



MINUTES - DRAFT

Hall of Justice

Thursday, April 4, 2019

4:00 PM

The meeting began at 4:02 p.m.

1. Pledge of Allegiance

2. Roll Call

Present 4 - Barbara Bonilla, Heather Green, Neil Merrilees, and Basem Manneh

Absent 1 - Meda O. Okelo

3. Public Comment

None

Commissioner Meda Okelo arrived at 4:06 p.m.

4. Installation of Heather Green as the District 2 Parks Commissioner

Speaker:

Supervisor Carole Groom, District 2

Supervisor Carole Groom swore-in Heather Green as the District 2 Parks Commissioner.

5. Presentations

5.1 Junior Ranger Presentation

Speaker:

Scott Lombardi, Parks Superintendent

5.2 Update on the Ohlone Portola Heritage Trail

Speakers:

Sam Herzberg, Senior Planner

Fred Hansson, San Mateo County Historical Association

6. Action Item(s)

Speakers:

Matthew Sanders, Deputy County Counsel

On future agendas, Commissioner Okelo asked Parks staff to add the following:
"Items for Future Agenda" as a line item.

Motion: Bonilla / Second: Green

Yes: 4 - Bonilla, Green, Merrilees, and Manneh

No: 1 - Okelo

7. Regular Agenda

7.1 Approval of the February 19, 2019 Commission meeting minutes

Motion: Bonilla / Second: Merrilees

Yes: 4 - Bonilla, Merrilees, Okelo, and Manneh

No: 0

Abstain: 1 - Green

7.2 Nomination and Election of Commission Chair and Vice-Chair for 2019

Speaker:

Matthew Sanders, Deputy County Counsel

Commissioner Barbara Bonilla made a motion to elect Basem Manneh as the Chair and Neil Merrilees as the Vice-Chair; however, it was withdrawn to have further discussion on this item.

Motion to elect Basem Manneh as the Chair for 2019: Bonilla / Second: Okelo

Yes: 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

No: 0

Motion to elect Heather Green as the Vice-Chair for 2019: Okelo / Second: Bonilla

Yes: 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

No: 0

8. Parks Foundation Executive Director's Report

Item No. 8 was not discussed during the meeting.

9. Department Report

9.1 Director's Report

- a. April 2019 Parks report
- b. Commissioner's Work Plan update
- c. I.D.E.A. initiative format and follow-up
- d. Calendar of upcoming events by supervisorial district

Speakers:

Scott Lombardi, Parks Superintendent

David Burruto, Senior Legislative Aide to Supervisor Dave Pine, District 1

Carla Schoof, Communications Specialist

9.2 Dog Work Group update

- a. On-leash pilot project locations
- b. Amending violation fees in ordinance

Speakers:

Scott Lombardi, Parks Superintendent

Ellie Dallman, Legislative Aide to Supervisor Don Horsley, District 3

Matthew Sanders, Deputy County Counsel

10. Commissioners Reports*

Commissioner Okelo thanked Parks staff for the recent Brown Act Training. He found it very educational and very helpful. He thanked staff for the opportunity to get re-educated.

Commissioner Manneh also thanked the staff for the Brown Act Training.

This was read into the record.

Commissioner Barbara Bonilla left the meeting at 5:55 p.m.

11. Adjournment

The meeting adjourned at 5:56 p.m.

** Indicates that reports are verbal only.*