

Exhibit “A”

**Request for Proposals Process Matrix
On-Call Construction and Maintenance Services for
Public Works Projects within the County of San Mateo
Utilities-Flood Control-Watershed Protection Section
County of San Mateo Department of Public Works**

1.	General Description of RFP	Provide on-call construction and maintenance services for Public Works projects in the following work categories: Category 1 – Inspection and Maintenance Services for Green and Structural Devices for Stormwater Treatment Category 2 – Inspection, Maintenance and Construction Services for Landscaping, Mitigation, Restoration, or Conservation Areas	
2.	List of key evaluation criteria	Understanding of scope and contract requirements, firm’s approach, budget/financial controls, quality of experience of firm, quality of experience of key personnel, experience with other public agencies, project management, and schedules/timing.	
3.	Where advertised	Examiner, posted on the Department of Public Works website, and posted on Public Purchase website	
4.	In addition to any advertisement, list others to whom RFP was sent	E-mailed forty four (44) consulting firms in the Bay Area and throughout California.	
5.	Total number of RFP’s sent to prospective proposers	Forty four (44) consulting firms were emailed with a link to download the RFP from the Public Purchase website.	
6.	Number of proposals received	Two (2) firms submitted proposals. One firm submitted proposals for both categories. A breakdown of the number of proposals submitted for each category of work is listed as follows: Category 1 – One (1) Category 2 – Two (2)	
7.	Who evaluated the proposals	Representatives from the Department of Public Works	
8.	In alphabetical order, names of proposers (or finalists, if applicable) and work category recommended for On-Call Services	Firm Name and Address	Contract – (Dollar Amount) in Category (list all categories)

	Ecological Concerns, Inc. 125 Walk Circle Santa Cruz, CA 95060	\$750,000 in Category 1 Inspection and Maintenance Services for Green and Structural Devices and Category 2 Inspection, Maintenance and Construction Services for Landscaping, Mitigation, Restoration, or Conservation Areas
	Go Native, Inc. PO Box 370103 Montara, CA 94037	\$500,000 in Category 2 Inspection, Maintenance and Construction Services for Landscaping, Mitigation, Restoration, or Conservation Areas
<u>Total Contract Amount: \$1,250,000</u>		