

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING THE DIRECTOR OF THE PROJECT DEVELOPMENT UNIT OR DESIGNEE TO EXECUTE AN AMENDMENT TO THE ON-CALL AGREEMENT WITH 4LEAF, INC. TO CLARIFY SCOPE OF WORK AND INCREASE THE CONTRACT AMOUNT BY \$1,650,000 FOR A REVISED TOTAL AMOUNT NOT TO EXCEED \$2,250,000**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, in January 2017 this Board approved the formation of the Project Development Unit (PDU) to oversee and manage all ground up construction for County projects; and

**WHEREAS**, multiple large County capital projects are underway which will require intensified PDU operations for several years; and

**WHEREAS**, the PDU requires substantial support from specialized consultants, including project inspection and plan review consultants, to appropriately manage these critical and complex project; and

**WHEREAS**, following a Request for Proposals (RFP), the County selected 4Leaf, Inc. as a provider of on-call project inspection consulting services and authorized an agreement in an amount not-to-exceed \$600,000; and

**WHEREAS**, 4Leaf has provided services on all active PDU projects, task orders have been issued to the full amount available in the agreement, and this amendment will cover costs of ongoing and anticipated work for the County's capital projects; and

**WHEREAS**, based on the performance of 4Leaf, the ongoing work underway, the strong working relationships, the importance of having a reliable inspection consultant, and 4Leaf's initial selection pursuant to competitive RFP, it is in the best interest of the County to continue working with 4Leaf and to waive any further RFP; and

**WHEREAS**, County Counsel has reviewed and approved the Resolution as to form; and

**WHEREAS**, approval of the proposed Amendment to this On Call Agreement for Project Inspection Services with 4 Leaf, Inc. contributes to the Shared Vision 2025 outcome of Collaborative Community by enhancing the accuracy, quality, and workmanship of the County's major construction projects.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors authorize the Director of the Project Development Unit designee to execute an amendment to the agreement with 4 Leaf, Inc. increasing the amount by \$1,650,000 for a new not-to-exceed amount of \$2,250,000.

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