

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING AN AGREEMENT WITH MED-METRIX, LLC TO PROVIDE ACCOUNTS RECEIVABLE SERVICES FOR THE TERM JUNE 1, 2020 THROUGH MAY 31, 2022, IN AN AMOUNT NOT TO EXCEED \$650,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, San Mateo Medical Center’s (SMMC) Patient Financial Services (PFS) department has been using internal resources to collect revenue for services provided at SMMC and its clinics.; and

WHEREAS, with four staff retirement in March, PFS has a need to contract for services and Med-Metrix presented PFS with an immediate solution that will allow SMMC to continue to collect for the services SMMC provided; and

WHEREAS, SMMC is requesting a waiver of the Request for Proposals (RFP) process with Med-Metrix to provide account receivable services; and

WHEREAS, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the RFP process in any situation where the Board of Supervisors determines that the best interest of the County could be served without the necessity of an RFP; and

WHEREAS, this Board of Supervisors determines that the best interest of the County could be served without the necessity of proposals; and

WHEREAS, both parties wish to enter into an agreement whereby, Med-Metrix

will provide accounts receivable services for the term of June 1, 2020 through May 31, 2022, in an amount not to exceed \$650,000; and

WHEREAS, this Board has been presented with a form of such agreement, has examined and approved it as both form and content, and desires to enter into it.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the RFP process for said agreement is hereby waived.

BE IT FURTHER RESOLVED that the President of the Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Chief of San Mateo County Health or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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