

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE PRESIDENT OF THE BOARD TO: A) EXECUTE AGREEMENTS WITH ADVANCED MANAGEMENT AND CONSULTING L.L.C., JTEC HCM INC., KEITH ROBERT ANDERSON, AND MACKS CRAIC, INC. DBA MACK5, TO PROVIDE PROJECT MANAGEMENT SUPPORT SERVICES FOR COUNTY PROJECTS FOR THE TERM OF SEPTEMBER 17, 2019 TO SEPTEMBER 16, 2022, IN AN AMOUNT NOT TO EXCEED \$600,000 PER AGREEMENT FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$2,400,000; AND B) EXECUTE CONTACT AMENDMENTS THAT MODIFY THE CONTRACT TERM AND/OR SERVICES SO LONG AS IT DOES NOT CAUSE THE TOTAL COST OF THE SERVICES TO EXCEED THE CURRENT OR REVISED FISCAL PROVISIONS**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, a significant number of large capital projects are underway and will require Project Development Unit (PDU) operations over the next several years; and

**WHEREAS**, PDU does not have sufficient in-house personnel to appropriately manage this size and number of projects without additional support; and

**WHEREAS**, PDU conducted a Request for Proposal to select consultants and a selection committee reviewed and ranked submittals from qualified firms and made recommendations to retain the listed firms; and

**WHEREAS**, by executing the agreements, PDU will have the ability to utilize the consultants for, among other things, owner representation, project and construction management, recommendations regarding preliminary studies and programming, CEQA processes, due diligence, data gathering and analysis, design input and review, cost

estimating, scheduling analysis, evaluation of work product, and enforcement of contract compliance; and

**WHEREAS**, the consultants have agreed to comply with the County's required contract provisions; and

**WHEREAS**, County Counsel has reviewed and approved the Resolution; and

**WHEREAS**, executing "on-call" Project Management services agreements contributes to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost and time required to execute major construction projects for the County; and

**WHEREAS**, the terms of these Agreements will be for three years, from September 17, 2019 through September 16, 2022; the not-to-exceed amounts are \$600,000 each for a total aggregate amount of \$2,400,000 with all 4 different firms; and the cost of these contracts will be funded by the budgets for the individual projects to which the consultant is assigned.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors authorize the President of the Board to execute agreements with Advanced Management and Consulting, LLC., Jtec HCM, Inc., Keith Robert Anderson, and Macks Craic, Inc dba Mack5, to provide specialized project management support services for County projects.

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