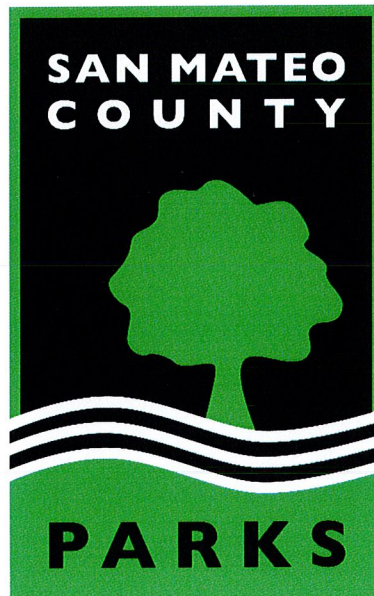


## **ATTACHMENT A**

# **Fiscal Year 2019-21 September Revisions**

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**September 24, 2019**



**Parks Department (3900D)****Parks Administration (3900B)****FY 2019-20 and FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2019-20 Approved Recommended Budget and the FY 2020-21 Preliminary Recommended Budget.

**FY 2019-20 & FY 2020-21 Total Funding Adjustments**

	<b>Total Funding Adjustments FY 2019-20</b>	<b>Total Funding Adjustments FY 2020-21</b>
Sources	5,397,814	(5,469,827)
Requirements		
Gross Appropriations	5,882,614	(5,776,620)
Intrafund Transfers	(354,181)	334,181
Contingencies/Dept Reserves	85,237	—
Net County Cost	215,856	27,388
Positions	2	—

**1. Measure K Rollover: Onetime and Ongoing Projects:** Budget adjustments are made to rollover unspent funds from FY 2018-19 for one-time and ongoing projects and programs including: operations and maintenance; natural resource management; playground improvements; natural resource management; Volunteer Program; Interpretative Program; Volunteer Stewardship Corps; Sanchez Adobe restoration project; district-specific funding for the Ohlone Portola Trail feasibility study; multi-modal planning and construction; master planning; Pescadero Old Haul Road repairs; and other funding to organizations completing projects, including Ravenswood Bay Trail Connection, Wavecrest Trail; and Pedro Point Headlands.

	<b>September Revisions FY 2019-20</b>	<b>September Revisions FY 2020-21</b>
Sources	5,867,256	(5,867,256)
Requirements		
Gross Appropriations	5,867,256	(5,867,256)
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

**2. Measure K Changes: Transfer of Appropriations:** Rollover Measure K appropriations for the Sanchez Adobe restoration project are transferred from the Parks Department's operating budget to its Capital Projects Fund. Additionally, rollover Measure K appropriations for the Parallel Trail/Multimodal Trail are moved to the Department of Public Works (DPW) since DPW will be managing the project exclusively beginning in FY 2019-20.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	(1,120,806)	1,120,806
Requirements		
Gross Appropriations	(1,120,806)	1,120,806
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

**3. Marbled Murrelet Restoration and Corvid Management Grant:** Budget adjustments are made to recognize remaining grant funding that will be used to protect the endangered marbled murrelet at Memorial Park.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	18,000	(18,000)
Requirements		
Gross Appropriations	18,000	(18,000)
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

**4. Noxious Weed Grant:** Budget adjustments are made to recognize the 2019 Noxious Weed Grant the Parks Department received from the California Department of Food and Agriculture to address Bermuda buttercup (*Oxalis pes-caprae*) invasions at San Bruno Mountain State and County Park and Pillar Point Bluff.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	55,650	(55,650)
Requirements		
Gross Appropriations	55,650	(55,650)
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—



**5. Measure K Adjustments: Year 2:** Measure K appropriations are adjusted in FY 2020-21 to match the allocations approved by the County Manager's Office. Measure K funding will be used for operations and maintenance; playground improvements; natural resource management; and the Volunteer Stewardship Corps.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	—	44,523
Requirements		
Gross Appropriations	—	44,523
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

**6. San Vicente Creek Restoration Grant :** Budget adjustment is added to remove one-time revenue and corresponding appropriations in Services and Supplies in FY 2020-21 for the San Vicente Creek restoration project.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	—	(66,371)
Requirements		
Gross Appropriations	—	(110,414)
Intrafund Transfers	—	—
Net County Cost	—	(44,043)
Positions	—	—

**7. Fund Balance Adjustments:** Additional Fund Balance is adjusted and appropriated for Geographic Information Systems development; the Department's reservations system; a technology refresh project; office renovation project; vehicle purchases for the field; one-time Memorial Park expenditures; other miscellaneous projects; and the remainder set aside in Reserves.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	795,116	(709,879)
Requirements		
Gross Appropriations	709,879	(709,879)
Intrafund Transfers	—	—
Contingencies/Dept Reserves	85,237	—
Net County Cost	—	—
Positions	—	—

**8. Employee Recognition Fund:** To further promote a culture of engagement, high performance/service, and retention, the County has established an Employee Recognition Fund. This fund will use General Fund dollars to cover event costs associated with honoring staff for performing excellent work that contributes to successful outcomes benefitting the County and the community.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	—	—
Requirements		
Gross Appropriations	2,700	—
Intrafund Transfers	—	—
Net County Cost	2,700	—
Positions	—	—

**9. Park Ranger Positions:** One Ranger II and one Ranger III are added to address the increased workload in the County's park system.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	—	—
Requirements		
Gross Appropriations	213,156	75,006
Intrafund Transfers	—	—
Net County Cost	213,156	75,006
Positions	2	—

**10. San Mateo County Parks Foundation Donation:** On June 27, 2019, the San Mateo County Parks Foundation provided cash and in-kind donations to the Parks Department for various projects and programs, including Bicycle Sunday and the Quarry Park community shed project. This budget adjustment is added to allow the Parks Department to transfer funds that were previously set aside in trust funds for future use to the Parks Department's budget in FY 2019-20.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	18,000	(18,000)
Requirements		
Gross Appropriations	18,000	(18,000)
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

**11. Other Budget Adjustments:** Other budget adjustments are added to meet Net County Cost; account for the reimbursement from Coyote Point Marina and the Sheriff's Office for costs associated with utilities at Coyote Point Park; update Memorial Park revenue estimates; and other minor adjustments moving appropriations to other accounts.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	(235,402)	100,000
Requirements		
Gross Appropriations	(215,402)	96,425
Intrafund Transfers	(20,000)	—
Net County Cost	—	(3,575)
Positions	—	—

**12. Non-Departmental Services Rollover:** Appropriations are rolled over for existing projects funded by Non-Departmental Services, including GIS development; Devil's Slide metal out building; Coyote Point Park gatehouse improvements; and Wunderlich Park equestrian bridge repair.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	—	—
Requirements		
Gross Appropriations	334,181	(334,181)
Intrafund Transfers	(334,181)	334,181
Net County Cost	—	—
Positions	—	—

## Fish and Game (3950B)

### FY 2019-20 and FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2019-20 Approved Recommended Budget and the FY 2020-21 Preliminary Recommended Budget.

### FY 2019-20 & FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2019-20	Total Funding Adjustments FY 2020-21
Sources	2,131	—
Requirements		
Gross Appropriations	—	—
Intrafund Transfers	—	—
Non-General Fund Reserves	2,131	—
Net County Cost	—	—
Positions	—	—



**1. Fund Balance Adjustment:** Final Fund Balance is adjusted and appropriated, set aside in Reserves.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	2,131	—
Requirements		
Gross Appropriations	—	—
Intrafund Transfers	—	—
Non-General Fund Reserves	2,131	—
Net County Cost	—	—
Positions	—	—

**Parks Capital Projects (3970B)**

**FY 2019-20 and FY 2020-21 Funding Adjustments**

The following are significant changes from the FY 2019-20 Approved Recommended Budget and the FY 2020-21 Preliminary Recommended Budget.

**FY 2019-20 & FY 2020-21 Total Funding Adjustments**

	Total Funding Adjustments FY 2019-20	Total Funding Adjustments FY 2020-21
Sources	(683,510)	(1,504,812)
Requirements		
Gross Appropriations	1,484,812	(1,484,812)
Intrafund Transfers	—	—
Non-General Fund Reserves	(2,168,322)	(20,000)
Net County Cost	—	—
Positions	—	—

**1. Transfer and Use of Fund Balance and Reserves :** Budget adjustments are added to properly move unassigned Fund Balance and Reserves from the Parks Acquisition and Development Fund to the Parks Capital Projects Fund. Funds will still be used for the development of real property. Additional Reserves are needed to complete the Coyote Point Park Water Distribution and Fire Suppression System, a project being managed by the Department of Public Works.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	(10,000)	(1,504,812)
Requirements		
Gross Appropriations	1,484,812	(1,484,812)
Intrafund Transfers	—	—
Non-General Fund Reserves	(1,494,812)	(20,000)
Net County Cost	—	—
Positions	—	—

**2. Fund Balance Adjustment:** Final Fund Balance is adjusted and appropriated from Reserves to offset a negative Fund Balance variance primarily due to the transfer of funds to the City of South San Francisco for the acquisition of Sign Hill in FY 2018-19.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	(673,510)	—
Requirements		
Gross Appropriations	—	—
Intrafund Transfers	—	—
Non-General Fund Reserves	(673,510)	—
Net County Cost	—	—
Positions	—	—

### Coyote Point Marina (3980B)

#### FY 2019-20 and FY 2020-21 Funding Adjustments

The following are significant changes from the FY 2019-20 Approved Recommended Budget and the FY 2020-21 Preliminary Recommended Budget.

#### FY 2019-20 & FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2019-20	Total Funding Adjustments FY 2020-21
Sources	454,847	(252,225)
Requirements		
Gross Appropriations	332,225	(252,225)
Intrafund Transfers	—	—
Non-General Fund Reserves	122,622	—
Net County Cost	—	—
Positions	—	—

**1. Fund Balance Adjustments :** Final Fund Balance is adjusted and appropriated for expected dredging work and to reimburse the Parks Department for the costs it will incur for Marina utilities in FY 2019-20; the Marina will budget for these costs beginning in FY 2020-21. The remainder will be set aside in Reserves.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	454,847	(332,225)
Requirements		
Gross Appropriations	332,225	(332,225)
Intrafund Transfers	—	—
Non-General Fund Reserves	122,622	—
Net County Cost	—	—
Positions	—	—



**2. Other Budget Adjustments:** Budget adjustments are added to move appropriations in other accounts as well as properly budget for revenue and costs associated with Marina utilities in FY 2020-21.

	September Revisions FY 2019-20	September Revisions FY 2020-21
Sources	—	80,000
Requirements		
Gross Appropriations	—	80,000
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—