminated prior to June 30, 2021, Contractor shall be paid on a prorated basis for only that portion of the contract term during which Contractor provided services pursuant to this Agreement. Such billing shall be subject to the approval of the Chief of San Mateo County Health or designee.

G. Monthly Invoice and Payment

Contractor shall bill County on or before the tenth (10th) working day of each month following the provision of services for the prior month. Payment by County to Contractor shall be monthly. Invoices that are received after the tenth (10th) working day of the month are considered to be late submissions and may be subject to a delay in payment.

Invoices and monthly progress reports are to be submitted to:

Behavioral Health and Recovery Services
BHRS – TPP Attn: Francesca Lomotan
310 Harbor Boulevard, Building E
Belmont, CA 94002

- H. County anticipates revenues from various sources to be used to fund services provided by Contractor through this Agreement. Should actual revenues be less than the amounts anticipated for any period of this Agreement, the maximum payment obligation and/or payment obligations for specific services may be reduced at the discretion of the Chief of San Mateo County Health or designee.
- I. In the event Contractor claims or receives payment from County for a service, reimbursement for which is later disallowed by County or the State of California or the United States Government, then Contractor shall promptly refund the disallowed amount to County upon request, or, at its

option, County may offset the amount disallowed from any payment due or become due to Contractor under this Agreement or any other agreement.

J. Inadequate Performance

If County or Contractor finds that performance is inadequate, at the County's discretion, a meeting may be called to discuss the causes for the performance problem, to review documentation, billing and/or other reports, and to take appropriate corrective action, as needed, to resolve any identified discrepancies. This Agreement may be renegotiated, allowed to continue to end of term, or terminated pursuant to Paragraph 5 of this Agreement. Any unspent monies due to performance failure may reduce the following year's agreement, if any.

K. Invoice Certification and Program Integrity

Anytime Contractor submits an invoice to the County for reimbursement for services provided under Exhibit A3 of this Agreement, Contractor shall certify by signature that the invoice is true and accurate by stating the invoice is submitted under the penalty of perjury under the laws of the State of California.

The invoice must include the following language and signature line at the bottom of the form(s) and/or cover letter used to report the invoice.

"Under the penalty of perjury under the laws of the State of California, I hereby certify that this invoice for services complies with all terms and conditions referenced in the Agreement with San Mateo County.

Executed at _____ California, on _____ 20____

Signed _____ Title _____

Agency _____"

*** END OF EXHIBIT B3 ***

Attachment A1 – Tobacco Control Activities
FY 2017 – 2018

Activity	Amount per activity	Year total pay for activity
Attend two 2- hour education session per month for 12 months	\$200	\$4,800.00
Participate in one 1- hour Multiunit Housing (MUH) workgroup call per month for 12 months	\$50	\$600.00
Attend four 2- hour TEC meetings per year	\$100	\$400.00
Attend two 3-hour city council meeting per year	\$100	\$200.00
Conduct two 1-hour community education presentations per year	\$100	\$200.00
Prepare for community presentations (5 hrs flat)	\$300	\$300.00
Participate in one 1- hour training for MT4F	\$100	\$100.00
Participate in Make Time for Fitness (MT4F) (4 hrs flat)	\$250	\$250.00
Participate in 4 community events, such as local legislative events sponsored by state or local officials. Assumes 2 hours each	\$100 per 2 hrs	\$400.00
Shadow MUH contractors (8 hours flat)	\$100 per 2 hrs	\$400.00
Participate in Information and Education Days in Sacramento (12 hours flat)	\$1000	\$1000.00
Draft submission to mock Request for Proposal (RFP) (12 hrs flat)	50/hr	\$600.00
Participate in feedback meeting for mock RFP (2 hours flat)	100/hr	\$200.00
Negotiated activity(ies) based on contractor skill (flat amount)	\$550	\$550.00
Cost for 1 staff to participate		\$10,000.00
Cost for 2 staff to participate: Contract Amount		\$20,000.00

ATTACHMENT A3 - ST. JAMES COMMUNITY FOUNDATION (AFRICAN AMERICAN COMMUNITY HEALTH ADVISORY COMMITTEE)
 JULY 1, 2018 - JUNE 30, 2021

Agency Name	St. James Community Foundation
Project Title	Flavored Tobacco Restrictions

Flavored Tobacco Restriction Goal: In partnership with local elected officials and residents/associations in at least two jurisdiction(s) determined by the Tobacco Retail Workgroup, St. James Community Foundation (AACHAC) will advocate for at least one jurisdiction(s) to implement a flavored tobacco restriction policy for all tobacco retail locations.

Project Description
 In partnership with the San Mateo County Tobacco Prevention Program and the San Mateo County Tobacco Education Coalition, this project will participate in a multi-jurisdictional policy initiative - to promote, raise public awareness, advocate for policy implementation in jurisdictions to include, but are not limited to: San Mateo, East Palo Alto, San Bruno, and Redwood City.

#	<u>Major Activities</u>	<u>Completion Date</u>	<u>Documentation/Process Measures</u>	<u>Payment Per Event</u>	<u>Max # of Events (NOT per hr)</u>	<u>Total</u>
A	At least one staff person will participate in one- 1 hr Retail Workgroup call/meeting per month or as determined by workgroup up to a maximum of 18 meetings.	6/30/2021	Workgroup Minutes (maintained by staff)	\$100	30	\$3,000
B	At least one staff person will attend and provide a status update on the project at each of the four -2 hr TEC meetings per year.	6/30/2021	Coalition Meeting Minutes (maintained by staff)	\$0	12	\$0
C	At least one staff person will participate in 8 community events, such as local legislative events in targeted cities to distribute information and educational materials regarding flavored tobacco. Activity paid per event, not per person. (\$150/event)	6/30/2020	Event photos, log of events attended	\$150	8	\$1,200

D	At least 2 staff/volunteers will attend the bi-annual Information and Education Day(s) in Sacramento with TPP and TEC.	5/30/2020	Registration and schedule of appointments	\$2,000	1	\$2,000
E	Annually, at least 2 staff/volunteers (max 4) will participate in the Make Time for Fitness Event. In the event that this event is not held, a substitution may be negotiated with TPP. Priced per participant not per event.	6/30/2021	Event photo(s) of participants (maintained by staff)	\$275	10	\$2,750
F	Annually, at least 2 staff/volunteers will attend training sponsored by TPP for the Make Time for Fitness Event. In the event that this event is not held, a substitution may be negotiated with TPP. Priced per participant not per event.	6/30/2021	Sign-in sheets (maintained by staff)	\$150	10	\$1,500
G	Recruit and maintain at least 2 adult community advocates to work on the campaign. Adult advocates will oversee the youth advocates, attend meetings and events, participate on workgroups, conference and guide the volunteers, etc.	12/31/2018	List of advocates	\$200	2	\$400
H	Recruit and maintain at least 8 youth advocates from local high schools (Black Student Union Clubs at Capuchino, San Mateo, and Menlo Atherton High Schools), and/or other youth-serving organizations to support the project.	12/31/2018	List of advocates	\$150	8	\$1,200
I	Attend the Midwest Academy training hosted by TPP and/or The Center for Tobacco Policy and Organizing in year one of the contract. The training will provide participants with the skills to complete the Midwest Academy Chart.	12/31/2018	Agenda, notes	\$200	1	\$200
J	Participate in one 2-4 hour strategic planning session with the coalition and community partners to complete the Midwest Academy Strategy Chart which will identify short, intermediate, and long term goals, organizational considerations, constituents, allies, opponents, targets, and tactics to create a plan for organizational change strategy.	12/31/2018	Agenda, sign-in sheet	\$300	1	\$300

K	With youth advocates, develop a social media campaign to build awareness of the flavored tobacco issue. At least two posts per week throughout the campaign should occur following the training of youth on appropriate social media strategies.	6/30/2019	Screenshots of posts	\$200	24	\$4,800
L	Provide at least 12 hours of training to youth and adult advocates to increase understanding of the impact of flavored tobacco on youth and communities of color, public speaking, social media, and letter writing for the project.	6/30/2019	Log of training topics, agendas, sign-in sheets	\$150	12	\$1,800
M	Develop talking points and practice on at least 5 occasions with advocates delivering public comment at city council meetings. Provide feedback to the advocates and seek support from TEC members as needed for this activity.	6/30/2019	Log of practice sessions, sign-in sheets with attendees	\$500	1	\$500
N	In collaboration with TPP staff, create, gather feedback from at least 5 diverse community members, and modify at least one ethnic-specific palm card for the African American community. Distribute at least 200 cards throughout the campaign to community members with other campaign materials.	6/30/2019	E-copy for finalized palm card; notes from community member feedback session, log of distribution, receipt of print job	\$1,800	1	\$1,800
O	Develop a sample petition to collect names and addresses of supporters of a policy to restrict the sale of flavored tobacco products at 6 community events. Collect a minimum of 75 petitions and provide to TPP for inclusion in education packets. This activity should not be conducted in a jurisdiction where there is already a policy being heard/considered for a vote.	12/31/2019	List of events attended with dates, locations, and names of advocates participating, completed petitions	\$50	100	\$5,000

P	Develop a sample endorsement letter/letter of support for community organizations to support a policy restricting the sale of flavored tobacco products for inclusion in educational packets and at presentations. Obtain 25 endorsements/letters of support from community-based organizations, particularly those that serve African Americans and other communities of color to demonstrate support for addressing restrictions on the sale of flavored tobacco products. Present endorsements/letters of support to policymakers during the public comment period of at least 2 city council meetings in the targeted jurisdiction(s).	12/31/2019	Links to city council meetings where endorsements were provided	\$5,000	1	\$5,000
Q	Participate in 8 webinars and/or trainings regarding flavored tobacco and menthol cigarettes hosted by California Tobacco Control Program (CTCP) and other organizations that are referred to the project by TPP.	6/30/2020	Registration and one of the following- certificate (if provided), screenshot of training in progress	\$200	8	\$1,600
R	Research, create, and modify a 20-30 PowerPoint slide presentation to use in educating community members and organizations on the harms of flavored tobacco products. Include at a minimum the following information: youth use of tobacco products, smoking rates in African American community, and marketing tactics used in the African American community by the tobacco industry.	12/31/2019	Finalized presentation	\$2,000	1	\$2,000
S	In collaboration with TEC, conduct educational visits with at least 10 elected officials and/or staff of local jurisdictions to provide education on the impact of flavored tobacco in the African American community and encourage a public discussion of the issue via a study session, regular council meeting, or town hall.	4/30/2020	Log of visits and notes from meetings with attendees	\$500	10	\$5,000
T	Provide public comment at 3-6 city council meetings to increase awareness of the impact of flavored tobacco in the African American community. These meetings are distinct from the meeting where endorsements were provided.	4/30/2020	Links to city council meetings where comments were made	\$400	6	\$2,400

U	Submit 3-4 Letters to the Editor, from community members, to 1-4 local and ethnic-serving newspapers or local online news sites, related to flavored tobacco products' impact on communities of color. Develop letter template to encourage local officials to address the issue of flavored tobacco's impact on vulnerable communities.	4/30/2020	Submission receipts and copies of letters	\$250	4	\$1,000
V	With the prior approval of TPP, attend one public health conference where knowledge of tobacco control, particularly flavored tobacco, can be gained.	6/30/2020	Registration and event program	\$1,500	1	\$1,500
W	Prepare and submit a 5 page final report of the efforts of the project to include strategies used, successes, and lessons learned. Present a high-level 10 minute overview the project accomplishments at each TEC meeting at June of the fiscal years.	6/15/2021	E-copy of report, TEC minutes reflecting presentation (maintained by staff)	\$2,000	3	\$6,000
X	In consultation with TPP and TEC, host one recognition event between January 1 - June 30, 2021 lasting 2-4 hours in length and involving 75-100 diverse community residents to recognize community partners, share new tobacco prevention information, and garner support for projects. The event may be held at a community venue such as a County recreation center, and certificates of appreciation and/or light food incentives shall be provided. The event must be marketed as a Coalition celebration, rather than an organizational event. Participating partners should be listed on marketing materials.	6/30/2021	Event program, marketing materials, event photos	\$9,650	1	\$9,650
Y	Write and submit 4 abstracts for submission to national or regional public health conferences including but not limited to: American Public Health Association, National Conference on Tobacco or Health, Society for Public Health Education, etc. on the efforts of the organization to advance flavored tobacco restrictions in San Mateo County. Consult with TPP on appropriate conferences not listed above.	6/15/2020	E-copy of abstract, copy of submission receipt	\$500	4	\$2,000
Z	Conduct 8 educational presentations with the finalized presentation from Activity R. Presentations shall be at least 30 minutes in length with 10-15 participants.	6/15/2020	Sign-in sheet, photos from presentation	\$350	8	\$2,800

AA	In collaboration with youth coalition members and TPP, recruit 5-7 young adults ages 18-19 years old to conduct an annual Young Adult Tobacco Purchase Survey (YATPS).	6/30/2020	List of volunteers: name, addresses, preferred contact (email/phone)	\$250	7	\$1,750
BB	Working in collaboration with the San Mateo County Sheriff's Office and TPP; Conduct a training for 5-7 young adults, lasting 60-90 minutes which will train them how to comply with the Young Adult Tobacco Purchase Survey (YATPS) protocol. The training will include didactic practice in identifying tobacco products, asking to purchase tobacco products, and conducting a transaction.	6/30/2020	Training agenda, sign-in sheets, photos	\$3,500	1	\$3,500
CC	Working in collaboration with the San Mateo County Sheriff's Office and TPP; Conduct the YATPS at 45 retailers in San Mateo, Redwood City, Daly City, and/or East Palo Alto. It is expected that these surveys occur in the same fiscal quarter and thus can be invoiced upon completion.	6/30/2020	Report of survey outcomes, list of youth, staff, and officers involved	\$8,000	1	\$8,000
DD	Conduct additional activities approved by TPP.	6/30/2020	Documentation to be negotiated with TPP depending on activity	\$5,000	1	\$5,000
EE	Maintain at least 1 adult community advocate to oversee the youth and youth advocate leads. Provide opportunities for all youth to participate in the campaign. Submit participation logs for July - December 2019, January - June 2019, July - December 2020, January - June 2020, and January - June 2021	6/30/2021	Participation log containing the following for each entry: date, name of youth, affiliated organization (if applicable), activity participated in, and total hours of participation	\$2,500	5	\$12,500

FF	Provide 1-hour presentation on the harms of flavored tobacco products, youth use of tobacco products, smoking rates in African American community and marketing tactics used in the African American community by the tobacco industry at Black Student Union Forum. Collect a minimum of 50 petition signatures at the event and provide to TPP for inclusion in education packets. Do not collect signatures from those who reside in a jurisdiction where there is already a policy being heard/considered for a vote.	6/30/2020	Completed petitions	\$50	50	\$2,500
GG	Host a tobacco-related film screening and collect a minimum of 25 petition signatures at the event and provide to TPP for inclusion in education packets. Do not collect signatures from those who reside in a jurisdiction where there is already a policy being heard/considered for a vote.	6/30/2020	Completed petitions	\$50	25	\$1,250
HH	Host radio takeovers at Sequoia High School and Menlo-Atherton High School during non-instructional hours to educate youth about flavored tobacco and collect a minimum of 25 petition signatures per radio takeover event. Provide petition signatures to TPP for inclusion in education packets. Do not collect signatures from those who reside in a jurisdiction where there is already a policy being heard/considered for a vote.	6/30/2020	Completed petitions	\$50	50	\$2,500
II	Recruit and maintain at least 8 youth advocates from local high schools and/or other youth-serving organizations to support the project.	6/30/2020	Monthly summary of activities/meetings completed by youth (\$250 will be paid for each summary)	\$250	8	\$2,000

\$104,400	PROJECT TOTAL
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