SECOND AMENDMENT TO AGREEMENT BETWEEN THE COUNTY OF SAN MATEO AND FAMILY CONNECTIONS

	THIS AMENDMENT TO THE AGREEMENT, entered into this d	lay of
	, 20, by and between the COUNTY OF SAN MATEO, h	nereinaftei
called	"County," and Family Connections, hereinafter called "Contractor";	

$\underline{W} \underline{I} \underline{T} \underline{N} \underline{E} \underline{S} \underline{S} \underline{E} \underline{T} \underline{H}$:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof; and

WHEREAS, the parties entered into an Agreement for Child Abuse Prevention Services on June 19, 2018 for the term of July 1, 2018 through June 30, 2019 for a total fiscal obligation not to exceed \$150,000; and

WHEREAS, the parties amended said Agreement on May 14, 2019 extending the term through June 30, 2020 for a revised total fiscal obligation not to exceed \$300,000; and

WHEREAS, the parties wish to amend the Agreement to extend the term through June 30, 2021 and thereby increase the total amount of the Agreement by \$150,000 for a revised obligation of \$450,000.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3, paragraph 1 of the Agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibits A and C, County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B. County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County's total fiscal obligation under this Agreement exceed **FOUR HUNDRED AND FIFTY THOUSAND DOLLARS** (\$450,000). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not entitled to payment for work not performed as required by this Agreement.

2. Section 4, paragraph 1 of the Agreement is amended to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be

from July 1, 2018 through June 30, 2021.

3. Section 17, paragraph 2 of the Agreement is amended to read as follows:

In the case of County to:

Name/Title: John Fong, Director, Children and Family Services

Address: 1 Davis Drive, Belmont, CA 94002

Email: jfong@smcgov.org

4. Exhibit B, Method and Rate of Payment, item 6 is amended to read as follows:

In no event shall services, taxes, and fees exceed the total Agreement obligation of FOUR HUNDRED AND FIFTY THOUSAND DOLLARS (\$450,000) for the term of the Agreement.

- 5. Revised Exhibit B1 (rev. 3/2019) is replaced with attached Revised Exhibit B1 (3/2020) and is incorporated into this Agreement in its entirety.
- **6.** Exhibit B under **General Payment Terms**, subpoints 6 and 7 are added as follows:
 - 6) Revisions to the line-item budget to move funds within a budget category or between budget categories require prior written approval from County.
 - 7) If the State allocation for the County's program sunsets or is reduced so that payments cannot be made in full, this Agreement shall automatically terminate unless both parties agree to a modification of the obligations under this Agreement. A reduction in funding cannot reduce monies already due to the Contractor on or before the effective date of the termination of the Agreement.
- **7.** TABLE 1 Performance Measures, under **Community Impact Outcomes** is amended from FY19-20 Target to FY20-21 Target.
- 8. All other terms and conditions of the Agreement dated June 19, 2018 and amended on May 14, 2019 between the County and Contractor shall remain in full force and effect.

For Contractor: Family Connections

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

DocuSigned by: Sarah Poulain Sarah Poulain 5/11/2020 | 4:59 PM PDT **Contractor Signature** Date Contractor Name (please print) **COUNTY OF SAN MATEO** By: President, Board of Supervisors, San Mateo County Date: ATTEST: By: Clerk of Said Board

Revised Exhibit B1 (rev. 3/2020) - Budget

Family Connections Child Abuse Prevention Services

Child Abuse	Prevention	Services		
FY: 2020-2021				
	Total Drogram	Funding Request (detail		
Line Item	Total Program	how funds will be spent per		
	Budget	line item)		
Revenue		inic item)		
	ć 420.000			
Individual Contributions	\$ 420,000			
Donations	\$ -			
HSA funding (amount requested)	\$ 150,000	\$ 150,000		
Special Events	\$ 190,000			
Foundations	\$ 195,000			
	\$ -			
Other government contracts (list each contract/funding on it's own line-				
please add in more rows if needed)				
First 5	\$ 200,000			
	\$ 10.000			
City of Menlo Park	\$ 10,000			
In kind (facilities and maintenance)	\$ -			
In kind (other)	\$ -			
	 			
	 			
	 			
Total Revenue	\$ 1,165,000	\$ 150,000		
			STAFFIN	G DETAILS
Expense			general units - un	its funded partially
				G DETAILS
	1		% Attributed this	DETAILS
Direct Personnel Expense	Full Cost	Cost to this Contract		cost for these FTE
			Contract	
Program Director	\$ 86,000		0.20	\$ 17,200
Registrar	\$ 46,080	\$ -	0.00	\$ -
PAT Home Visitor	\$ 48,000	\$ 48,000	1.00	\$ 48,000
Family Educators	\$ 149,040	\$ -	0.00	\$ -
Clinician	\$ 68,000	\$ 68,000	1.00	\$ 68,000
Consulting Services	\$ 20,400	\$ -	0.00	\$ -
Administrative Staff	\$ 365,000		0.00	\$ -
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Benefits (Direct Labor)	\$ 78,820	\$ 13,399	0.17	\$ 13,399
subtotal personnel	\$ 861,340	\$ 146,599	2.37	\$ 146,599
Operating Expenses				
Supplies	\$ 10,000			
Accounting and Legal Services	\$ 14,300			
Payroll Service and Taxes	\$ 67,808			
Banking Services and Fees	\$ 5,000			
Dues and Subscriptions	\$ 8,475			
-	\$ 22,000			
Fundraising Expense	· · · · · · · · · · · · · · · · · · ·		_	
Furniture and Equipment	\$ 5,000			
Insurance	\$ 13,000			
Rent	\$ 68,000			
Licenses and Fees	\$ 750			
Marketing	\$ 20,000			
Postage	\$ 2,500			
Materials / Printing	\$ 2,000			
Professional Development	· · · · · ·			
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Training	\$ 7,000	ć 2.404		
Family Activities	\$ 3,401	\$ 3,401		
	\$ 3,401 \$ 14,000	\$ 3,401		
Phone	\$ 3,401 \$ 14,000 \$ 3,600	\$ 3,401		
	\$ 3,401 \$ 14,000	\$ 3,401		
Phone	\$ 3,401 \$ 14,000 \$ 3,600	\$ 3,401		
Phone Travel/Mileage Miscellaneous	\$ 3,401 \$ 14,000 \$ 3,600 \$ 2,000 \$ 34,826			
Phone Travel/Mileage Miscellaneous Outside Svcs/Clean & Supp	\$ 3,401 \$ 14,000 \$ 3,600 \$ 2,000 \$ 34,826 \$ -	\$ -		
Phone Travel/Mileage Miscellaneous Outside Svcs/Clean & Supp subtotal operating expenses	\$ 3,401 \$ 14,000 \$ 3,600 \$ 2,000 \$ 34,826	\$ -		
Phone Travel/Mileage Miscellaneous Outside Svcs/Clean & Supp subtotal operating expenses Admin Expense	\$ 3,401 \$ 14,000 \$ 3,600 \$ 2,000 \$ 34,826 \$ - \$ 303,660	\$ -		
Phone Travel/Mileage Miscellaneous Outside Svcs/Clean & Supp subtotal operating expenses Admin Expense Administrative expense (note costs are pooled and allocated to sites; not	\$ 3,401 \$ 14,000 \$ 3,600 \$ 2,000 \$ 34,826 \$ - \$ 303,660	\$ - \$ 3,401		
Phone Travel/Mileage Miscellaneous Outside Svcs/Clean & Supp subtotal operating expenses Admin Expense Administrative expense (note costs are pooled and allocated to sites; not allocated to sites by admin overhead and accounting)	\$ 3,401 \$ 14,000 \$ 3,600 \$ 2,000 \$ 34,826 \$ - \$ 303,660 \$ -	\$ 3,401		
Phone Travel/Mileage Miscellaneous Outside Svcs/Clean & Supp subtotal operating expenses Admin Expense Administrative expense (note costs are pooled and allocated to sites; not	\$ 3,401 \$ 14,000 \$ 3,600 \$ 2,000 \$ 34,826 \$ - \$ 303,660	\$ - \$ 3,401		