

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING: A) THE ACCEPTANCE OF COMMUNITY SERVICES BLOCK GRANT FUNDS FROM THE STATE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT TO PROVIDE EMERGENCY ASSISTANCE TO LOW-INCOME FAMILIES AND INDIVIDUALS IN AN AMOUNT UP TO \$1,1500,000 AND EXECUTION BY THE HUMAN SERVICES AGENCY DIRECTOR OR HER DESIGNEE OF AGREEMENTS WITH THE STATE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT AND ANY AMENDMENTS TO THE AGREEMENTS FOR THE TERM OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2020; AND B) THE ACCEPTANCE OF DISCRETIONARY FUNDS UP TO \$200,000 FROM THE STATE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT AND EXECUTION BY THE HUMAN SERVICES AGENCY DIRECTOR OR HER DESIGNEE OF AGREEMENTS WITH THE STATE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT AND ANY AMENDMENTS TO THE AGREEMENTS FOR THE TERM OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2020; AND C) THE HSA DIRECTOR OR HER DESIGNEE TO WAIVE THE REQUEST FOR PROPOSAL PROCESS TO EXECUTE A TWO-YEAR AGREEMENT WITH SAMARITAN HOUSE TO ADMINISTER CSBG FUNDS AND ANY AMENDMENTS TO THE AGREEMENTS DURING THAT SAME TERM, ADDING ADDITIONAL CSBG OR DISCRETIONARY FUNDS FROM THE STATE DEPARTMENT OF CSD

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, the State Department of Community Services and Development (CSD) awards annual amounts of Community Services Block Grant (CSBG) funds to counties and partner agencies to provide services to low-income individuals throughout the State of California in an effort to reduce poverty; and

WHEREAS, when CSD has additional funds, it also often issues discretionary funds to provide additional services for low-income communities; and

WHEREAS, the Human Services Agency (HSA) utilizes these funding resources to contract with a community-based organization to provide emergency assistance to low-income families and individuals in San Mateo County so that they can remain housed; and

WHEREAS, CSD anticipates allocating \$460,000 in CSBG funds to HSA for the first calendar year in 2019, but the amount could be ultimately more or less than this estimate depending on CSD's final budget for 2019; and

WHEREAS, in order to comply with the timing of CSD's contract process, HSA is requesting that your Board authorize its Director or her designee to execute agreements with CSD to accept CSBG funds up to \$1,150,000 and CSBG Discretionary Funds up to \$200,000 for the term of January 1, 2019 through December 31, 2020 as this will allow HSA to streamline processes to provide critical services to the community in a timely manner; and

WHEREAS, HSA is also requesting the Board waive the Request for Proposals (RFP) process and authorize its Director or her designee to execute a new two-year agreement with Samaritan House to administer CSBG funds because Samaritan House is a member of the Core Service Agency Network and administers various funding sources via the members of the Core Service Agency Network; and

WHEREAS, this Board determines it is in the best interests of the County to accept CSBG funds and CSBG Discretionary Funds and authorize an agreement with Samaritan House to administer funds and desires to enter into same.

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the President of this Board of Supervisors be and is hereby authorized and directed to accept CSBG Funds from CSD to provide emergency assistance to low-income families and individuals in an amount up to \$1,150,000 and execution by the HSA Director or her designee of agreements with CSD and any amendments to the agreements for the term of January 1, 2019 through December 31, 2020; and

BE IT FURTHER RESOLVED that the HSA Director or her designee is authorized to accept Discretionary Funds up to \$200,000 from CSD and any amendments to the agreements for the term January 1, 2019 through December 31, 2020; and

BE IT FURTHER RESOLVED that the Request for Proposals process is waived and the Human Services Agency Director or designee is authorized to execute a two-year agreement with Samaritan House and any amendments to the agreements during the same term, adding additional CSBG Funds or CSBG Discretionary funds from CSD.

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