

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AGREEMENT WITH SMCU COMMUNITY FUND
COMMUNITY FUND FOR ADMINISTRATION AND DISTRIBUTION OF ONE MILLION
DOLLARS IN MEASURE K FUNDS TO BENEFIT SAN MATEO COUNTY SMALL
BUSINESSES ADVERSELY IMPACTED BY
COVID-19**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on March 3, 2020, pursuant to California Health and Safety Code Section 101080, the San Mateo County Health Officer (“County Health Officer”) declared a local health emergency throughout San Mateo County related to the novel coronavirus (COVID-19); and

WHEREAS, on March 10, 2020, the San Mateo County Board of Supervisors (the “Board”) ratified and extended this declaration of local health emergency; and

WHEREAS, on March 3, 2020, pursuant to California Government Code 8630, *et seq.*, and Chapter 2.46 of the San Mateo County Ordinance Code, the San Mateo County Director of Emergency Services proclaimed a local emergency throughout San Mateo County related to COVID-19; and

WHEREAS, on March 10, 2020, the Board ratified and extended the proclamation of a state of emergency and this state of emergency remains in effect; and

WHEREAS, on March 14, 2020, the County Health Officer prohibited all public or private gatherings of 50 or more people and urged the cancelation of all gatherings of 10 or more people in a single confined space; and

WHEREAS, on March 16, 2020, the County Health Officer issued an order that, among other things, directs all individuals currently living within San Mateo County to shelter in their place of residence, and authorizes individuals to leave their residences only for certain “Essential Activities,” Essential Governmental Functions,” or to operate “Essential Businesses,” all as defined in the Shelter-in Place-Order and on March 31, 2020, the County Health Officer modified this order; and

WHEREAS, on March 19, 2020, the Governor issued a statewide shelter-in-place order in Executive Order N-33-20; and

WHEREAS, while the long-term societal and economic impacts of COVID-19 will not be known for some time, the immediate impacts to the local San Mateo County community have already been substantial, as residents throughout the County are confronting sudden and substantial income loss due to business and school closures, corresponding layoffs or loss of work hours and wages, and extraordinary out-of-pocket medical expenses; and

WHEREAS, among the businesses located in San Mateo County, small businesses have been hit the hardest by this crisis; and

WHEREAS, the existence, health and vibrancy of small businesses are essential to the health, welfare, diversity, and the long-term sustainability of communities throughout the County and that, in these current circumstances, a primary goal of this Board, and an appropriate use of public funds, is to provide emergency grants to support small, local businesses in their efforts to retain staff and maintain service levels throughout the COVID-19 pandemic emergency; and

WHEREAS, the County has entered into an agreement with the Silicon Valley Community Foundation pursuant to which the County contributed a total of TWO MILLION DOLLARS (\$2,000,000) to two funds to support local San Mateo County residents and families with housing/shelter, food, clothing, and financial assistance to individuals and families and to provide flexible operating support grants to non-profit organizations located in San Mateo County; and

WHEREAS, the County and the Silicon Valley Community Foundation originally intended that the foundation would distribute ONE MILLION DOLLARS (\$1,000,000) in Measure K funds to small businesses located in San Mateo County that have been adversely affected by the COVID-19 crisis, but it has been determined that the foundation cannot discharge that function; and

WHEREAS, the San Mateo Credit Union has established SMCU Community Fund, which is a legal entity and non-profit public benefit corporation created to, among other things, assist in responding to the COVID-19 crisis, and SMCU Community Fund is willing and able to assist the County with the administration and distribution of a ONE MILLION DOLLAR (\$1,000,000) contribution of Measure K funds to small businesses located in San Mateo County that have been adversely affected by COVID-19 crisis by, among other things, arranging to receive applications from small businesses for emergency grant relief; reviewing small business grant applications for eligibility; communicating with the County regarding grant eligibility for each application; and disbursing grants to small businesses as directed by the County; and

WHEREAS, this Board has determined that grants shall be for no more than \$10,000 per small business applicant and that, in order to be eligible for such

emergency grant relief, a small business applicant must meet the following criteria: (a) the business is a for-profit company with at least two employees; (b) the business has a primary office, storefront, or business space that is open to the public and located within the geographical boundaries of the County;(c) since March 31, 2019, the business has had all applicable and required business license(s) or permit(s) or other government-issued registration document(s); (d) the business has been open for business for at least one year at the time of application; (e) the business has either (i) the equivalent of ten or fewer full time equivalent employees as of February 15, 2020 or (ii) less than \$2,500,000 in annual gross revenues; and (f) the business has suffered a demonstrated reduction in gross revenue due to COVID-19 of at least twenty five percent (25%); and

WHEREAS, there has been presented to this Board a form of agreement pursuant to which the SMCU Community Fund will assist the County with the administration and distribution of Measure K funds to San Mateo County small businesses as set forth in this resolution; this Board has reviewed the agreement as to form and substance; and wishes to enter into it.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board authorizes the agreement with the SMCU Community Fund for the administration and distribution of One Million Dollars (\$1,000,000) in **Measure K** funds to benefit San Mateo County small businesses adversely impacted by COVID-19 with such funds to be distributed pursuant to the conditions set forth in this resolution.

BE IT FURTHER RESOLVED that the Board authorizes the County Manager, or designee(s), to contribute One Million Dollars (\$1,000,000) in **Measure K** funds to

SMCU Community Fund for distribution to San Mateo County small businesses in accordance with the terms and intent of this resolution. The County Manager, or designee(s), shall periodically report back to the Board regarding the status of the efforts called for by this resolution.

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