

COUNTY OF SAN MATEO
PARKS DEPARTMENT

DATE: April 4, 2019

TO: Honorable Parks Commissioners
FROM: Peggy Jensen, Interim Director
SUBJECT: Commission's 2018 Work Plan

The Parks Commission requested an update on their 2018 work plan, which is attached. The chart below lists the work plan activities by number, the current status of each activity and suggested next steps for the Commission to consider. We suggest that the Commission review the work plan, activities and the attached list of future commission agenda items and request that these items be included on the June meeting agenda for discussion.

Work Plan Number	Activity	Current Status	Suggested Next Steps
1.1.1	Create a county park land acquisition policy	Parks has a moratorium on adding new land due to the significant backlog of maintenance needed on existing properties.	None at this time.
1.2.1	Create long term and consistent funding	Parks has significant funding through Measure K and the County Manager is also recommending major project funding in the FY 19/21 budget.	None at this time
1.3.1	Create a park use committee	More information is needed on the intent of the committee to provide an update.	To be determined
2.1.1	Create a fees and charges sub-committee	Analysis of parks fees and the impact on user access is part of the IDEA initiative	Report on the status of the IDEA initiative at the June Commission meeting
4.1.1	Create a by-law subcommittee	Per work plan, this is completed	None needed
4.1.2	Appoint a co-chair to the dog management committee	Per the work plan, this is completed	None needed
6.1.1	Make regular presentations to the Board of Supervisors	No presentations recently made or currently planned.	Review Department presentation schedule to Board and discuss options for FY 2019-20.
6.2	Develop an annual event to showcase the parks and the Commission work	No event currently planned.	After reviewing the 2019 calendar of Parks events, the commission could discuss appropriate next steps.