

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH NORTHWOODS
CONSULTING PARTNERS, INC., FOR CONTINUED SUPPORT OF PROPRIETARY
SOFTWARE FOR ELIGIBILITY DOCUMENT MANAGEMENT, FOR A TERM OF
MARCH 1, 2018 THROUGH JUNE 30, 2019, AND A TOTAL AMOUNT NOT TO
EXCEED \$515,200**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the Human Services Agency (“HSA”) uses a systematic approach to manage client services through a client case management system configured by Northwoods Consulting Partners, Inc. (“Northwoods”) using their propriety Onbase and Compass Pilot systems; and

WHEREAS, the client case management system is a critical component of managing determinations and eligibility for Medi-Cal and public aid programs administered by HSA and requires continued maintenance and support for the essential functions of Onbase and Compass Pilot; and

WHEREAS, HSA is requesting that the Board of Supervisors waive the Request for Proposal process as it is in the best interest of the County to continue to contract with Northwoods for use of their proprietary systems as it would be extremely expensive to redevelop such a system; and

WHEREAS, there has been presented to this Board of Supervisors for its consideration and acceptance an Agreement, reference to which is hereby made for further particulars, in an amount not to exceed \$515,200 and for the term of March 1, 2018 through June 30, 2019.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Request for Proposal Process is waived.

BE IT FURTHER RESOLVED that the President of the Board of Supervisors be and is hereby authorized and directed to execute said Agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto; and

BE IT FURTHER RESOLVED that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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