

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**ADOPT A RESOLUTION WAIVING THE REQUEST FOR PROPOSAL PROCESS AND AUTHORIZING AN AGREEMENT WITH CONCERN:EAP AS THE COUNTY'S EMPLOYEE ASSISTANCE PROGRAM VENDOR TO PROVIDE WORK-LIFE BENEFITS AND RESOURCES TO COUNTY EMPLOYEES AND THEIR DEPENDENTS FOR THE TERM OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 WITH THE AGGREGATE AMOUNT NOT TO EXCEED \$250,000**

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, the County has negotiated with its employees to provide an Employee Assistance Program (EAP) that offers counseling services and resources to help employees and their family members manage problems related to work, personal relationships, stress, finances, substance abuse and other life concerns; and

**WHEREAS**, the County's current agreement with CONCERN:EAP expires on December 31, 2018; and

**WHEREAS**, CONCERN:EAP is considered to be an effective partner in providing department support after critical incidents and in providing objective assistance to supervisors and managers with employee performance issues, as well as timely counseling services to employees facing difficult personal situations; and;

**WHEREAS**, the County believes that it is in the best interest of the County to continue contracting with CONCERN:EAP and is requesting your board approve waiving the request for proposal process; and

**WHEREAS**, the County recommends continuing the relationship with CONCERN:EAP for one year and conducting an RFP process through a labor-management committee in 2019.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the Board of Supervisors waives the Request for Proposals process.

**BE IT FURTHER RESOLVED** that the President of this Board is hereby authorized and directed to execute said contract agreement for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the President's signature thereto.

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