

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH HOWROYD-WRIGHT EMPLOYMENT AGENCY, INC., DBA APPLEONE EMPLOYMENT SERVICES (APPLEONE), TO ADD FUNDING IN THE AMOUNT OF \$185,000 FOR A NEW TOTAL OBLIGATION NOT TO EXCEED \$1,035,000 FOR THE SAME TERM OF DECEMBER 15, 2015 TO DECEMBER 14, 2020**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on December 15, 2015, by Resolution No. 074277, the Board of Supervisors approved an agreement with Howroyd-Wright Employment Agency, Inc., dba AppleOne Employment Agency, Inc. (AppleOne), to provide contingency staffing for the Human Services Agency (HSA) on an as-needed basis for a total obligation amount of \$300,000, for the term December 15, 2015 through December 14, 2018; and

**WHEREAS**, on October 18, 2016, by Resolution No. 074846, the Board approved an amendment to the agreement, increasing the contract amount by \$300,000 to provide HSA's Business Systems Group (BSG) with specialized contingency staffing necessary for BSG to migrate to reliable and secure data repositories for a new total obligation amount of \$600,000; and

**WHEREAS**, on December 14, 2018, after obtaining approval by your Board, by Resolution No. 076308, the agreement was amended to extend the term by two years and increase the contract amount by \$250,000 to continue providing staffing solutions for a new total obligation amount of \$850,000; and

**WHEREAS**, HSA continues to have a need for staffing services for financial and administrative support that is critical to HSA's daily operations of payment processing and related tasks; and

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and acceptance an amendment to the agreement, reference to which is hereby made for further particulars, increasing the amount of the contract by \$185,000 for a new total obligation amount not to exceed \$1,035,000 for the same term of December 15, 2015, through December 14, 2020; and

**WHEREAS**, your Board has been presented with a form of said amendment, has examined and approved it as to both form and content, and desires to enter into it.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the President of this Board of Supervisors is hereby authorized and directed to execute said amendment to the agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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