

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF HOUSING OR THE DIRECTOR'S DESIGNEE TO EXECUTE AN AGREEMENT WITH EXYGY, INC. FOR PROFESSIONAL SERVICES IN SUPPORT OF THE AFFORDABLE HOUSING WEB PORTAL PILOT FOR SAN MATEO COUNTY FOR A TERM OF APRIL 1, 2020 THROUGH SEPTEMBER 30, 2020 IN AN AMOUNT NOT TO EXCEED \$254,400

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on November 13, 2018, the Board of Supervisors authorized the Information Services Department ("ISD") to execute an agreement with Exygy, Inc. ("Exygy") to pilot an affordable housing web portal similar to the one used in the City and County of San Francisco ("San Francisco"), but tailored to the needs of San Mateo County (Resolution No. 076277); and

WHEREAS, the Department of Housing ("DOH") worked closely with the ISD to project-manage the web portal pilot, called SMC DAHLIA; and

WHEREAS, on August 19, 2019, the web portal pilot, called SMC DAHLIA, was successfully launched with two available affordable housing listings; and

WHEREAS, Exygy facilitated multiple convenings to engage with cities, affordable housing developers, market rate developers, and nonprofits in San Mateo

County to better understand the housing listing needs of these stakeholders and to build consensus around requirements for the web portal based on applicable local, state and federal regulations; and

WHEREAS, on October 1, 2019, the Housing Authority of the County of San Mateo (“HACSM”) executed an agreement with Exygy, Inc. for a term of October 1, 2019 to March 31, 2020 in an amount not to exceed \$375,000 to continue to build out the SMC DAHLIA pilot by adding more affordable housing listings to the site, build consensus with stakeholders around site requirements, including the required fields for a common housing application, and prepare for an online common application pilot to be launched at a future date (Resolution No. 076983); and

WHEREAS, to-date, Exygy has added affordable housing listings to the site, as available, developed a common application in partnership with cities and affordable housing developers in San Mateo County, and worked closely with DOH to identify an online common application pilot project; and

WHEREAS, DOH and HACSM are interested in collaborating with additional jurisdictions to develop a regional web portal while continuing to add local affordable housing listings to the SMC DAHLIA web portal; and

WHEREAS, in order to undertake this work, DOH wishes to enter into an agreement with Exygy for a term of April 1, 2020 to September 30, 2020 in an amount not to exceed \$254,400 for the provision of continued affordable housing listings support, and additional SMC DAHLIA feasibility activities for HACSM programs, additional housing authorities, and local jurisdictions in the region; and

WHEREAS, City and County of San Francisco selected Exygy through its Metropolitan Transportation Commission's Request for Qualifications process; and

WHEREAS, DOH would realize cost savings by leveraging the existing design and development work that was created for San Francisco; and

WHEREAS, Exygy is uniquely positioned to respond to County's needs and requirements for the web portal based on prior engagement efforts with San Mateo County stakeholders; and

WHEREAS, the County wishes to enter into an agreement with Exygy, to leverage the existing model of DAHLIA that was created for San Francisco.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Request for Proposals process is hereby waived and the Director of the Department of Housing or the Director's Designee is hereby authorized to execute an agreement with Exygy, Inc. for professional services in support of the affordable housing web portal pilot for San Mateo County for a term of April 1, 2020 through September 30, 2020 in an amount not to exceed \$254,400.

BE IT FURTHER RESOLVED that signature authority is granted to the Director to execute contract amendments which modify the Contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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