

**AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
ABODE SERVICES**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Abode Services, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an agreement for Rapid Re-Housing and Housing Support Program services (the "Agreement") in the amount of \$924,299 on January 29, 2017, for the term of November 15, 2016 through June 30, 2017; and

WHEREAS, the parties executed subsequent amendments to the Agreement to add \$3,599,154 for a total contract amount not to exceed \$4,523,453, extend the term by two years to June 30, 2019 for the continuation of services and increase the number of families served; and

WHEREAS, the parties wish to further amend the Agreement to increase the total contract obligation by \$1,017,422 for a new total obligation of \$5,540,875, and with no change to the term, and match the additional funding allocation received for FY 2018-19 from the California Department of Social Services for the California Work Opportunity and Responsibility to Kids Housing Support Program.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Paragraph 1. Exhibits and Attachments is hereby amended to read as follows:

Exhibit A – Program/Project Description

Exhibit B – Method and Rate of Payment

Exhibit B1 – Budget

Exhibit B2 – Budget FY 2017-18

Exhibit B3 – Budget FY 2018-19 (New)

Attachment I – § 504 Compliance

Attachment P – Personally Identifiable Information Requirements for County Contractors, Sub Contractors, Vendors and Agents

2. **Paragraph 2 – Services to be performed by Contractor is hereby amended to read as follows:**

In consideration of the payments set forth in this Agreement, Exhibit B, Exhibits B1, B2 and **B3**, Contractor shall perform for County in accordance with the terms, conditions, and specifications set forth in the Agreement and in Exhibit A

3. **Paragraph 3. Payments is hereby amended to read as follows:**

In no event shall County's total fiscal obligation under this Agreement exceed **FIVE MILLION FIVE HUNDRED FORTY THOUSAND EIGHT HUNDRED SEVENTY FIVE DOLLARS** (\$5,540,875).

4. **Exhibit A Program/Project Description paragraph C. Performance Measures is hereby amended to include FY 2018-19 and reads as follows:**

Measure	FY 2018-19 Target
Number of households served (referred to or enrolled in program).	50
Percentage of families enrolled that exit into permanent housing.	75%

5. **Exhibit B3 – Budget FY 2018-19 is new and is hereby attached hereto.**
6. **All other terms and conditions of the Agreement and subsequent amendments thereto between the County and Contractor shall remain in full force and effect.**

In witness of and in agreement with this amendment's terms, the parties, by their duly authorized representatives, affix their respective signatures:

For Contractor: **ABODE SERVICES**

<div data-bbox="362 436 555 531"><div>DocuSigned by:</div><div><i>Vivian Wan</i></div><div>07D79232BD81452...</div></div>	<div data-bbox="756 470 1291 501">2/15/2019 6:18 AM PST Vivian wan</div>
<div data-bbox="230 525 487 560">Contractor Signature</div>	<div data-bbox="730 525 800 556">Date</div> <div data-bbox="1040 525 1427 560">Contractor Name (please print)</div>

COUNTY OF SAN MATEO

By:
President, Board of Supervisors, San Mateo County

Date:

ATTEST:

By:
Clerk of Said Board

Exhibit B3 – Budget FY 2018-19**CalWORKs Housing Support Program Budget**

Class	Description	Salary	Benefits	Costs Annually
Salaries and Wages	Program Manager	\$69,000	\$12,489	\$81,489
Salaries and Wages	Housing Specialist	\$52,000	\$11,162	\$63,162
Salaries and Wages	Housing Specialist	\$53,560	\$11,023	\$64,583
Salaries and Wages	Housing Service Coordinator	\$50,500	\$10,733	\$61,233
Salaries and Wages	Housing Service Coordinator	\$50,000	\$11,023	\$61,023
Salaries and Wages	Finance and Budget Specialist	\$75,000	\$13,157	\$15,868
Salaries and Wages	Director of Housing Programs	\$89,000	\$14,209	\$10,321
Salaries and Wages	Enrollment/ Data Specialist	\$50,000	\$11,000	\$54,900
Salaries and Wages Subtotals:		\$489,060	\$94,796	\$412,579
Direct Client Support	Client Furniture/Household Items		Cost/ Unit 1,000.00	\$40,000
Direct Client Support	Client Gap Funds (Additional subsidy requests)		2,250.00	\$33,785
Direct Client Support	Prior Year Client Subsidy Roll-Over			\$175,000
Direct Client Support	Client Emergency Contingency Fund			\$25,000
Direct Client Support	Client Gap Funds Supportive Services (transportation, legal fees, credit expungement, employment support)			\$25,000
Direct Client Support	Client Housing - Motel Vouchers		1,000.00	\$10,000
Direct Client Support	Client Housing-Landlord Incentive			\$23,589
Direct Client Support	Client Housing-Security Deposits		4,600.00	\$230,000
Direct Client Support	Client Housing - New Client Subsidies		17,110.00	\$850,000
Direct Client Support Subtotal:				\$1,412,374
Program Operations	Telephone			\$6,000
Program Operations	Travel/mileage			\$12,900
Program Operations	Printing			\$10,000
Program Operations	Postage			\$2,000
Program Operations	Training			\$3,000
Program Operations	Office Supplies			\$5,000
Program Operations	Computers/ IT			\$4,000
Program Operations	Office Space			\$45,000
Program Operations	Utilities			\$12,000
Operational Overhead Subtotal:				\$99,900
General Overhead @10% HR, Finance, Senior Management, agency				
Admin Subtotal				\$192,485
Total Program Budget:				\$2,117,338