

RESOLUTION NO.

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH CASCADIA CONSULTING, INC. FOR ADDITIONAL TECHNICAL SUPPORT AND PROJECT MANAGEMENT FOR THE COMMUNITY CLIMATE ACTION PLAN, INCREASING THE AMOUNT BY \$88,900 TO AN AMOUNT NOT TO EXCEED \$187,900

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, since May 2018, Cascadia Consulting Inc. has provided County staff with high quality technical, community outreach, and project management services in support of the Community Climate Action Plan; and

WHEREAS, this original agreement and scope of work has resulted in tangible outcomes such as the completion of the draft Government Operations Climate Action Plan, mitigation measure technical analysis and multi-criteria review, technical stakeholder feedback, and community stakeholder engagement on the Bayside in unincorporated areas such as North Fair Oaks; and

WHEREAS, in order to bring the Community Climate Action Plan into completion, thereby completing the County's plan for meeting aggressive climate goals, additional technical support and project management is required; and

WHEREAS, the successful completion of the Community Climate Action Plan will enable the County to confront the unincorporated community's contributions to climate change and reduce its emissions strategically and with equity as a guiding principle in its policies and investments; and

WHEREAS, in order to do complete stakeholder outreach, process and integrate feedback, perform critical technical analysis, and draft the plan, County staff proposes an expanded scope of work with Cascadia Consulting, Inc; and

WHEREAS, this contractor is especially well suited to provide these services because it has extensive experience thus far with the project and has been providing professional and timely deliverables for the past year. This expanded scope would enable the completion of a high-quality policy document that reflects County-wide unincorporated priorities and charts the most effective course towards reducing emissions and meeting State climate goals; and

WHEREAS, County staff have adapted to the changing circumstances around the COVID-19 crisis, and will continue to modify outreach and engagement plans according to best practices to keep staff and community members safe; and

WHEREAS, the Office of Sustainability requests a waiver of the requirement for competitive procurement given that this is work already under contract with Cascadia Consulting, Inc.; and

WHEREAS, this Board has been presented with the Amendment and has examined and approved it as to both form and content and desires to enter into the amended agreement.

NOW THEREFORE, BE IT RESOLVED that the President of the Board of Supervisors shall be and is hereby authorized and directed to approve the Amendment with Cascadia Consulting, Inc. and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED, that the Director of the Office of Sustainability, or the Director's designee, is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified terms or services is/are within the current or revised fiscal provisions.

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