

RESOLUTION NO. .

BOARD OF SUPERVISORS, SAN MATEO COUNTY, STATE OF CALIFORNIA

RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH MARY SCAVARDA FOR SERVICES FOR THE APAS PROJECT, EXTENDING THE TERM OF THE AGREEMENT THROUGH DECEMBER 31, 2021, INCREASING THE AMOUNT BY \$277,400 FOR A NEW NOT TO EXCEED AMOUNT OF \$372,760 AND WAIVING THE COMPETITIVE BIDDING PROCESS

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that,

WHEREAS, the Assessor-County Clerk-Recorder-Elections Department (ACRE) has undertaken to develop and implement the Assessor Property Assessment System (APAS); and,

WHEREAS, commencing July 1, 2019, ACRE contracted (No. 13000-19-D073) with Mary Scavarda to provide Consulting Services in support of the APAS Project through September 30, 2019 at a total cost of \$45,360; and,

WHEREAS, on October 1, 2019 ACRE amended Agreement 13000-19-D073 (Amendment 1) to further extend the period of performance through January 31, 2020, for an additional maximum cost of \$50,000, and a cumulative total of \$95,360; and,

WHEREAS, on February 1, 2020 the parties amended the Agreement 13000-19-D073 (Amendment 2) to continue services through March 31, 2020 with no change to the amount: and,

WHEREAS, the parties wish to amend the Agreement 13000-19-D073 (Amendment 3) to continue services through December 31, 2021 in support of the APAS Project, and increase the amount by \$277,400 to an amount not to exceed \$372,760; and,

WHEREAS, this Board has been presented with a form of agreement and has examined and approved it as to both form and content and desires to enter into the Agreement; and,

WHEREAS, ACRE is requesting that this Board waive the competitive bidding process for consulting and project management services for the APAS project due to the evolving consulting needs of the APAS project and importance of continuity in expertise and operations; and,

WHEREAS, this Board finds that it is in the best interests of the County to waive the competitive bidding process.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED:

1. The President of the Board of Supervisors is hereby authorized and directed to execute Amendment 3 to the Agreement with Mary Scavarda for Consulting services on behalf of the County of San Mateo, and the Clerk of the Board shall attest to the President's signature thereto.
2. Authority is given to the Assessor-County Clerk-Recorder & Chief Elections Officer or designee to execute contract amendments to modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or

modify the contract term and/or services as long as the modified term of services is/are within the current or revised fiscal provision.

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