



# MINUTES - DRAFT

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Hall of Justice

**Thursday, April 4, 2019**

4:00 PM

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The meeting began at 4:02 p.m.

## 1. Pledge of Allegiance

## 2. Roll Call

**Present** 4 - Barbara Bonilla, Heather Green, Neil Merrilees, and Basem Manneh

**Absent** 1 - Meda O. Okelo

## 3. Public Comment

None

Commissioner Meda Okelo arrived at 4:06 p.m.

## 4. Installation of Heather Green as the District 2 Parks Commissioner

Speaker:

Supervisor Carole Groom, District 2

Supervisor Carole Groom swore-in Heather Green as the District 2 Parks Commissioner.

## 5. Presentations

### 5.1 Junior Ranger Presentation

Speaker:

Scott Lombardi, Parks Superintendent

### 5.2 Update on the Ohlone Portola Heritage Trail

Speakers:

Sam Herzberg, Senior Planner

Fred Hansson, San Mateo County Historical Association

## 6. Action Item(s)

Speakers:

Matthew Sanders, Deputy County Counsel

On future agendas, Commissioner Okelo asked Parks staff to add the following: "Items for Future Agenda" as a line item.

**Motion: Bonilla / Second: Green**

**Yes:** 4 - Bonilla, Green, Merrilees, and Manneh

**No:** 1 - Okelo

## 7. Regular Agenda

### 7.1 Approval of the February 19, 2019 Commission meeting minutes

**Motion: Bonilla / Second: Merrilees**

**Yes:** 4 - Bonilla, Merrilees, Okelo, and Manneh

**No:** 0

**Abstain:** 1 - Green

### 7.2 Nomination and Election of Commission Chair and Vice-Chair for 2019

Speaker:

Matthew Sanders, Deputy County Counsel

Commissioner Barbara Bonilla made a motion to elect Basem Manneh as the Chair and Neil Merrilees as the Vice-Chair; however, it was withdrawn to have further discussion on this item.

**Motion to elect Basem Manneh as the Chair for 2019: Bonilla / Second: Okelo**

**Yes:** 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

**No:** 0

**Motion to elect Heather Green as the Vice-Chair for 2019: Okelo / Second: Bonilla**

**Yes:** 5 - Bonilla, Green, Merrilees, Okelo, and Manneh

**No:** 0

## 8. Parks Foundation Executive Director's Report

Item No. 8 was not discussed during the meeting.

## 9. Department Report

### 9.1 Director's Report

- a. April 2019 Parks report
- b. Commissioner's Work Plan update
- c. I.D.E.A. initiative format and follow-up
- d. Calendar of upcoming events by supervisorial district

Speakers:

Scott Lombardi, Parks Superintendent

David Burruto, Senior Legislative Aide to Supervisor Dave Pine, District 1

Carla Schoof, Communications Specialist

9.2 Dog Work Group update

- a. On-leash pilot project locations
- b. Amending violation fees in ordinance

Speakers:

Scott Lombardi, Parks Superintendent

Ellie Dallman, Legislative Aide to Supervisor Don Horsley, District 3

Matthew Sanders, Deputy County Counsel

## 10. Commissioners Reports\*

Commissioner Okelo thanked Parks staff for the recent Brown Act Training. He found it very educational and very helpful. He thanked staff for the opportunity to get re-educated.

Commissioner Manneh also thanked the staff for the Brown Act Training.

**This was read into the record.**

**Commissioner Barbara Bonilla left the meeting at 5:55 p.m.**

## 11. Adjournment

**The meeting adjourned at 5:56 p.m.**

*\* Indicates that reports are verbal only.*