

**RESOLUTION NO. .**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

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**RESOLUTION AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH EXEMPLAR HUMAN SERVICES, LLC TO EXPAND ANALYTIC REPORTING SUBSCRIPTION SERVICES AND PROVIDE ONLINE TRAINING SUBSCRIPTION SERVICES, INCREASING THE TOTAL OBLIGATION AMOUNT BY \$176,000 FOR A NEW TOTAL OBLIGATION AMOUNT NOT TO EXCEED \$698,000, AND MAINTAINING THE SAME TERM OF JULY 1, 2017 THROUGH JUNE 30, 2020**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, Exemplar Human Services, LLC (Exemplar) has extensive experience working with county government agencies and CalWIN, and provides the benefits analysis software used by San Mateo County Human Services Agency (HSA); and

**WHEREAS**, on May 16, 2017, the County waived the Request for Proposals process and entered into an agreement with Exemplar to provide HSA with analytic subscription services to track the status of CalWORKs client cases for the term of July 1, 2017 through June 30, 2020, and in the amount of \$522,000; and

**WHEREAS**, Exemplar extracts and processes data from county welfare systems to generate key performance reports, as well as provides HSA with a method of tracking the status of client cases and their level of client engagement or participation in the CalWORKs program; and

**WHEREAS**, recently the California Department of Social Service awarded San Mateo County CalFresh Employment and Training (CFET) expansion bonus funding to expand the County's CFET Program to include a distance learning component that will

provide clients, not eligible for services under the CalWORKs program, with an opportunity to increase their employability via online Education and Vocational skills training (ULearn); and

**WHEREAS**, HSA currently receives customized reports for CalWORKs program participation and would like to expand services to include Medi-Cal, CalFresh, and CalWORKs benefits eligibility cases; and

**WHEREAS**, the parties wish to amend the agreement to add funding in the amount of \$176,000 for a total obligation of \$698,000, and, with no change to the term, to expand analytic subscription services to include eligibility cases, as well as provide a new online training component to track CFET distance learning program participation and engagement; and

**WHEREAS**, this Board has been presented with a form of said amendment, has examined and approved it as to both form and content, and desires to enter into it.

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of this Board of Supervisors be and is hereby authorized and directed to execute the amended agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President's signature thereto.

**BE IT FURTHER RESOLVED** that the Director of the Human Services Agency or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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