

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**MEASURE K: RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF HOUSING OR THE DIRECTOR'S DESIGNEE TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH LEGAL AID SOCIETY OF SAN MATEO COUNTY FOR THE EVICTION DEFENSE PROJECT FOR THE TERM OF DECEMBER 1, 2019 THROUGH NOVEMBER 30, 2021 IN A TOTAL AMOUNT NOT TO EXCEED \$486,362**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Legal Aid Society of San Mateo County ("Legal Aid") operates an Eviction Defense Project that provides legal counseling, representation, and advice to low-income San Mateo County residents who are experiencing eviction, substandard living conditions, and/ or illegal acts by a landlord and is designed to ensure that low-income individuals and families have access to lawyers who provide comprehensive legal representation in high-priority civil cases (the "Project"); and

**WHEREAS**, on September 4, 2018, the Board of Supervisors (the "Board") authorized the Director of the Department of Housing to execute an agreement with Legal Aid for the Project for the term of July 1, 2018 through June 30, 2019 (the "Agreement"); and

**WHEREAS**, Legal Aid exceeded its performance goal set forth in the Agreement by 16 persons, providing comprehensive legal representation to a total of 66 persons in

civil cases related to evictions, rent increases, and substandard living conditions in FY 2018-19; and

**WHEREAS**, on June 25, 2019, the Board approved an Appropriation Transfer Request transferring **Measure K** revenue and expenditure appropriations in the amount of \$225,000 from Non-Departmental Services to the Department of Housing (“DOH”) for eviction defense for low-income tenants provided by Legal Aid; and

**WHEREAS**, on September 24, 2019, the Board approved final revisions to the FY 2019-21 Approved Recommended Budget, which allocated \$507,500 of **Measure K** funds for Landlord and Tenant Information and Referral Services (“LTIR Services); and

**WHEREAS**, DOH considers eviction defense for low-income tenants to be a LTIR Service; and

**WHEREAS**, DOH wishes to retain the services of Legal Aid for Fiscal Years 2019-21 in order to continue the successful and collaborative Project without service interruption; and

**WHEREAS**, this Board has authorized waiving the Request for Proposal process as it has been determined in the best interests of the County.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors authorize the Director of the Department of Housing or Director’s Designee to negotiate and execute an agreement with Legal Aid Society of San Mateo County for the Eviction Defense Project for the term of December 1, 2019 through November 30, 2021 in an amount not to exceed \$486,362.

**BE IT FURTHER RESOLVED** that the waiver from the requirement to engage in the Request for Proposals process be hereby approved; and

**BE IT FURTHER RESOLVED** that the Director of the Department of Housing or Director's Designee is authorized to execute contract amendments that modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate per agreement), and/or modify the term and/ or services so long as the term or services is/are within the current or revised fiscal provisions.

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