

RESOLUTION NO.

BOARD OF SUPERVISORS, SAN MATEO COUNTY, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE EXECUTION OF AN AMENDMENT AGREEMENT WITH MIKASOFT, INC. FOR CONSULTING AND PROJECT MANAGEMENT SERVICES, EXTENDING THE TERM FROM OCTOBER 1, 2018 THROUGH JUNE 30, 2019, AND INCREASING THE FISCAL OBLIGATION BY NOT MORE THAN \$258,300, AND AUTHORIZING THE ASSESSOR-COUNTY CLERK-RECORDER OR HIS DESIGNEE TO EXECUTE SUBSEQUENT AMENDMENTS AND MINOR MODIFICATIONS NOT TO EXCEED \$25,000 (IN THE AGGREGATE) AND/OR MODIFY THE CONTRACT TERM AND/OR SERVICES WITHIN THE CURRENT OR REVISED FISCAL PROVISIONS.

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Assessor-County Clerk-Recorder Department (ACRE) has undertaken to replace its aging software system for the processing of property assessment data, and has conducted a Request for Proposals process, and has undertaken contract negotiations with the successful proposer of a new Assessor's Property Assessment System (APAS); and

WHEREAS, commencing July 1, 2018, ACRE has contracted (No. 13000-18-D049) with Mikasoft, Inc. to provide expert project management and consulting services in support of these efforts through September 30, 2018, at a total cost of \$88,200; and;

WHEREAS, the proposed amendment agreement will: (1) maintain continuity and avoid disruption of project workflow; and (2) expand the scope of work to include APAS contract development and negotiations with the RFP proposer, data preparation and conversion, project definition and management, and measures to

extend the useful life of the legacy system; and (3) will further extend the period of performance from October 1, 2018 through June 30, 2019, for an additional maximum cost of \$258,300, and a cumulative total of \$346,500; and

WHEREAS, the successful development and implementation of APAS is imperative for the proper administration of the property tax program as mandated by state law; and

WHEREAS, the Board has been presented with a form of agreement and has examined and approved it as to both form and content and desires to ratify it;

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that (1) the President of the Board of Supervisors is hereby authorized and directed to execute the amendment agreement for and on behalf of the County of San Mateo; and (2) the Assessor-County Clerk-Recorder or his designee is hereby authorized to execute subsequent amendments and minor modifications not to exceed \$25,000 (in the aggregate) and/or modify the contract term and/or services within the current or revised fiscal provisions; and (3) the Clerk of this Board shall attest the signature thereto.

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