

## **RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE DIRECTOR OF THE PROJECT DEVELOPMENT UNIT, OR DESIGNEE, TO EXECUTE: A) PURCHASE ORDERS AND AGREEMENT(S) WITH ONE WORKPLACE FOR DESIGN, PURCHASE AND INSTALLATION OF FURNITURE, FIXTURES AND EQUIPMENT FOR THE REGIONAL OPERATIONS CENTER IN AN AMOUNT NOT TO EXCEED \$675,000; AND B) CONTRACT AMENDMENTS, CHANGE ORDERS, AND ADDITIONAL PURCHASE ORDERS THAT WILL INCREASE THE COUNTY'S MAXIMUM FISCAL OBLIGATION BY NO MORE THAN 10% IN AGGREGATE FOR A TOTAL AUTHORIZED NOT TO EXCEED AMOUNT OF \$742,500 AND/OR MODIFY THE TERM, TERMS, ITEMS SELECTED, AND/OR SERVICES OF ANY AGREEMENT OR ORDER PLACED WITH ONE WORKPLACE WHERE AUTHORIZED BY LAW AND WITHIN APPROVED FISCAL PROVISIONS**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, on October 20, 2015, this Board approved a Design/Build Agreement with McCarthy Building Company for the construction of the Regional Operations Center (ROC); and

**WHEREAS**, construction of the new facility is underway and anticipated to be substantially complete in September 2019; and

**WHEREAS**, the ROC will contain many administrative areas including offices, conference rooms, work areas, staff dining rooms, and briefing rooms; and

**WHEREAS**, these areas must be equipped with well-built and durable furniture including seating, tables, desks, filing cabinets, and other office furniture; and

**WHEREAS**, on September 18, 2018, the County of San Mateo issued a Request for Statements of Qualifications for Furniture Standards Planning, Procurement, and Installation Services; and

**WHEREAS**, on November 6, 2018, the County issued a Request for Proposals to qualified firms and proposals were received from four firms, each of which presented mockups, and participated in interviews; and

**WHEREAS**, in coordination with the County's procurement division, a committee composed of members of multiple County departments, selected two firms to participate in a best and final offer exercise and following completion of this process, One Workplace was selected to provide furniture standards planning, procurement, and installation services; and

**WHEREAS**, One Workplace has an existing cooperative purchasing agreement created pursuant to a competitive solicitation conducted by the Government Services Agency (GSA), the acquisition and procurement arm of the federal government; and

**WHEREAS**, furniture will be acquired by purchase orders utilizing GSA contract GS-27F-020CA, expiring May 27, 2020, and other similar GSA, national, or state competitive purchasing solicitations where available.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED:** that the Board of Supervisors authorizes the Director of the Project Development Unit, or designee, to execute

- A) Purchase orders and agreement(s) with One Workplace to design, purchase and install furniture fixtures and equipment for the Regional Operations Center in an amount not to exceed \$675,000; and
- B) Amendments, change orders, and additional purchase orders that will increase the County's maximum fiscal obligation by no more than 10% in aggregate for a total authorized contract value not to exceed \$742,500 and/or modify the term, terms, items selected, and/or services of any agreement or order placed with One Workplace where authorized by law and within approved fiscal provisions.

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