

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH COMMERCIAL INSTALLATIONS COMPANY, INC., TO ALTER AND RE-UTILIZE EXISTING FURNITURE IN VARIOUS HUMAN SERVICES AGENCY BUILDINGS, INCREASING THE AMOUNT BY \$240,000 FOR A TOTAL AMOUNT NOT TO EXCEED \$340,000 AND TERM REMAINING SEPTEMBER 8, 2017 THROUGH SEPTEMBER 7, 2020

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Human Services Agency (HSA) has project-specific needs to alter or re-utilize existing furniture throughout its workspaces in order to make ergonomic or Americans with Disabilities Act (ADA) adjustments for HSA staff, correct safety hazards in staff or client areas, and create new work areas or modify existing work areas; and

WHEREAS, on September 22, 2017, the Human Services Agency Director executed an Agreement with Commercial Installations Company, Inc (CIC) for furniture assembly, installation, repair, and other office furnishing services, for a total amount not to exceed \$100,000 for the term of September 8, 2017 through September 7, 2020; and

WHEREAS, CIC currently tracks San Mateo County's Pleion inventory and is able to pull modular items from existing stock, thus reducing overall cost and re-purposing existing County assets in an environmentally beneficial way; and

WHEREAS, HSA currently has several workspace remodel projects underway or planned to commence soon which will require furniture removal, installation, and

modification by CIC; and

WHEREAS, HSA believes it is in the best interest of the County to continue collaborating with CIC on current and upcoming projects as there are a limited number of providers in the Bay Area that are willing to use the inventory that the County already has without the purchase of new inventory and thus reduce the cost to the County; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an Amendment to the Agreement, reference to which is hereby made for further particulars, increasing the amount by \$240,000 for a maximum amount not to exceed \$340,000 and the term remaining September 8, 2017 through September 7, 2020.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of the Board of Supervisors be and is hereby authorized and directed to execute said Amendment for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto; and

BE IT FURTHER RESOLVED that the Director of the Human Services Agency or designee is authorized to execute contract Amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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