

**FOURTH AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
SERVICE LEAGUE OF SAN MATEO COUNTY**

THIS FOURTH AMENDMENT TO THE AGREEMENT, is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the COUNTY OF SAN MATEO, hereinafter called “County,” and Service League of San Mateo County, hereinafter called “Contractor”;

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an agreement for temporary transitional housing to formally incarcerated persons on June 30, 2016, for the term July 1, 2016, through June 30, 2017, for a maximum agreement amount of \$95,000 (the “Agreement”); and

WHEREAS, the parties entered into an amendment of the Agreement to extend the term through June 30, 2018, and increase the amount by an additional \$95,000 for a maximum Agreement amount of \$190,000 (the “First Amendment”); and

WHEREAS, the parties entered into an amendment of the Agreement to extend the term through June 30, 2019, and increase the amount by an additional \$95,000 for a maximum Agreement amount of \$285,000 (the “Second Amendment”); and

WHEREAS, the parties entered into an amendment of the Agreement to extend the term through June 30, 2020, and increase the amount by an additional \$95,000 for a maximum Agreement amount of \$380,000 (the “Third Amendment”); and

WHEREAS, the parties wish to amend the Agreement a fourth time in order to extend the term through June 30, 2021, and increase the amount by \$95,000 for a new not to exceed amount of \$475,000.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Section 2 of the Agreement is amended and restated in its entirety to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions, and specifications set forth in this Agreement and in Exhibit A4 (rev. May 5, 2020), County shall make payment to Contractor based on the rates and in the manner specified in Exhibit B4 (rev. May 5, 2020). County reserves the right to withhold payment if County determines that the quantity or quality of the work performed is unacceptable. In no event shall County’s total fiscal obligation under this Agreement

exceed FOUR HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$475,000). In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination or expiration. Contractor is not limited to payment for work not performed as required by this Agreement.

2. Section 3 of the Agreement is amended and restated in its entirety to read as follows:

Subject to compliance with all terms and conditions, the term of this Agreement shall be from July 1, 2016 through June 30, 2021.

3. Exhibit A4 (rev. May 5, 2020) and Exhibit B4 (rev. May 5, 2020) are added to the Agreement.
4. All other terms and conditions of the agreement dated November 21, 2017, between the County and Contractor, as amended by the First Amendment, Second Amendment and Third Amendment shall remain in full force and effect.
5. This Fourth Amendment constitutes the entire understanding of the parties hereto with respect to this subject matter herein and correctly states the rights, duties, and obligations of each party as of this document's date. Any understandings, promises, negotiations, or representations between the Parties not expressly stated in this document are not binding. All subsequent modifications of this Fourth Amendment shall not be effective unless set forth in writing and executed by both parties.

In witness of and in agreement with this Agreement's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: SERVICE LEAGUE OF SAN MATEO COUNTY

Karen M. Francione, ED      4-27-20      Karen M. Francione, ED  
Contractor Signature                      Date                      Contractor Name (please print)

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COUNTY OF SAN MATEO

By:  
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:  
Clerk of Said Board

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## **Exhibit A4 (rev. May 5, 2020)**

In consideration of the payments set forth in Exhibit B4 (rev. May 5, 2020), Contractor shall provide the following services:

### **A. Transitional Supportive Housing Expansion**

In coordination with the San Mateo County Probation Department, who will provide referrals, Service League of San Mateo County will:

1. Provide transitional, temporary housing support and services to persons completing a probationary period under the direct supervision of the County's Probation Department (either as an AB 109 supervisee and/or Unified Reentry) and inmates released from the County's jail and referred by the in-custody case managers, receiving supportive and rehabilitative services through the county's service connect program, and/or other community-based organizations, including those activity receiving mental health and/or substance abuse services.
2. Temporary transitional housing will be provided through the Service League's five available safe and supportive transitional homes throughout Redwood City for men and women, with a total of 24 beds.
3. A total of six (6) dedicated beds will be made available for this population.
4. Program objectives include:
  - Providing clean, safe home environments to clients (with a maximum stay of 6 months),
  - Providing opportunities for coordinated case management in direct coordination with the staff of the County's Service Connect program in the areas of education, job training, and skill-building to prepare clients for self-sufficiency,
  - Providing assistance in securing permanent housing upon completion of program, in direct coordination with staff from Service Connect.

### **B. Program Outcomes**

Based on their experiences in serving this high-risk population through the County's former Achieve 180 program, Service League's performance measures will include:

- A total of six (6) beds will be dedicated for this population through the length of the extended contract (July 1, 2020-June 30, 2021),
- Twelve (12) clients will receive coordinated supportive services through the Service League and Service connect for the fiscal year 2020-21,
- 60 percent of clients will be employed while receiving services for the fiscal year 2020-21,
- 65 percent of clients will increase their income in the fiscal year 2020-21,

- 50 percent of clients served will be placed in permanent housing following completion of the six (6) month program for fiscal 2020-21.

Performance Measure	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Estimated	FY 2020-21 Projected
Number of individuals that will benefit from services provided by the Service League of San Mateo County	12	12	12	12	12
Number of individuals receiving coordinated supportive services through Service Connect and the Service League of San Mateo County	12	12	12	12	12
Percent of clients employed while receiving services	60%	70%	60%	70%	70%
Percent of clients that increase their income	65%	75%	65%	70%	70%
Number and percent of clients served that are placed in permanent housing following a maximum six-month stay in	6/50%	8/67%	6/50%	6/50%	6/50%

the transitional home					
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C. Performance Reporting Requirement

The Service League of San Mateo County will enter program data into Social Solutions Efforts-to-Outcomes (ETO) and provide quarterly reports to the County Manager's Office.

Exhibit B4 (rev. May 5, 2020)

In consideration of the services provided by Contractor described in Exhibit A4 (rev. May 5, 2020) and subject to the terms of the Agreement, County shall pay Contractor based on the following fee schedule and terms:

Contractor will be paid a total amount not to exceed \$475,000 under the Agreement, including \$95,000 for the term July 1, 2020 through June 30, 2021, to be paid in installments as follows upon receipt of invoice:

- \$31,666.66 August 1, 2020
- \$31,666.66 November 1, 2020
- \$31,666.66 March 1, 2021

All invoices are to be submitted to:

Heather Ledesma, Principal Analyst  
County Manager's Office  
400 County Center, 1<sup>st</sup> Floor  
Redwood City, CA 94063