



# MINUTES - DRAFT

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Hall of Justice

**Thursday, June 6, 2019**

**4:00 PM**

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## 1. Pledge of Allegiance

## 2. Roll Call

**Present** 5 - Barbara Bonilla, Heather Green, Neil Merrilees, Meda O. Okelo, and Basem Manneh

## 3. Public Comment

### Speakers:

Mike Callagy, County Manager spoke regarding the nationwide search for the new Parks Director.

Lennie Roberts, Committee for Green Foothills

The Commissioners asked for the contact information for Mr. Callagy, which will be provided by the Clerk.

## 4. Action to set the Agenda

**Motion to Set the Agenda: Okelo / Second: Merrilees**

**Yes:** 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

**No:** 0

## 5. Presentations

### 5.1 Junior Ranger Program

#### Speaker:

Katherine Wright, Ranger III

### 5.2 Parks Rx Event

#### Speaker:

Dr. Rachel Borovina, Staff Physician, San Mateo Medical Center

### 5.3 CuriOdyssey Playground Proposal

**Speakers:**

Laurel Miranda, Board Chair at CuriOdyssey  
Olenka Steciw Villarreal, Magical Bridge Foundation  
Matthew Sanders, Deputy County Counsel

Commissioner Green would like to talk at a future meeting about expanding the CuriOdyssey playground.

Commissioner Merrilees would like to add an item on the future agenda for the Commission to discuss sending a "Letter of Support" regarding the CuriOdyssey Playground project.

**8.3 Dog Work Group Update****Speakers:**

Ellie Dallman, Legislative Aide for Supervisor Don Horsley

Email from Carla Schoof, Communications Specialist will be sent to Commissioners, inviting them to the June 14 meet and greet for the Dog Pilot Program.

**6. Regular Agenda****6.1 Approval of the April 4, 2019 Commission meeting minutes (ACTION)****Speakers:**

Matthew Sanders, Deputy County Counsel  
Sukhmani Purewal, Assistant Clerk of the Board of Supervisors  
Lori Mrizek, Executive Secretary

**Motion to approve the Minutes of April 4, 2019: Bonilla/ Second: Merilees**

Commissioner Green asked that for future minutes, we document two types of comments: 1) Questions asked by Commissioners where staff follow up is requested; and 2) Comments that would require presenter's to provide follow up at a future meeting.

Commissioner Okelo wanted clarification on the motion for Item No. 6 on the April 4, 2019 Commission minutes and asked that action be not taken to approve the minutes.

Commissioner Bonilla and Merilees withdrew their original motion to approve the April 4, 2019 minutes.

Motion made by Commissioner Okelo to postpone the approval of April 4, 2019 minutes to the next meeting after edits have been made. Motion failed due to lack of second.

**Motion to accept the Minutes of April 4, 2019 with the changes recommended by Commissioner Okelo: Green / Second: Merrilees**

**Yes:** 4 - Bonilla, Green, Merrilees, and Manneh

**No:** 1 - Okelo

#### 6.2 Bay to Sea Trail Letter of Intent (ACTION)

Presentation by Nicholas Calderon, Assistant Parks Director

**Motion to support the Letter of Intent: Green / Second: Bonilla**

**Yes:** 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

**No:** 0

#### 6.3 FY 2019-2020 Work Plan Development Discussion (ACTION)

Commissioner Okelo would like to have copies of the work plan at every meeting.

**Motion made by Commissioner Okelo to create Ad-hoc sub-committee.**

**Amended Motion to create Ad-hoc sub-committee consisting of Chair Manneh and Vice Chair Green to work on updating the workplan and present the new workplan at the next Parks Commission meeting: Okelo / Second: Merrilees**

**Yes:** 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

**No:** 0

#### 6.4 Special Meeting at Tunitas Creek (ACTION)

**Motion: Green / Second: Bonilla**

**Yes:** 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

**No:** 0

### 7. Parks Foundation Executive Director's Report\*

Michele Beasley presented the Parks Foundation Executive Director's Report.

### 8. Department Report

#### 8.1 FY 2019-21 Budget Presentation

Commissioner Okelo had several questions about the trees in our Parks and climate change. He would like to meet with Superintendent Lombardi at another time to discuss our efforts.

Commissioner Okelo asked the staff to look into changing the department name from "Parks Department" to "Parks and Recreation Department".

Commissioner Merilees would like to have a separate meeting with the department regarding the budget.

Commissioner Green had questions about the net county cost, grant targets, and the meaning of other financing service, which were answered by Rolando Jorquera and Peggy Jensen. She also asked about the types of welded pipes currently being used for water distribution system, which was answered by Superintendent Lombardi.

Change of Clerk at 6:02pm to Sukhmani Purewal

Change of Clerk at 6:07pm to Lori Mrizek

## 8.2 Director's Report

Peggy Jensen mentioned that the report has been provided in the published packet but if there are any questions, she would be happy to answer them.

## 9. Commissioners Reports\*

Commissioner Okelo would like a physical copy of the published packet to be sent few days earlier. He would also like an arborist to attend a future Parks Commission meeting and provide an update on Oak Trees.

Commissioners Green and Bonilla mentioned that they would like to receive agenda packets via email.

Commissioner Manneh thanked the Parks Executive staff for recognizing him and Commissioner Merrilees during the 50th Anniversary of the Fitzgerald Marine Reserve.

## 10. Items for Future Agenda

Tentative future Items to be discussed are:

- CuriOdyssey Playground Letter of Support
- Work Plan Subcommittee Report
- Board of Supervisors' Presentation report back
- Budget Study Session
- Arborist presentation

## 11. Adjournment

The meeting adjourned at 6:35 p.m.

*\* Indicates that reports are verbal only.*