

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE DIRECTOR OF THE PROJECT DEVELOPMENT UNIT OR THEIR DESIGNEE TO EXECUTE ON-CALL AGREEMENT WITH STOK, LLC TO PROVIDE BUILDING COMMISSIONING CONSULTING SUPPORT FOR COUNTY PROJECTS FROM DECEMBER 1, 2018 THROUGH NOVEMBER 30, 2021 IN AN AMOUNT NOT TO EXCEED \$600,000

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, in January 2017, the Project Development Unit (PDU) was formed to oversee and manage capital projects performed by the County of San Mateo; and

WHEREAS, this Board has approved multiple large county capital projects that require intensified PDU operations over the next several years; and

WHEREAS, to manage these capital projects, the PDU requires the assistance of specialized construction consultants from multiple disciplines; and

WHEREAS, to secure necessary consultants to perform Engineering and Commissioning services, the PDU issued a Request for Proposals, received multiple proposals, reviewed the proposals, conducted background and reference checks, and recommended the retention of firms, including stok, LLC, through on-call agreements; and

WHEREAS, by executing this on-call agreement with stok, LLC the PDU will receive all manner of Commissioning Services for various capital projects including, but not limited to heating, ventilation and air conditioning, plumbing, electrical and lighting

systems, renewable energy systems, landscape irrigation and water reuse systems, and electronic security systems; and

WHEREAS, PDU will issue individual Work Orders of a project scope of work and a not-to-exceed amount for each individual Work Order, and the cumulative sum of Work Orders will not exceed the maximum amount of the agreement; and

WHEREAS, the consultant has agreed to comply with required County contract provisions including but not limited to: minimum insurance requirements, hold harmless clauses, and non-discrimination and equal benefits policies; and

WHEREAS, County Counsel has reviewed and approved the accompanying Resolution as to form; and

WHEREAS, executing the “on-call” Commissioning Consulting Services agreement contributes to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost and time to complete County projects.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorizes the Director of the Project Development Unit or their designee to execute an on-call agreement with stok, LLC to provide Building Commissioning Consulting support for the Project Development Unit for County Projects from December 1, 2018 through November 30, 2021 in an amount not to exceed \$600,000.

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