

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION APPROVING AMENDMENTS TO THE CONFLICT OF INTEREST  
CODES FOR SELECT SAN MATEO COUNTY DEPARTMENTS, SCHOOL  
DISTRICTS, SPECIAL DISTRICTS, BOARDS AND COMMISSIONS, AND OTHER  
PUBLIC AGENCIES**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the Political Reform Act of 1974 requires every public agency to adopt and promulgate a Conflict of Interest Code which designates employees who must file annual conflict of interest statements and requires said agencies to review their Conflict of Interest Codes every two years; and

**WHEREAS**, public agencies must amend their codes to address changed circumstances such as when new positions have been added or eliminated, or the duties of positions have changed; and

**WHEREAS**, the San Mateo County Countywide Oversight Board was created pursuant to state law on July 1, 2018 and adopted its Conflict of Interest Code on July 31, 2018; and

**WHEREAS**, all other amendments to local agency Conflict of Interest Codes are hereby submitted to this Board for approval.

**NOW, THEREFORE, BE IT RESOLVED AND HEREBY ORDERED** that the initial Conflict of Interest Code for the Board listed in Attachment A, is approved; and

**BE IT FURTHER RESOLVED** that the initial Conflict of Interest Code and code amendments submitted by all other agencies listed in Attachments B, C, and D, are approved; and

**BE IT FURTHER RESOLVED** that designating employees and board members shall, within 30 days of assuming or departing office, file all Statements of Economic Interests (Form 700) with their agency that the agency shall make and retain a copy of and forward the original to the County Clerk who shall be the filing officer; and

**BE IT FURTHER RESOLVED** that employees and/or board members who are added to an agency's list of designated filers as a result of a code amendment shall file an Assuming Office Statement (Form 700) within 30 days of the date which the County Clerk notifies their agency of this Board's approval of its amended code; and

**BE IT FURTHER RESOLVED** that any employee and/or board member who is removed from an agency's designated list of filers as a result of a code amendment shall file a Leaving Office Statement (Form 700) within 30 days of the date which the County Clerk notifies his or her agency of this Board's approval of its amended code; and

**BE IT FURTHER RESOLVED** that each designated employee shall file all annual Statements of Economic Interest with the employee's agency that the agency shall make and retain a copy of and forward the original to the County Clerk.

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