

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND  
AUTHORIZING THE DEPUTY COUNTY MANAGER OR HER DESIGNEE TO  
EXECUTE AN AGREEMENT WITH ONTARIO SYSTEMS, FORMERLY COLUMBIA  
ULTIMATE, INC., TO PROVIDE BILL/INVOICE PRINTING AND MAILING SERVICES  
FOR THE TERM OF JULY 1, 2019 THROUGH JUNE 30, 2022, IN AN AMOUNT NOT  
TO EXCEED \$810,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, by the Agreement, Ontario Systems, formerly Columbia Ultimate Inc., will provide bill/invoice printing and mailing services for the Revenue Services Division of the County Manger's Office in an amount not to exceed \$810,000; and

**WHEREAS**, this agreement effectively continues Revenue Services' successful and beneficial relationship with Ontario Systems, formerly Columbia Ultimate, as established in the 2016 contract between the parties authorized by the Board

**WHEREAS**, the term of this new Agreement is July 1, 2019 through June 30, 2022; and

**WHEREAS**, Ordinance Code Section 2.83.170 authorizes the Board of Supervisors to waive the Request for Proposals process where the Board of Supervisors determines that the best interest of the County could be served without the necessity of proposals; and

**WHEREAS**, waiving the competitive bidding process here serves the best

interest of the County as this is a sole-source service that can only be provided by Ontario Systems, formerly Columbia Ultimate, Inc.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors adopt a resolution waiving the Request for Proposals Process and authorizing the Deputy County Manager or her designee to execute an Agreement with Ontario Systems, formerly Columbia Ultimate, Inc., to provide bill/invoice printing and mailing services for the term of July 1, 2019 through June 30, 2022 in an amount not to exceed \$810,000.

**BE IT FURTHER RESOLVED** that the Deputy County Manager or their designee is authorized to execute contract amendments to the agreement which do not exceed \$25,000 in aggregate.

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