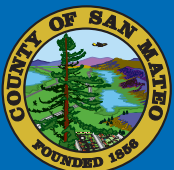


RECOMMENDED BUDGET



COUNTY OF SAN MATEO
FY 2019-20 / FY 2020-21

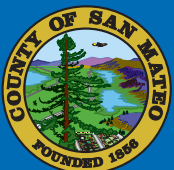
RECOMMENDED BUDGET



BOARD OF SUPERVISORS

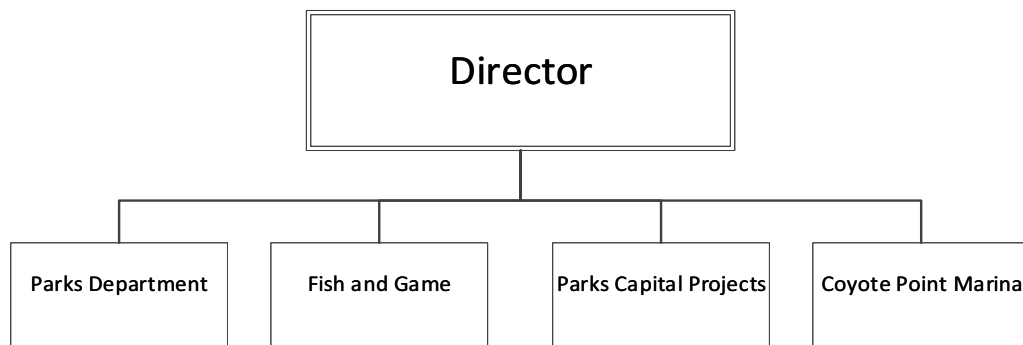
DAVE PINE, 1ST DISTRICT
CAROLE GROOM, 2ND DISTRICT
DON HORSLEY, 3RD DISTRICT
WARREN SLOCUM, 4TH DISTRICT
DAVID CANEPA, 5TH DISTRICT

RECOMMENDED BY:
MICHAEL P. CALLAGY, COUNTY MANAGER



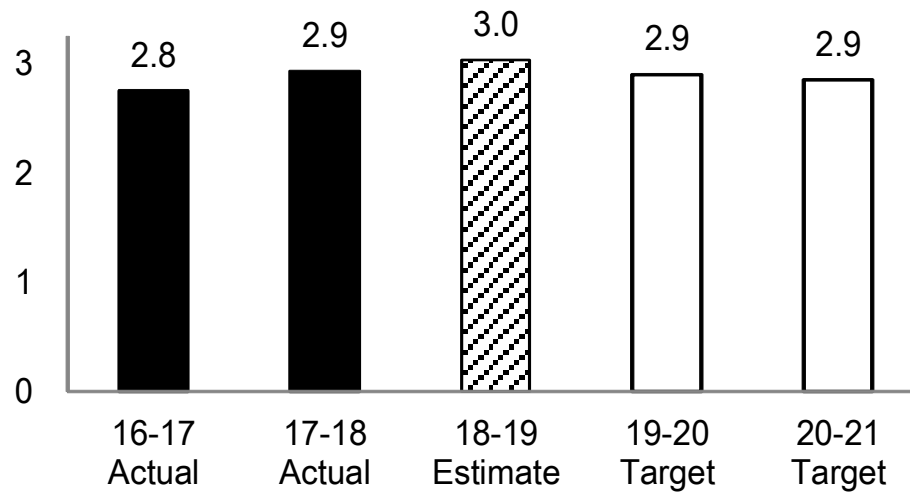
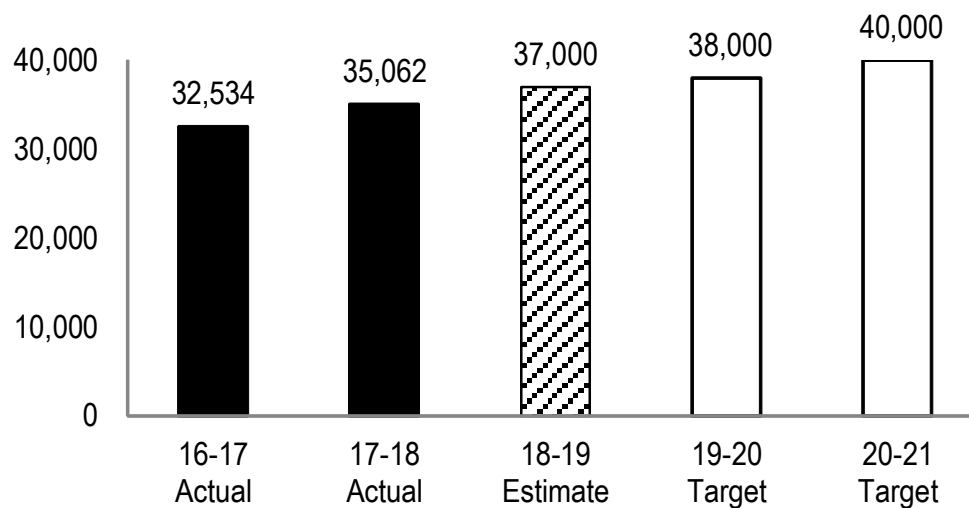
COUNTY OF SAN MATEO
FY 2019-20 / FY 2020-21

PARKS DEPARTMENT



Department Locator

County > Community Services > Parks Department

**Number of Annual Parks Visits
(in Millions)****Number of Annual Volunteer Hours**

Mission Statement

Through stewardship, the San Mateo County Parks Department preserves the County's natural and cultural treasures, and provides safe, accessible parks, recreation, and learning opportunities to enhance the community's quality of life.

Overview

The San Mateo County Parks Department is expecting to serve over 2.8 million visitors in both FY 2019-20 and FY 2020-21. Visitors have many options when visiting the County of San Mateo's unique park system. With 22 parks and recreation areas, over 16,000 acres of park land, and 190 miles of trail, the Department provides healthy outdoor activities, educational opportunities, and lasting memories.

Due to the diversity of the park system, visitors can enjoy an array of recreational opportunities, to include: walking, running, hiking, biking, horseback riding, sailing, kite surfing, fishing, camping, gardening, and playing on playgrounds.

During FY 2017-19, the Department was especially proud of the following accomplishments:

- Implementing the Inclusion, Diversity, Equity, and Accessibility Initiative

At a December 2018 study session, the Parks and Recreation Commission heard from guest speakers who cited the importance of community partnerships and providing programs relevant to different communities as opportunities to engage more diverse park visitors. The speakers also stressed the impact that the sense of feeling welcome in parks can have, especially for young people who may have had limited outdoor experiences.

In late 2018, the Department began implementing five key strategies to address the study session's findings, including outreach, events, community engagement, access, and staff. It is expected that the five strategies will all complement one another and leverage partnerships to achieve more inclusion, diversity, equity, and accessibility (I.D.E.A.) in County parks. The San Mateo County Parks Department formally introduced its I.D.E.A. Initiative to the Parks and Recreation Commission in February 2019. For the remainder of the fiscal year and beyond, the Department will promote County parks through various media channels and in different languages; host a variety of events that celebrate diverse communities, interests, and cultures; engage youth and connect them to the outdoors; make parks more accessible by mitigating financial and physical barriers; and develop staff that is culturally aware and represent the diversity of the County.

- Expanding Wildfire Prevention and Safety Programs

Forest health and community safety are at the cornerstone of San Mateo County Parks' fire fuel reduction and fire preparedness efforts that will be carried out over the next several years.

The Department's strategy focuses on vegetation management, which targets the removal of highly combustible plant material, and maintaining accessibility to fire trails that can support fire apparatus and become evacuation routes for the public during an emergency. Close collaboration with California Department of Forestry and Fire Prevention is critical to work that has been accomplished as well as planned projects.

In FY 2018-19, the Department worked collaboratively with the California Department of Forestry and Fire Prevention, California Department of Correction and Rehabilitation work crews, and contractors to remove approximately 940 trees and 190 acres of vegetation from County parks. Moreover, the Department has spent over \$190,000 in Measure K funds to remove hazardous trees and fire fuels. The Department has also repaired about nine miles of fire trails.

- Completing the Emergency Access Route to Tunitas Creek Beach

The management of Tunitas Creek Beach has presented new challenges for the Department. One of the largest barriers to enforcing applicable ordinances and laws and providing first aid to beach-goers was the lack of safe access for staff and first responders.

In July 2018, Department staff completed a vital improvement; an emergency access route to the beach. Staff removed a large quantity of vegetation, including numerous 10-Wheeler loads of poison oak to install the emergency staging area, emergency access route, split rail fence, and road delineations. Staff also manufactured and installed a vehicle access gate to control access. Incredibly, 750 tons of rock was put down in just four days.

The emergency access route installed by staff will allow the Department to better manage the activities that occur at Tunitas Creek Beach and support first responders when providing vital emergency services. After only two days following the completion of the emergency access route, it was used to assist an individual who needed medical attention after suffering an injury on the beach.

With the ability to safely access the beach comes the opportunity to enforce rules, create an environment safe for all beach-goers, and stop the degradation of the natural resources.

Moving forward into FY 2019-21, the Department will place a greater focus on maintaining and improving facilities and infrastructure, providing more robust visitor experiences, and managing natural resources.

The Department is excited about the construction of the Coyote Point Eastern Promenade Project, which will offer new recreational opportunities for visitors and enhance climate resiliency along the bay shore; design and construction of Flood Park to provide new playfields and active recreational opportunities for residents and programs based in south county; and enhancement of fire trails to ensure all-weather conditions to support fire agencies in responding and residents in evacuating during emergencies. Further, the Department looks forward to planning, permitting, and designing the Tunitas Creek Beach Improvement Project, which will convert the former privately-owned property to a County park for enjoyment of the public.

While the County's park system has consistently seen year-over-year increases in visitors, much needed construction work at Memorial Park beginning in May 2020 and Flood Park beginning in July 2020 will result in park closures and thus a reduction in the number of park visitors. Still, the Department anticipates exceeding 2.8 million visitors in both FY 2019-20 and FY 2020-21 due to enhanced programming, facilities, and trails. Further, improved data collection methods will assist the Department in more accurately documenting visitation in County parks and trails.

As mentioned previously, the Department launched the I.D.E.A. Initiative, which is geared toward increasing inclusion and diversity throughout the parks. By partnering with Friends groups, community-based organizations, Title I schools, and other park and open space agencies, the Department will introduce outdoor recreational opportunities some children and residents have yet to experience. The Department will continue to expand the Take A Hike program to include weekday hikes and County employee-only hikes to ensure more individuals have the opportunity the experience the views, trails, and wildlife present in the parks.

Regarding the management of natural resources, the Department will contribute significant financial and staff resources toward the reduction of fire fuels to enhance public safety and improve the health of the ecosystems. The Department will also continue to eradicate non-native vegetation and preserve habitat to support the plants and wildlife dependent on parklands. To assist in this effort, the Department is taking a leading role in a collaboration involving County departments, Golden Gate National Parks Conservancy, the Golden Gate National Recreation Area, and other open space agencies to collect and layer pertinent GIS data.

The responsibility for over 16,000 acres of parkland, 190 miles of trails, and nearly three million visitors a year requires staff to be proactive. Ensuring staff can dedicate adequate time to maintaining and repairing existing infrastructure; keeping facilities in a clean and safe condition; providing direct customer service; and advancing the completion of projects is a challenge. Staff is developing strategies that will ensure all necessary actions and projects are completed. Unrelated to the workload, Department staff is impacted by the cost of housing which causes some employees to move further from San Mateo County. To address this issue, the Department has identified five new locations for ranger houses and is planning to install new prefabricated homes to expand ranger residence opportunities.

Parks Department (3900D)
All Funds
FY 2019-20 and FY 2020-21 Budget Unit Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Sources							
Taxes	2,040,854	2,090,568	19,002,049	10,004,930	(8,997,119)	5,734,100	(4,270,830)
Licenses, Permits and Franchises	—	—	—	—	—	—	—
Fines, Forfeitures and Penalties	11,350	16,597	7,500	7,000	(500)	7,000	—
Use of Money and Property	183,368	213,746	199,632	225,599	25,967	231,077	5,478
Intergovernmental Revenues	236,956	463,413	1,225,972	313,918	(912,054)	—	(313,918)
Charges for Services	3,385,148	3,698,473	3,206,660	3,158,810	(47,850)	2,889,310	(269,500)
Interfund Revenue	43,999	43,795	42,500	43,379	879	43,379	—
Miscellaneous Revenue	618,211	205,466	9,450	414,500	405,050	34,500	(380,000)
Other Financing Sources	249,296	216,739	2,719,319	12,671,350	9,952,031	20,558,055	7,886,705
Total Revenue	6,769,182	6,948,797	26,413,082	26,839,486	426,404	29,497,421	2,657,935
Fund Balance	5,558,349	6,745,032	6,743,114	6,207,258	(535,856)	5,910,324	(296,934)
Total Sources	12,327,530	13,693,829	33,156,196	33,046,744	(109,452)	35,407,745	2,361,001
Requirements							
Salaries and Benefits	9,784,790	10,248,204	11,897,026	13,236,606	1,339,580	13,767,515	530,909
Services and Supplies	4,565,633	4,188,166	18,565,615	5,800,517	(12,765,098)	4,500,527	(1,299,990)
Other Charges	2,401,109	2,684,641	2,604,974	2,654,919	49,945	2,613,818	(41,101)
Fixed Assets	413,679	1,506,369	8,686,507	8,307,360	(379,147)	22,087,684	13,780,324
Other Financing Uses	62,879	10,066	1,112,101	11,641,796	10,529,695	1,663,502	(9,978,294)
Gross Appropriations	17,228,090	18,637,447	42,866,223	41,641,198	(1,225,025)	44,633,046	2,991,848
Intrafund Transfers	(577,721)	(149,507)	(1,143,506)	(10,000)	1,133,506	(10,000)	—
Net Appropriations	16,650,368	18,487,939	41,722,717	41,631,198	(91,519)	44,623,046	2,991,848
Contingencies/Dept Reserves	1,284,162	1,430,236	2,130,357	2,374,485	244,128	2,374,485	—
Non-General Fund Reserves	4,018,641	3,693,085	2,870,841	3,320,437	449,596	3,340,437	20,000
Total Requirements	21,953,171	23,611,260	46,723,915	47,326,120	602,205	50,337,968	3,011,848
Net County Cost	9,625,641	9,917,431	13,567,719	14,279,376	711,657	14,930,223	650,847
Salary Resolution	71.0	74.0	75.0	75.0	—	75.0	—
Funded FTE	71.0	74.0	75.0	75.0	—	75.0	—

FY 2019-20 Budget Overview

TOTAL SOURCES

Total Sources decreased by \$109,452 or 0.3 percent from the FY 2018-19 Revised to the FY 2019-20 Recommended Budget due to the following changes:

Taxes

There is a net decrease of \$8,997,119 in this funding source primarily due to the elimination of one-time Measure K revenue for operations and maintenance projects and capital projects, including Pescadero Old Haul Road Repairs; Sam McDonald Visitor Center Renovation and Interpretive Center; and Sanchez Adobe Restoration. This decrease was partially offset by an increase in Measure K funding for operations and maintenance projects and capital projects, including the Memorial Park Water Line Replacement Project and improvements to fire roads and ranger residences.

Fines, Fees and Forfeitures

There is a net decrease of \$500 in this funding source due to less Fish and Game code violation fines received from the California Department of Fish and Wildlife.

Use of Money and Property

There is a net increase of \$25,967 in this funding source due to increased revenue from ranger residence rent, concessionaires, and interest earned from the County Investment Pool.

Intergovernmental Revenues

There is a net decrease of \$912,054 in this funding source primarily due to the removal of one-time grant funding for the Complete the Gap project, Parks Shuttle Bus program, and Memorial Park's Crumb Clean program. This decrease was partially offset by an increase in one-time grant funding for the removal of derelict vessels from Coyote Point Marina.

Charges for Services

There is a net decrease of \$47,850 in this funding source primarily due to the closure of Memorial Park beginning in May 2019. This decrease was partially offset by an increase in revenue from Marina berth rentals.

Interfund Revenue

There is a net increase of \$879 in this funding source due to the appropriation for the County Wellness Grant.

Miscellaneous Revenue

There is a net increase of \$405,050 in this funding source primarily due to donations from the John and Gwen Smart Foundation for the benefit of Coyote Point Park and Coyote Point Eastern Promenade, and the San Mateo County Parks Foundation for the Sanchez Adobe Restoration.

Other Financing Sources

There is a net increase of \$9,952,031 in this funding source primarily due to Excess ERAF funding for Flood Park Improvements, Memorial Park Improvements, Coyote Point Eastern Promenade, and new Ranger Housing. This increase was partially offset by a decrease in Non-Departmental Services funding for the Memorial Park Water Line Replacement Project, Flood Park Tennis Courts Renovation, and Parallel Trail.

Fund Balance

There is a net decrease of \$535,856 in this funding source due to the completion of several one-time projects and purchases, including the Parks main office move; office furniture; Bicycle Sunday; Historical Association grant for

Sanchez Adobe items; purchase of a truck and tools; and the Pillar Point Boundary Project. This decrease was partially offset by an increase in projected Fund Balance that will be carried forward to FY 2019-20.

TOTAL REQUIREMENTS

Total Requirements increased by \$602,205 or 1.3 percent from the FY 2018-19 Revised to the FY 2019-20 Recommended Budget due to the following changes:

Salaries and Benefits

There is a net increase of \$1,339,580 in this expenditure category primarily due to negotiated salary and benefit increases, position changes, and additional Measure K-funded Park Aide positions. This increase was partially offset by the reduction of Park Aide positions funded by the General Fund.

Services and Supplies

There is a net decrease of \$12,765,098 in this expenditure category primarily due to the elimination of Measure K-funded operations and maintenance projects, one-time grant funding, and one-time expenditures. This decrease was partially offset by an increase in new Measure K-funded operations and maintenance projects, including fire fuel reduction, hazard tree removal, playground improvements, trail maintenance, and other repairs. The balance of the changes are adjustments to meet budget targets.

Other Charges

There is a net increase of \$49,945 in this expenditure category primarily due to a one-time motor vehicle replacement charge for a new truck and increases associated with service charges, including risk, automation, and facility. This increase was partially offset by a reduction in other service charges, including radio, telephone, motor vehicle mileage charges, and countywide security services.

Fixed Assets

There is a net decrease of \$379,147 primarily due to one-time funding for large equipment purchases and Measure K projects such as the Sanchez Adobe Restoration, Sam McDonald Visitor Center Renovation, Wunderlich Stable Hay Barn Plans and Construction, and Flood Park Baseball Field Renovation. This decrease was partially offset by an increase in fixed asset purchases to replace aged equipment and the purchase of a new asset management system.

Other Financing Uses

There is a net increase of \$10,529,695 in this expenditure category primarily due to more capital projects being managed by the Department of Public Works, including the Tunitas Creek Beach Improvement, Huddart Park Water System Upgrade, Parkwide Paving, Coyote Point Eastern Promenade, Coyote Point Park Water Distribution System, and Flood Park Improvement projects.

Intrafund Transfers

There is a net decrease of \$1,133,506 in this expenditure category primarily due to the elimination of one-time funding for the metal out building at Devil's Slide Trail, San Pedro Valley Park ADA Upgrades, Wunderlich Park Equestrian Bridge Repair, Coyote Point Park Gatehouse Improvements, Sanchez Adobe Restoration, and GIS development from Non-Departmental Services.

Contingencies/Departmental Reserves

There is a net increase of \$244,128 in this expenditure category due to cost savings. The balance in General Fund Reserves represents 12.1 percent of Net Appropriations, which exceeds the County two percent Reserves policy.

Non-General Fund Reserves

There is a net increase of \$449,596 in this expenditure category due to lower project expenses. The balance in Non-General Fund Reserves represents 15.4 percent of Net Appropriations, which exceeds the County two percent Reserves policy.

NET COUNTY COST

There is an increase of \$711,657 or 5.2 percent in this Department's General Fund allocation.

FY 2020-21 Budget Overview

TOTAL SOURCES

Total Sources increased by \$2,361,001 or 7.1 percent from the FY 2019-20 Recommended to the FY 2020-21 Preliminary Recommended Budget due to the following changes:

Taxes

There is a net decrease of \$4,270,830 in this funding source due to the elimination of Measure K revenue for operations and maintenance projects and capital projects, including Fire Road Improvements, improvements to Ranger Residence, Sanchez Adobe Restoration and the Memorial Park Water Line Replacement Project. This decrease was partially offset by an increase in new Measure K funding for operations and maintenance projects and capital projects, including Parkwide Paving, bridge replacements, and Memorial Park Facility Improvements.

Use of Money and Property

There is a net increase of \$5,478 in this funding source due to increased rent from ranger residences and lease agreements. This increase was partially offset by a decrease in concessionaire revenue due to the closure of Memorial Park.

Intergovernmental Revenues

There is a net decrease of \$313,918 in this funding source primarily due to the removal of one-time grant funding for projects at San Bruno Mountain, the removal of vessels at Coyote Point Marina, and the San Vicente Creek Restoration.

Charges for Services

There is a net decrease of \$269,500 in this funding source due to the expected construction and closures of Memorial Park and Flood Park in FY 2020-21.

Miscellaneous Revenue

There is a net decrease of \$380,000 in this funding source due to the removal of one-time donations from the San Mateo County Parks Foundation for the Sanchez Adobe Restoration, and the John and Gwen Smart Foundation for the benefit of Coyote Point Park and Eastern Promenade project.

Other Financing Sources

There is a net increase of \$7,886,705 in this funding source primarily due to increased Excess ERAF funding for Flood Park Improvements and Memorial Park Facility Improvements. This increase was partially offset by a decrease in one-time Excess ERAF funding for the Coyote Point Eastern Promenade, Memorial Park Wastewater Treatment Plant and Collection System, Memorial Park Facility Improvements, and new Ranger Housing.

Fund Balance

There is a net decrease of \$296,934 in this funding source due to the elimination of one-time expenditures.

TOTAL REQUIREMENTS

Total Requirements increased by \$3,011,848 or 6.4 percent from the FY 2019-20 Recommended to the FY 2020-21 Preliminary Recommended Budget due to the following changes:

Salaries and Benefits

There is a net increase of \$530,909 in this expenditure category primarily due to negotiated salary and benefit increases and additional Measure K-funded Park Aide positions. This increase was partially offset by a reduction in extra-help appropriations.

Services and Supplies

There is a net decrease of \$1,299,990 in this expenditure category primarily due to the elimination of operations and maintenance project expenditures associated with one-time sources. This decrease was partially offset by an increase in operations and maintenance projects, including fire fuel reduction, hazard tree removal, playground improvements, trail maintenance, and other repairs.

Other Charges

There is a net decrease of \$41,101 in this expenditure category primarily due to lower general liability and auto liability insurance costs and the elimination of one-time motor vehicle replacement charges from FY 2019-20. This decrease was partially offset by increases in service charges, including risk, radio, telephone, automation, and facility.

Fixed Assets

There is a net increase of \$13,780,324 primarily due to an increase in capital project funding for the Flood Park Improvements, Memorial Park Wastewater Treatment Plant and Collection System, Parkwide Paving, Memorial Park Facility Improvements, bridge replacements, and Coyote Point Eastern Promenade. This increase was partially offset by a reduction in one-time expenditures associated with capital projects, including the Sanchez Adobe Restoration, Memorial Park Water Line Replacement Project, new Ranger Housing, Memorial Park Facility Improvements, improvements to Ranger Residences, and Coyote Point Eastern Promenade.

Other Financing Uses

There is a net decrease of \$9,978,294 in this expenditure category primarily due to elimination of one-time expenditures for capital projects, including the Coyote Point Park Eastern Promenade, Parkwide Paving, Flood Park Improvements, Memorial Park Wastewater Treatment Plant and Collection System, and Coyote Point Park Water Distribution System. This decrease was partially offset by an increase in capital project funding for Tunitas Creek Beach Improvements.

Contingencies/Departmental Reserves

There is no change in this expenditure category. The balance in General Fund Reserves represents 12.3 percent of Net Appropriations, which exceeds the County two percent Reserves policy.

Non-General Fund Reserves

There is net increase of \$20,000 in this expenditure category due lower project expenses. The balance in Non-General Fund Reserves represents 13.5 percent of Net Appropriations, which exceeds the County two percent Reserves policy.

NET COUNTY COST

There is an increase of \$650,847 or 4.6 percent in this Department's General Fund allocation.

Parks Administration (3900B)

Program Locator

County > Community Services > Parks Department > **Parks Department**

Program Outcome Statement

Ensure access to open spaces and park facilities and manage natural and cultural resources

Program Results

The Parks Department provides administration and support and operations and maintenance services to ensure that visitors who come to County parks to picnic, camp, use meeting facilities, tour three historic sites, visit two education centers, hike, bike, and ride horses enjoy their visit.

The operations and maintenance of 22 parks and recreation areas, including over 16,000 acres of park land and 190 miles of trail, requires significant resources to manage. Due in large part to the excellent work of the Department's rangers and support staff alongside ongoing Measure K funding, the Department has achieved excellent survey results related to services the Department provides to an increasing number of park visitors, which is estimated to surpass three million in FY 2018-19.

Administration and support services include budget and performance management; contract administration; financial analysis and accounting; policy; procurement; human resources; planning; natural resource management; reservations; communications; and grant management.

In FY 2019-20 and FY 2020-21, the Department will place an even greater focus on the maintenance of County parks, including increasing hazardous tree management and fire fuel reduction programs and vegetation management to provide safe, clear, and clean park and trail areas for users. The Department will also focus on increasing the diversity of park visitors. The Department's Visitor Services program will lead the effort in making the County parks accessible and welcoming to all through its Inclusion, Diversity, Equity, and Accessibility (I.D.E.A.) Initiative.

Performance Measures

Description	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Target	FY 2020-21 Target
Number of Annual Park Visits	2,751,458	2,931,959	3,032,558	2,900,000	2,850,000
Percent of Customer Survey Respondents Rating Services Good or Better	93%	94%	94%	95%	95%
Number of Annual Volunteer Hours	32,534	35,062	37,000	38,000	40,000

Parks Administration (3900B)
General Fund
FY 2019-20 and FY 2020-21 Budget Unit Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Sources							
Taxes	1,898,292	1,665,361	8,660,083	2,890,386	(5,769,697)	2,684,100	(206,286)
Licenses, Permits and Franchises	—	—	—	—	—	—	—
Fines, Forfeitures and Penalties	8,860	15,178	5,500	5,500	—	5,500	—
Use of Money and Property	139,459	146,880	148,830	166,473	17,643	169,629	3,156
Intergovernmental Revenues	32,566	143,119	258,270	219,043	(39,227)	—	(219,043)
Charges for Services	2,197,680	2,302,637	2,095,300	1,854,350	(240,950)	1,584,850	(269,500)
Interfund Revenue	43,999	43,795	42,500	43,379	879	43,379	—
Miscellaneous Revenue	359,234	150,309	9,450	244,500	235,050	34,500	(210,000)
Other Financing Sources	249,296	202,560	331,070	120,371	(210,699)	120,371	—
Total Revenue	4,929,387	4,669,839	11,551,003	5,544,002	(6,007,001)	4,642,329	(901,673)
Fund Balance	1,318,043	2,271,995	3,050,030	2,589,887	(460,143)	2,589,887	—
Total Sources	6,247,430	6,941,834	14,601,033	8,133,889	(6,467,144)	7,232,216	(901,673)
Requirements							
Salaries and Benefits	9,359,184	9,808,784	11,422,133	12,718,171	1,296,038	13,220,054	501,883
Services and Supplies	3,957,077	3,449,377	11,414,698	4,641,154	(6,773,544)	4,012,530	(628,624)
Other Charges	1,856,380	2,127,221	2,341,840	2,346,093	4,253	2,301,868	(44,225)
Fixed Assets	128,559	183,087	1,992,395	330,500	(1,661,895)	250,000	(80,500)
Other Financing Uses	6,122	10,066	10,835	12,862	2,027	13,502	640
Gross Appropriations	15,307,322	15,578,536	27,181,901	20,048,780	(7,133,121)	19,797,954	(250,826)
Intrafund Transfers	(577,721)	(149,507)	(1,143,506)	(10,000)	1,133,506	(10,000)	—
Net Appropriations	14,729,601	15,429,029	26,038,395	20,038,780	(5,999,615)	19,787,954	(250,826)
Contingencies/Dept Reserves	1,143,470	1,430,236	2,130,357	2,374,485	244,128	2,374,485	—
Total Requirements	15,873,071	16,859,265	28,168,752	22,413,265	(5,755,487)	22,162,439	(250,826)
Net County Cost	9,625,641	9,917,431	13,567,719	14,279,376	711,657	14,930,223	650,847
Salary Resolution	68.0	71.0	72.0	72.0	—	72.0	—
Funded FTE	68.0	71.0	72.0	72.0	—	72.0	—

FY 2019-20 and FY 2020-21 Program Funding Adjustments

The following are significant changes from the FY 2018-19 Revised to the FY 2019-20 and FY 2020-21 Recommended Budget. Requirements is the sum of gross appropriations, intrafund transfers, and contingencies/reserves.

Parks Administration (3900B) Resource Allocation Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Total Sources	6,247,430	6,941,834	14,601,033	8,133,889	(6,467,144)	7,232,216	(901,673)
Total Requirements	15,873,071	16,859,265	28,168,752	22,413,265	(5,755,487)	22,162,439	(250,826)
Net County Cost	9,625,641	9,917,431	13,567,719	14,279,376	711,657	14,930,223	650,847
Salary Resolution	68.0	71.0	72.0	72.0	—	72.0	—
Funded FTE	68.0	71.0	72.0	72.0	—	72.0	—

1. Adjustments to Provide Current Level Services: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2019-21, including: negotiated salary and benefit increases, including merit increases and adjustments to retiree health contributions; increases in internal service charges; and elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Net funding adjustments in FY 2019-20 total \$2,999,682. Net funding adjustments in FY 2020-21 total \$3,160,202.

	CLB Funding Adjustments FY 2019-20	CLB Funding Adjustments FY 2020-21
Sources	(10,984,172)	(5,420,386)
Requirements		
Gross Appropriations	(9,117,996)	(2,260,184)
Intrafund Transfers	1,133,506	—
Contingencies/Dept Reserves	244,128	—
Net County Cost	2,999,682	3,160,202
Positions	—	—

2. Ranger IV/ Capital Projects Manager Add/Delete: To better align operational needs, one vacant Capital Projects Manager is deleted, and one Ranger IV is added in FY 2019-20.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	—	—
Requirements		
Gross Appropriations	(19,888)	(641)
Intrafund Transfers	—	—
Net County Cost	(19,888)	(641)
Positions	—	—

3. Administrative Assistant II/ Office Assistant II Add/Delete : To better align operational needs, one vacant Office Assistant II is deleted, and one Administrative Assistant II is added in FY 2019-20.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	—	—
Requirements		
Gross Appropriations	57,122	1,839
Intrafund Transfers	—	—
Net County Cost	57,122	1,839
Positions	—	—

4. Improvements and Closures at Memorial and Flood Parks: Memorial Park will undergo major park improvements beginning in October 2019, which will require the Parks Department to close the park the last nine months in FY 2019-20 and ten months into FY 2020-21. Revenue loss associated with the park closure will be offset by reductions in the Department's operating budget. Furthermore, Flood Park is expected to close all of FY 2020-21 due to construction. Revenue loss associated with park closures in FY 2020-21 will be offset by additional reductions in the Department's operating budget and Net County Cost.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	(242,276)	(271,174)
Requirements		
Gross Appropriations	(242,276)	(191,840)
Intrafund Transfers	—	—
Net County Cost	—	79,334
Positions	—	—

5. Donation for Coyote Point Recreation Area: The John and Gwen Smart Family Foundation will be making a donation for an additional fitness zone; equipment upgrades; Captain's House audio/visual (AV) upgrades; hazard tree assessment and abatement project; and an automated entrance gate at the Coyote Point Recreation Area in FY 2019-20.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	210,000	—
Requirements		
Gross Appropriations	210,000	—
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

6. Midcoast Multimodal/Parallel Trail Measure K Appropriations: On October 2, 2018, the Board of Supervisors adopted a resolution authorizing an Appropriation Transfer Request (ATR) of Measure K revenue and expenditure appropriations from Non-Departmental Services to the Parks Department for the construction phase of the Midcoast Multimodal/Parallel Trail. This adjustment is added to properly account for all Measure K funding in the Department's budget.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	85,000	—
Requirements		
Gross Appropriations	85,000	—
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

7. Transfer and Reallocation of Measure K Appropriations: Adjustments are added to reallocate Measure K appropriations from the SCA GIS database and SCA Youth Corps initiatives to the Natural Resource Management (NRM) Program for the purchase of a truck for NRM staff. Additionally, Measure K appropriations from the Parks Concessions Study and Coyote Point Marina Concession initiatives are moved to the Parks Operations and Maintenance initiative for future consulting services. Finally, appropriations from Parks Operations and Maintenance for Parkwide Paving are transferring to the Department's Capital Projects Fund as a new initiative.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	(405,583)	—
Requirements		
Gross Appropriations	(405,583)	—
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

8. Fixed Asset Purchases : Adjustment is added to purchase additional equipment, including a commercial power washer and skid unit.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	—	—
Requirements		
Gross Appropriations	20,500	—
Intrafund Transfers	—	—
Net County Cost	20,500	—
Positions	—	—

9. New Measure K Appropriations: Measure K funding is added to continue to fund ongoing programs and operational and maintenance needs throughout the County's parks system. Funding will be used to replace antiquated equipment; reduce fire fuels; remove hazardous trees; improve playgrounds; replace aged culverts; and perform routine maintenance on trails and in County parks. Funding will also be used to implement a new asset management system and enter into agreements with contractors that can perform routine septic, plumbing, fencing, and water treatment plant services. To continue to provide exceptional services to a growing number of visitors, and to complete projects and reduce fire fuels quickly, many more park aides will be funded with Measure K.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	2,280,000	2,200,000
Requirements		
Gross Appropriations	2,280,000	2,200,000
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

10. Fund Balance Adjustment: This action reappropriates Fund Balance from the prior year and includes adjustments to Year-End Fund Balance.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	2,589,887	2,589,887
Requirements		
Gross Appropriations	—	—
Intrafund Transfers	—	—
Contingencies/Dept Reserves	244,128	—
Net County Cost	(2,345,759)	(2,589,887)
Positions	—	—

FY 2019-20 & FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2019-20	Total Funding Adjustments FY 2020-21
Sources	(6,467,144)	(901,673)
Requirements		
Gross Appropriations	(7,133,121)	(250,826)
Intrafund Transfers	1,133,506	—
Contingencies/Dept Reserves	244,128	—
Net County Cost	711,657	650,847
Positions	—	—

Fish and Game (3950B)

Program Locator

County > Community Services > Parks Department > **Fish and Game**

Program Outcome Statement

Ensure fish and wildlife propagation and conservation and provide environmental education

Program Results

Funding for this Program focuses on the propagation and conservation of fish and wildlife. As a special revenue fund, revenue is received from fines collected by the courts for violation of the California Fish and Game Code in San Mateo County. In the past, the Program provided funding to the Chinook Salmon Smolt Project at Pillar Point Harbor. This funding enabled the transfer of young salmon from the Feather River Hatchery to Pillar Point, which will help the survival rate of the Chinook Salmon.

Program priorities for FY 2019-21 are to continue to allocate funds for conservation and propagation projects. Parks will develop a competitive process to recommend high-impact projects that will directly benefit the propagation and conservation of fish and wildlife.

Fish and Game (3950B)
Fish and Game Propagation Fund
FY 2019-20 and FY 2020-21 Budget Unit Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Sources							
Fines, Forfeitures and Penalties	2,490	1,419	2,000	1,500	(500)	1,500	—
Use of Money and Property	648	913	400	500	100	500	—
Total Revenue	3,138	2,332	2,400	2,000	(400)	2,000	—
Fund Balance	71,195	64,334	56,666	57,766	1,100	49,766	(8,000)
Total Sources	74,334	66,666	59,066	59,766	700	51,766	(8,000)
Requirements							
Services and Supplies	10,000	10,000	10,000	10,000	—	2,000	(8,000)
Gross Appropriations	10,000	10,000	10,000	10,000	—	2,000	(8,000)
Intrafund Transfers							
Net Appropriations	10,000	10,000	10,000	10,000	—	2,000	(8,000)
Non-General Fund Reserves	64,334	56,666	49,066	49,766	700	49,766	—
Total Requirements	74,334	66,666	59,066	59,766	700	51,766	(8,000)
Net County Cost	—	—	—	—	—	—	—

FY 2019-20 and FY 2020-21 Program Funding Adjustments

The following are significant changes from the FY 2018-19 Revised to the FY 2019-20 and FY 2020-21 Recommended Budget. Requirements is the sum of gross appropriations, intrafund transfers, and contingencies/reserves.

Fish and Game (3950B)

Resource Allocation Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Total Sources	74,334	66,666	59,066	59,766	700	51,766	(8,000)
Total Requirements	74,334	66,666	59,066	59,766	700	51,766	(8,000)
Net County Cost	—	—	—	—	—	—	—

1. Adjustments to Provide Current Level Services: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2019-21, including elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Net funding adjustments in FY 2019-20 total \$57,066. Net funding adjustments in FY 2020-21 total \$49,766.

	CLB Funding Adjustments FY 2019-20	CLB Funding Adjustments FY 2020-21
Sources	(57,066)	(57,766)
Requirements		
Gross Appropriations	—	(8,000)
Intrafund Transfers	—	—
Non-General Fund Reserves	700	—
Net County Cost	57,066	49,766
Positions	—	—

2. Fund Balance Adjustment: This action reappropriates Fund Balance from the prior year and includes adjustments to Year-End Fund Balance.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	57,766	49,766
Requirements		
Gross Appropriations	—	—
Intrafund Transfers	—	—
Non-General Fund Reserves	700	—
Net County Cost	(57,066)	(49,766)
Positions	—	—

FY 2019-20 & FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2019-20	Total Funding Adjustments FY 2020-21
Sources	700	(8,000)
Requirements		
Gross Appropriations	—	(8,000)
Intrafund Transfers	—	—
Non-General Fund Reserves	700	—
Net County Cost	—	—
Positions	—	—

Parks Capital Projects (3970B)

Program Locator

County > Community Services > Parks Department > **Parks Capital Projects**

Program Outcome Statement

The Program allows the San Mateo County Parks Department to plan, design, construct, remodel, upgrade, and improve facilities and infrastructure to operate more efficiently and safely

Program Results

The Program will undertake a significant number of capital projects in FY 2019-21. These projects will continue to improve safety as well as the visitor experience within County parks. The San Mateo County Parks Department is excited to receive Excess Educational Revenue Augmentation Fund funding, grants and donations, and additional Measure K funding to work on, and eventually complete, capital projects including the Coyote Point Park Water Distribution System, bridge replacements, new Ranger Housing, Coyote Point Eastern Promenade, and major improvements at Flood Park, Memorial Park, and Tunitas Creek Beach.

The Department will place an even greater focus on completing major capital projects on time and within budget. The Department created two separate measures that will track the progress made on projects managed by both the Parks Department and the Department of Public Works.

Performance Measures

Description	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Target	FY 2020-21 Target
Grants Received per Dollar Spent	\$9	\$11	\$120	\$10	\$10
Percent of Capital Projects Managed by Parks on Track to be Completed on Time and Within Budget ¹	100%	33%	88%	90%	90%
Percent of Capital Projects Managed by the Department of Public Works on Track to be Completed on Time and Within Budget ¹	100%	33%	80%	90%	90%

¹Combined performance measure before FY 2018-19

Parks Capital Projects (3970B)
Parks Capital Projects Fund
FY 2019-20 and FY 2020-21 Budget Unit Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Sources							
Taxes	142,562	425,207	10,341,966	7,114,544	(3,227,422)	3,050,000	(4,064,544)
Use of Money and Property	22,381	30,309	20,000	20,000	—	20,000	—
Intergovernmental Revenues	204,390	320,293	967,702	—	(967,702)	—	—
Charges for Services	50	—	—	—	—	—	—
Miscellaneous Revenue	257,500	55,000	—	170,000	170,000	—	(170,000)
Other Financing Sources	—	14,179	2,388,249	12,550,979	10,162,730	20,437,684	7,886,705
Total Revenue	626,883	844,988	13,717,917	19,855,523	6,137,606	23,507,684	3,652,161
Fund Balance	2,345,212	2,363,492	2,537,256	2,457,256	(80,000)	2,168,322	(288,934)
Total Sources	2,972,095	3,208,480	16,255,173	22,312,779	6,057,606	25,676,006	3,363,227
Requirements							
Services and Supplies	423,210	378,873	6,717,494	538,663	(6,178,831)	—	(538,663)
Fixed Assets	128,637	292,351	6,526,486	7,976,860	1,450,374	21,837,684	13,860,824
Other Financing Uses	56,757	—	1,101,266	11,628,934	10,527,668	1,650,000	(9,978,934)
Gross Appropriations	608,603	671,224	14,345,246	20,144,457	5,799,211	23,487,684	3,343,227
Intrafund Transfers							
Net Appropriations	608,603	671,224	14,345,246	20,144,457	5,799,211	23,487,684	3,343,227
Non-General Fund Reserves	2,363,492	2,537,256	1,909,927	2,168,322	258,395	2,188,322	20,000
Total Requirements	2,972,095	3,208,480	16,255,173	22,312,779	6,057,606	25,676,006	3,363,227
Net County Cost	—	—	—	—	—	—	—

FY 2019-20 and FY 2020-21 Program Funding Adjustments

The following are significant changes from the FY 2018-19 Revised to the FY 2019-20 and FY 2020-21 Recommended Budget. Requirements is the sum of gross appropriations, intrafund transfers, and contingencies/reserves.

Parks Capital Projects (3970B) Resource Allocation Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Total Sources	2,972,095	3,208,480	16,255,173	22,312,779	6,057,606	25,676,006	3,363,227
Total Requirements	2,972,095	3,208,480	16,255,173	22,312,779	6,057,606	25,676,006	3,363,227
Net County Cost	—	—	—	—	—	—	—

1. Adjustments to Provide Current Level Services: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2019-21, including the elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Net funding adjustments in FY 2019-20 total \$2,218,861. Net funding adjustments in FY 2020-21 total \$2,148,322.

	CLB Funding Adjustments FY 2019-20	CLB Funding Adjustments FY 2020-21
Sources	(11,387,549)	(22,292,779)
Requirements		
Gross Appropriations	(9,188,688)	(20,144,457)
Intrafund Transfers	—	—
Non-General Fund Reserves	258,395	20,000
Net County Cost	2,218,861	2,148,322
Positions	—	—

2. Fund Balance Adjustment: This action reappropriates Fund Balance from the prior year and includes adjustments to Year-End Fund Balance.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	2,457,256	2,168,322
Requirements		
Gross Appropriations	—	—
Intrafund Transfers	—	—
Non-General Fund Reserves	238,395	20,000
Net County Cost	(2,218,861)	(2,148,322)
Positions	—	—

3. Transfer of Measure K Appropriations: Adjustments are added to transfer Measure K appropriations to the Parks Capital Projects Program. Transfers are needed to move appropriations originally for the Memorial Park Paving Tan Oak Loop to a new initiative called Parkwide Asphalt Paving. Additionally, appropriations from the Green Valley Trail project is reallocated to complete the Sanchez Adobe Restoration and funding for the Crystal Springs Trail Highway 92 Crossing Plans is moved to complete the Coyote Point Park Water Distribution System project. Finally, Measure K appropriations from the Parks Concessions Study and Coyote Point Marina Concession initiatives are moved to the Parks Operations and Maintenance initiative, within the Parks Department, for future consulting services.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	(1,958,961)	—
Requirements		
Gross Appropriations	(1,958,961)	—
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

4. Transfer of Non-Departmental Appropriations: Non-Departmental Services one-time funding for the Parallel Trail/Multimodal Trail is moved to the Department of Public Works (DPW) since DPW will be managing the project exclusively beginning in FY 2019-20.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	(200,000)	—
Requirements		
Gross Appropriations	(200,000)	—
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

5. New Measure K Appropriations: New Measure K funding in FY 2019-20 is added to fund, and complete, several capital projects, including the Coyote Point Park Water Distribution System, Wunderlich Carriage House Restroom ADA Improvements, Memorial Park Homestead Trail Bridge Replacement, San Pedro Valley Park Visitor Center Bridge Replacement, San Pedro Valley Park Walnut Bridge Replacement, and Memorial Park Water Line Replacement Project. Funding will also be used for improvements to Ranger Residences and Fire Roads. Funding for a feasibility study for the bridge replacements mentioned previously is also added. New Measure K funding in FY 2020-21 is added to fund the Memorial Park Homestead Trail Bridge Replacement, San Pedro Valley Park Visitor Center Bridge Replacement, and San Pedro Valley Park Walnut Bridge Replacement. Funding will also be used for improvements to Ranger Residences, Memorial Park Facility Improvements, and Parkwide Asphalt Paving.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	2,750,000	2,800,000
Requirements		
Gross Appropriations	2,750,000	2,800,000
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

6. New Excess ERAF Appropriations: As indicated in the County Manager's Fiscal Year 2019-21 Budget Cycle report to the Board of Supervisors in February 2019, unanticipated onetime Excess ERAF appropriations are added to address Parks capital projects at Flood Park, Memorial Park, Coyote Point Park, and new Ranger Housing at several County parks.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	9,712,316	18,787,684
Requirements		
Gross Appropriations	9,712,316	18,787,684
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

7. New Grants and Donations: Funding for Tunitas Creek Beach Improvements, including building a new parking lot, restrooms, and trail was approved in the California State budget in June 2018. The funding will be distributed by the State Coastal Conservancy. The San Mateo County Parks Department is also expecting to receive one-time donations from the San Mateo County Parks Foundation for the completion of the Sanchez Adobe Restoration and the John and Gwen Smart Foundation for the Coyote Point Eastern Promenade Project.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	1,520,000	1,650,000
Requirements		
Gross Appropriations	1,520,000	1,650,000
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

8. Transfer and Reallocation of Measure K Appropriations: Adjustments are added to transfer Measure K appropriations from Parks Operations and Maintenance for parkwide paving to a new initiative called Parkwide Asphalt Paving. Additionally, funding from Memorial Park Paving Tan Oak Loop is moved to the new initiative. The Department of Public Works will assist the Parks Department in completing this project. Appropriations from the Green Valley Trail project is reallocated to complete the Sanchez Adobe Restoration and appropriations originally for the Crystal Springs Trail Highway 92 Crossing Plans is moved to complete the Coyote Point Park Water Distribution System project.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	2,364,544	—
Requirements		
Gross Appropriations	2,364,544	—
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

9. Measure K Rollover in FY 2020-21: Funding adjustment is added to rollover Measure K funds for the Huddart Water Lines and Supply System Project in FY 2020-21.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	—	250,000
Requirements		
Gross Appropriations	—	250,000
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

10. Transfer and Reallocation of Non-Departmental Appropriations: Funding for the Coyote Point Bay Trail Repair on North Levee is moved to complete the Coyote Point Park Water Distribution System project. Additionally, funding originally set aside for the acquisition of Pillar Point Marsh is moved to complete the Memorial Park Wastewater Treatment Plant and Collection System.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	800,000	—
Requirements		
Gross Appropriations	800,000	—
Intrafund Transfers	—	—
Net County Cost	—	—
Positions	—	—

FY 2019-20 & FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2019-20	Total Funding Adjustments FY 2020-21
Sources	6,057,606	3,363,227
Requirements		
Gross Appropriations	5,799,211	3,343,227
Intrafund Transfers	—	—
Non-General Fund Reserves	258,395	20,000
Net County Cost	—	—
Positions	—	—

Coyote Point Marina (3980B)

Program Locator

County > Community Services > Parks Department > **Coyote Point Marina**

Program Outcome Statement

Safe access to the San Francisco Bay with berths and launching

Program Results

Coyote Point Marina ("Marina"), nestled within the San Mateo County Parks Department's Coyote Point Recreation Area, has operated continuously for over 53 years. The Marina provides access to the San Francisco Bay and its shoreline for sailors, power boaters, hikers, joggers, bird watchers, photographers, and recreation seekers of all kinds. The Marina offers berths for sailboats and motorboats at competitive prices in a beautiful and convenient location. The Marina features 545 wet slips for boats from 20 to 75 feet and provides the following services: water and electric; waste oil collection; launch ramp; full service fuel dock; dry storage; and waste pump out station. The Marina also offers emergency patrol boat response assistance when needed.

All the berths at the Marina are currently usable. Out of 583 berths, which includes 545 wet slips and 38 dry storage spaces, 456 berths or 78 percent are filled and all slips over 32 feet are rented. Most of the empty slips are 22 feet side ties. Market trends over the past 10 years have shown larger boats are more popular. The Marina will continue to aggressively advertise the side ties and smaller slips.

In FY 2019-20 and FY 2020-21, the Department will focus on increasing the usability and financial performance of the Marina so that the enterprise fund may continue to fund future and continuous dredging projects and loan repayments from previous Marina improvements, including the replacement of Dock 29.

Performance Measures

Description	FY 2016-17 Actual	FY 2017-18 Actual	FY 2018-19 Estimate	FY 2019-20 Target	FY 2020-21 Target
Percent of Customer Survey Respondents Rating Marina Services Good or Better	93%	93%	93%	95%	95%
Percent of Berths Filled	75%	78%	78%	80%	80%
Operating Cost Ratio ¹	---	---	75%	100%	100%

¹Data not available

Coyote Point Marina (3980B)
Coyote Point Marina Operating Fund
FY 2019-20 and FY 2020-21 Budget Unit Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Sources							
Use of Money and Property	20,879	35,645	30,402	38,626	8,224	40,948	2,322
Intergovernmental Revenues	—	—	—	94,875	94,875	—	(94,875)
Charges for Services	1,187,418	1,395,837	1,111,360	1,304,460	193,100	1,304,460	—
Miscellaneous Revenue	1,477	156	—	—	—	—	—
Total Revenue	1,209,773	1,431,638	1,141,762	1,437,961	296,199	1,345,408	(92,553)
Fund Balance	1,823,898	2,045,211	1,099,162	1,102,349	3,187	1,102,349	—
Total Sources	3,033,672	3,476,849	2,240,924	2,540,310	299,386	2,447,757	(92,553)
Requirements							
Salaries and Benefits	425,606	439,420	474,893	518,435	43,542	547,461	29,026
Services and Supplies	175,346	349,916	423,423	610,700	187,277	485,997	(124,703)
Other Charges	544,729	557,420	263,134	308,826	45,692	311,950	3,124
Fixed Assets	156,483	1,030,931	167,626	—	(167,626)	—	—
Gross Appropriations	1,302,165	2,377,687	1,329,076	1,437,961	108,885	1,345,408	(92,553)
Intrafund Transfers							
Net Appropriations	1,302,165	2,377,687	1,329,076	1,437,961	108,885	1,345,408	(92,553)
Contingencies/Dept Reserves	140,692	—	—	—	—	—	—
Non-General Fund Reserves	1,590,815	1,099,162	911,848	1,102,349	190,501	1,102,349	—
Total Requirements	3,033,672	3,476,849	2,240,924	2,540,310	299,386	2,447,757	(92,553)
Net County Cost	—	—	—	—	—	—	—
Salary Resolution	3.0	3.0	3.0	3.0	—	3.0	—
Funded FTE	3.0	3.0	3.0	3.0	—	3.0	—

FY 2019-20 and FY 2020-21 Program Funding Adjustments

The following are significant changes from the FY 2018-19 Revised to the FY 2019-20 and FY 2020-21 Recommended Budget. Requirements is the sum of gross appropriations, intrafund transfers, and contingencies/reserves.

Coyote Point Marina (3980B) Resource Allocation Summary

	Actual 2016-17	Actual 2017-18	Revised 2018-19	Recomm 2019-20	Change 2019-20	Recomm 2020-21	Change 2020-21
Total Sources	3,033,672	3,476,849	2,240,924	2,540,310	299,386	2,447,757	(92,553)
Total Requirements	3,033,672	3,476,849	2,240,924	2,540,310	299,386	2,447,757	(92,553)
Net County Cost	—	—	—	—	—	—	—
Salary Resolution	3.0	3.0	3.0	3.0	—	3.0	—
Funded FTE	3.0	3.0	3.0	3.0	—	3.0	—

1. Adjustments to Provide Current Level Services: Budget adjustments are made to reflect current costs for existing levels of service and performance in FY 2019-21, including: negotiated salary and benefit increases, including merit increases and adjustments to retiree health contributions; increases in internal service charges; and elimination of one-time revenues and expenditures. As a one-time funding source, Fund Balance is removed from the Current Level Budget. Net funding adjustments in FY 2019-20 total \$911,848. Net funding adjustments in FY 2020-21 total \$1,102,349.

	CLB Funding Adjustments FY 2019-20	CLB Funding Adjustments FY 2020-21
Sources	(802,963)	(1,194,902)
Requirements		
Gross Appropriations	108,885	(92,553)
Intrafund Transfers	—	—
Contingencies/Dept Reserves	—	—
Non-General Fund Reserves	190,501	—
Net County Cost	911,848	1,102,349
Positions	—	—

2. Fund Balance Adjustment: This action reappropriates Fund Balance from the prior year and includes adjustments to Year-End Fund Balance.

	RLB Adjustments FY 2019-20	RLB Adjustments FY 2020-21
Sources	1,102,349	1,102,349
Requirements		
Gross Appropriations	—	—
Intrafund Transfers	—	—
Non-General Fund Reserves	190,501	—
Net County Cost	(911,848)	(1,102,349)
Positions	—	—

FY 2019-20 & FY 2020-21 Total Funding Adjustments

	Total Funding Adjustments FY 2019-20	Total Funding Adjustments FY 2020-21
Sources	299,386	(92,553)
Requirements		
Gross Appropriations	108,885	(92,553)
Intrafund Transfers	—	—
Contingencies/Dept Reserves	—	—
Non-General Fund Reserves	190,501	—
Net County Cost	—	—
Positions	—	—