

## RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

**RESOLUTION AUTHORIZING THE OFFICE OF SUSTAINABILITY TO ENTER INTO AN AGREEMENT FOR \$218,930 WITH TOOLE DESIGN GROUP, LLC FOR A TERM OF JANUARY 29, 2019, TO JULY 31, 2020, TO DEVELOP THE UNINCORPORATED SAN MATEO COUNTY BICYCLE AND PEDESTRIAN MASTER PLAN, FUNDED BY A SUSTAINABLE COMMUNITIES GRANT FROM CALIFORNIA DEPARTMENT OF TRANSPORTATION**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Sustainable Communities grants are funded by the State Highway Account and the Road Maintenance and Rehabilitation Account (Senate Bill 1, Chapter 5, Statutes of 2017) and funding distribution varies each annual cycle; and

**WHEREAS**, the objective of Sustainable Communities competitive grants is to encourage local and regional multimodal transportation and land use planning that furthers the Regional Transportation Plan/Sustainable Communities Strategy and contributes to the State's greenhouse gas reduction targets and other State goals; and

**WHEREAS**, the County of San Mateo desires to use Sustainable Communities grant funding to develop a Bicycle and Pedestrian Master Plan for Unincorporated Areas, including bicycle and pedestrian networks, facilities, and programs and developed a grant application; and

**WHEREAS**, on May 11, 2018, the California Department of Transportation approved the grant application, allocating \$228,820 for the Unincorporated San Mateo County Bicycle and Pedestrian Master Plan under Fiscal Year 2018-19 Sustainable Communities funds.

**WHEREAS**, on August 7, 2018, the County of San Mateo Board of Supervisors adopted Resolution No. 076059 accepting the grant funds in the amount of \$228,820; and

**WHEREAS**, on October 12, 2018, the Office of Sustainability released a Request for Proposals (RFP) to develop the Unincorporated San Mateo County Bicycle and Pedestrian Master Plan, and Toole Design Group, LLC was selected as the preferred vendor; and

**WHEREAS**, this agreement between the County's Office of Sustainability and Toole Design Group, LLC states that Toole Design Group, LLC staff will develop the San Mateo County Bicycle and Pedestrian Master Plan and will be required to implement all activities in the scope of work between January 29, 2019, through July 31, 2020.

**NOW THEREFORE, BE IT RESOLVED** that the President of the Board of Supervisors shall be and is hereby authorized and directed to approve the Agreement with Toole Design Group, LLC, and the Clerk of the Board shall attest to the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Office of Sustainability, or the Director's designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract terms and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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