

**San Mateo County
Parks and Recreation Commission
Amended Work Plan**

	A	B	C	D	E
1	Goal	Objective(s)	Activities	Timeline	Who
2	1. Advise and make recommendations to the Board of Supervisors regarding the management and operation of County natural preserves, marine reserves, open space areas, trails parks, and/or recreation areas and facilities within unincorporated San Mateo County. (Bylaw direction)	1.1 Understand and support the Parks Department's management and operational priorities (e.g., major maintenance, capital/infrastructure improvements, resource protection, and equity and accessibility/IDEA).			BUDGET & PERFORMANCE SUBCOMMITTEE: GREEN
3			1.1.1 Once a new Director is in place, request and hear management and operational priorities presentation, including ways for the Commission and the public to promote and support these priorities.	Winter 2020	
4			1.1.2 Contribute as helpful to strategic planning and refinement of priorities for future efforts.	Ongoing	
5			1.1.3 Once a new Director is in place, request that Department leadership consider the development of performance targets and metrics to demonstrate Parks' contribution to County health, well-being, safety, and equitability.	Spring 2020	
6			1.1.4 Contribute as helpful to the development of Department targets and metrics.	Ongoing	
7			1.1.5 Request presentation on the Department's budget that shows how it is designed to achieve Department management and operational priorities and where gaps remain.	Spring 2020	

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8		1.2 Promote Parks programs and efforts that promote the health, well-being, and safety of County residents, as well as equitable and diverse access to the County parks.			ALL
9			1.2.1 Request presentation on fuel reduction and any other hazard mitigation programs that enhance public safety, including benchmarks, current performance, and ways to support those programs; and provide feedback.	Summer 2019	
10			1.2.2 Request presentation on the IDEA initiative , including performance and opportunities for growth and improvement; and provide feedback.	Fall 2019	
11			1.2.3 Request presentation on programs that promote health and well-being , including ways to promote, support, and grow (if needed) those programs; and provide feedback.	Winter 2020	
12			1.2.4 Work with Parks Department staff to develop a standard set of information regarding populations served for programmatic presentations.	Spring 2020	
13			1.2.5 Appoint Commission liaison to the Youth Commission (two-year term).	Fall 2019	
14		1.3 Support implementation of dog management policy recommendations.			MERILEES, BONILLA
15			1.3.1 Participate in Dog Management Committee.	Ongoing	

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16		1.4 Support feasible and strategic park property acquisitions and open space development.			PLANNING & PROJECTS SUBCOMMITTEE: BONILLA
17			1.4.1 Support Bay to Coast connection with attendance at planning meetings, Committee endorsements, etc.	Ongoing	
18			1.4.2 Support Tunitas Creek Beach Park development with attendance at planning meetings, Committee endorsements, etc.	Ongoing	
19		1.5 Develop and deliver Commission updates and recommendations to the Board.			CHAIR
20			1.5.1 Draft and submit a presentation to the Board of Supervisors in time to inform budget decisions for the next cycle. The presentation should both look back to describe work accomplished and look forward to describe work ahead.	Winter 2020	
21	2. Adopt and forward to Board of Supervisors recommendations regarding fees to be charged for the use of the areas noted in 1. (Bylaw direction)	2.1 Develop recommendations for a comprehensive fee strategy for County Parks uses.			BUDGET & PERFORMANCE SUBCOMMITTEE: GREEN
22			2.1.1 Request presentation on in-progress consultant recommendations once completed.	Fall 2019	

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23			2.1.2 Support development of a feasible and holistic fee strategy for approval by the Commission and recommendation to the Board.	Spring 2020	
24	3. Advise BOS regarding fish, game, and wildlife policies and programs, and make recommendations to the BOS regarding the expenditure of fish and game propagation funds. (Bylaw direction)				ALL
25		3.1 Ensure citizen access to fish and game propagation funds	3.1.1 Consider recommendation for readoption of a Citizens Advisory Committee regarding fish, game, and wildlife policies	Winter 2020	
26	4. Amend the Bylaws, as necessary and as permitted by (1) the ordinance of the San Mateo County BOS that established the Commission and (2) these Bylaws. (Bylaw direction)	None at this time	None at this time		
27	5. Increase awareness of the San Mateo County Parks Foundation (non-Bylaw item)	5.1 Strengthen relationship between the Commission and the Foundation			MANNEH
28			5.1.1 Appoint Commission liaison to the Foundation (two-year term).	Fall 2019	
29			5.1.2 Incorporate notes from that liaison as part of the Foundation's standing Commission agenda item.	Ongoing	
30			5.1.3 Assist with future membership drive for the Foundation	Winter 2020	

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31	6. Increase publicity and support attendance for County Parks events in all five districts (non-Bylaw item)	6.1 Publicize Parks events in all five districts.		Fall 2019	ALL
32			6.1.1 Follow Parks Department on social media channels.		
33			6.1.2 Share/Create event postings for Parks events.	Ongoing	
34			6.1.3 Share work with local City Councils and City Parks Commissions	Ongoing	
35		6.2 Attend Parks events.			ALL
36			6.2.1 Attend at least two Parks events in home district and at least two in other districts each fiscal year.	Ongoing	