

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING A WAIVER OF THE REQUEST FOR PROPOSALS
PROCESS AND EXECUTION OF AN AMENDMENT TO THE AGREEMENT WITH
KRJ DESIGN GROUP, INC., TO CONTINUE PROVIDING ARCHITECTURAL
DESIGN AND CONSULTING SERVICES, INCREASING THE FUNDING AMOUNT
BY \$150,000 FOR A NEW NOT TO EXCEED AMOUNT OF \$250,000, WITH NO
CHANGE TO THE AGREEMENT TERM**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, on June 29, 2018, the Human Services Agency (HSA) entered into an agreement with KRJ Design Group, Inc. (KRJ) to provide consulting and design services for a total obligation amount of \$100,000 for the term of July 1, 2018 through June 30, 2021; and

WHEREAS, KRJ provides site evaluation, schematic and design development, space planning and furniture placement/layout, permit acquisition as well as consultation on contractor submittals to ensure the approved design is implemented; and

WHEREAS, HSA engaged KRJ to increase the interview space at its South San Francisco office, redesign conference rooms and office space at its administration offices located in Belmont, and provide design and consulting services during the construction of the office building located at 92nd St. in Daly City; and

WHEREAS, the parties wish to amend the agreement to increase the total obligation amount by \$150,000 to cover the cost of additional design and consulting

services, as may be needed to complete the current HSA projects, as well as fund any future space redesign(s) required during the next two years; and

WHEREAS, HSA is recommending the Board waive the Request for Proposals (RFP) process and extend the current agreement to ensure consistency of design and construction standards throughout the completion of HSA's projects.

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an amendment to an agreement, reference to which is hereby made for further particulars, whereby KRJ will continue to provide architectural design and consultation services for an amount not to exceed \$250,000, for the term of July 1, 2018 to June 30, 2021.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be and is hereby authorized and directed to waive the County's requirement for Request for Proposals and execute said agreement for an on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

BE IT FURTHER RESOLVED that the Director of the Human Services Agency or the Director's designee is hereby authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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