

Agenda Item 7.1

Mission: Through stewardship, San Mateo County Parks preserves our County's natural and cultural treasures, and provides safe, accessible parks, recreation and learning opportunities to enhance the community's quality of life.

DRAFT WORK PLAN Parks and Recreation Commission				
Bylaw Direction	Goal	ACTIVITIES	TIMELINE	Who
1. Advise and make recommendations to the Board of Supervisors regarding the management and operation of County natural preserves, marine reserves, open space areas, trails parks, and/or recreation areas and facilities within unincorporated San Mateo County.	1.1 Each Commissioner will work to increase participation from his or her District in Parks volunteer events.	1.1.1 Form committee to develop outreach strategies.		ALL
	1.2 Prepare report evaluating and recommending options for establishment of a dedicated source of funding for the County Parks Department.	1.2.1 Form committee to develop a plan for preparing this report, which could include surveying other park systems for funding approaches and evaluating their strengths and weaknesses, among other activities.		OKELEO/MANNEH
	1.3 Develop park land acquisition policies to help guide future acquisition of park properties.	1.3.1 Form committee to develop a plan for preparing these policies, which could include surveying other agencies to gather examples and evaluating their advantages and disadvantages.		ENRIQUEZ
	1.4 Participate in Dog Management Committee to develop dog management policy recommendations for San Mateo County Parks.	1.4.1 Commissioner Neil Merrilees is currently participating in the Committee.	Policy recommendations expected in late Fall, 2017	MERILEES

2. Adopt and forward to Board of Supervisors recommendations regarding fees to be charged for the use of the areas noted in 1.	2.1 Review and approval of fee strategy recommendations.	2.1.1 Appoint a Commission liaison to the Parks Department work group tasked with development of a comprehensive fee strategy. 2.1.2 Work group will share meeting information and materials with Commission liaison, providing regular updates.	2017-2018	BONILLA
3. Advise BOS regarding fish, game, and wildlife policies and programs, and make recommendations to the BOS regarding the expenditure of fish and game propagation funds.	3.1 Create a process for application for these funds.			
4. Amend the Bylaws, as necessary and as permitted by (1) the ordinance of the San Mateo County BOS that established the Commission and (2) these Bylaws.	4.1 Improved functionality of the Parks and Recreation Commission.	4.1.1 Form ad hoc committee to draft changes to the bylaws for recommendation to the Commission. 4.1.2 Form ad hoc committee to finalize annual work plan.	Complete	
5. Support the San Mateo County Parks Foundation (non-Bylaw item)	5.1 Foster engagement with Foundation. 5.2 Minimum expectation for Commissioners related to Foundation Support. 5.3 Assist with future membership drive for the foundation.	5.1.1 Appoint Commission liaison to the Foundation.		MANNEH ALL BONILLA/MANNEH

