

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND AUTHORIZING THE CHIEF ELECTION OFFICER OR THE CHIEF ELECTION OFFICER'S DESIGNEE TO EXECUTE AGREEMENTS WITH EACH VENDOR LISTED IN ATTACHMENT A TO PROVIDE AS NEEDED ELECTION-RELATED MATERIALS FOR THE TERM OF JANUARY 1, 2020 THROUGH DECEMBER 31, 2021, FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$4,602,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the San Mateo County Registration & Elections Division (the "Elections Division") works with a number of vendors for election materials, and often encounters sudden changes in circumstance requiring significant adaptations within tight statutory deadlines; and

WHEREAS, California law recognizes the unique nature of elections-related procurement, and the Elections Code sets forth certain exceptions to general county procurement requirements, including exempting election departments from having to utilize their respective county's purchasing agent when procuring election-related materials; and

WHEREAS, the Elections Division has provided a list of vendors, listed in Attachment A, to fulfill the Division's election-related needs for the term of January 1, 2020, through December 31, 2021 (the "Term"); and

WHEREAS, the approval of this resolution would allow the Chief Elections Officer or the Chief Elections Officer's designee to execute agreements with the vendors listed

in Attachment A for elections related services and supplies provided during the duration of the contract; and

WHEREAS, the Elections Division has existing contracts with certain of the listed vendors, and amendments extending said contracts are needed to ensure the continuing operational efficiency of the Division; and

WHEREAS, the Elections Division recommends the Board waive the Request for Proposals (“RFP”) requirement for this agreement because the best interest of the County would be served without engaging in the RFP process; and

WHEREAS, prior to the Chief Elections Officer or the Chief Elections Officer’s designee executing agreements with the vendors identified in Attachment A of this resolution, documentation shall be obtained and retained, that all agreements have been reviewed and approved by County Counsel, Risk Management, and Information Services Department, wherever applicable, and comply with applicable County ordinances;

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors adopts a resolution waiving the RFP process and authorizes the Chief Elections Officer or the Chief Elections Officer’s designee to execute agreements with the vendors identified in Attachment A of this resolution, and/or to amend agreements now in place with said vendors..

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