

RESOLUTION NO.

BOARD OF SUPERVISORS, ACTING AS THE GOVERNING BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR OF THE HOUSING AUTHORITY OF THE COUNTY OF SAN MATEO TO EXECUTE LEASE SCHEDULES AND OTHER DOCUMENTS NECESSARY TO LEASE VEHICLES THROUGH ENTERPRISE FLEET MANAGEMENT FOR A TERM OF 48 MONTHS BEGINNING ON JUNE 17, 2019 IN AN AMOUNT NOT TO EXCEED \$137,725.

RESOLVED, by the Board of Supervisors, County of San Mateo, State of California, acting as the Governing Board of Commissioners of the Housing Authority of the County of San Mateo, that

WHEREAS, the Housing Authority of the County of San Mateo (“HACSM”) contacted Enterprise Fleet Management (“Enterprise”) in 2012 to obtain information on lease programs they offered; and

WHEREAS, HACSM completed a cost and utilization analysis to determine the potential cost savings and operational efficiency to change to a lease program; and

WHEREAS, the lease program allows HACSM the ability to select vehicles, features, and accessories that allow staff to do their jobs more efficiently and safely; and

WHEREAS, maintenance costs are structured into the lease payment with all tracking and scheduling performed by Enterprise and maintenance is performed by the same local vendors utilized prior to the lease program; and

WHEREAS, HACSM entered a lease program with Enterprise as a sole source vendor in 2012 with six vehicles for a 48-month term and again in 2016 with a 36-month term; and

WHEREAS, HACSM is proposing to lease six vehicles from Enterprise as a sole source vendor for a term of for 48 months beginning on June 17, 2019 for a total amount not to exceed \$137,725; and

WHEREAS, three vehicles are assigned to HACSM staff that conduct unit inspections throughout San Mateo County, and the remaining three vehicles are shared vehicles utilized by all Department of Housing staff for various types of appointments and meetings; and

WHEREAS, all funds associated with the Resolution are provided by HACSM and there is No Net County Cost associated with this action; and

NOW THEREFORE, the Board of Supervisors, County of San Mateo, State of California, acting as the Governing Board of Commissioners of the Housing Authority of the County of San Mateo, hereby adopts Resolution 2019-03 authorizing the Executive Director of the Housing Authority of the County of San Mateo to 1) execute lease schedules and other documents necessary for vehicles through Enterprise Fleet Management for a term of 48 months beginning on June 17, 2019 in an amount not to exceed \$137,725; and 2) execute contract amendments modifying the Housing Authority's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modifying the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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