

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING THE DIRECTOR OF PROJECT DEVELOPMENT UNIT
OR HIS/HER DESGNEE TO EXECUTE LEASE AGREEMENTS WITH MOBILE
MODULAR MANAGEMENT CORPORATION TO PROVIDE OFFICE SPACE AND
RESTROOMS FOR A TOTAL AMOUNT NOT TO EXCEED \$391,887**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, in January 2017, the County Manager's Office formed the Project Development Unit (PDU) to oversee and manage County ground-up construction projects; and

WHEREAS, the PDU is currently managing fourteen projects at various stages of development including the Cordilleras Mental Health Facility Project, the Health System Campus Project, the South San Francisco Health Campus Project, the Government Center County Office Building 3 Project, the Government Center Parking Structure 2 Project, the Skylonda Fire Station Project, the Animal Shelter Replacement Project, the Regional Operations Center Project, and the Lathrop House Relocation Project; and

WHEREAS, the PDU, currently housed in office trailers located at 1402 Maple Street in Redwood City, works in a "Big Room" environment and collaborates with and houses employees from multiple County Departments, as well as multiple independent contractor project managers; and

WHEREAS, the PDU uses its space to house multiple daily meetings with project architects, engineers, construction managers, advisors, and permitting authorities, and to hold frequent public bid openings and other required events; and

WHEREAS, as the ongoing and projected projects progress the PDU requires additional conference room and regular and hoteling offices; and

WHEREAS, the department of Public Safety Communications (PSC) are replacing their Computer Aided Dispatch system and require office space for contractors to work and to hold meetings while this replacement occurs; and

WHEREAS, to fulfill the temporary office space and meeting room needs of the PDU and PSC, the PDU requested pricing from multiple providers of temporary buildings for an additional 5,280 square feet of space that includes three conference rooms, three small meeting rooms or collaborative work spaces, one private office, and approximately 30 additional work spaces; and

WHEREAS, work at the Medical Center, for the Health System Campus Project, begins in November 2018 and will displace engineers from the Department of Public Works (DPW), who will therefore require local replacement space providing 960 square feet of office space for the DPW engineers as well as a separate trailer with restroom facilities as required by DPW; and

WHEREAS, PDU received pricing from Mobile Modular and Modern Building for all trailers and received separate pricing proposals from Design Space and Williams Scotsman for just the DPW trailers; and

WHEREAS, Mobile Modular provided the best overall pricing for the space and needs for both the PDU/PSC trailers (total cost for delivery, installation, removal, and 36 month's rent in the amount of \$240,196) and the DPW trailers (total cost for delivery, installation, removal, and 36 month's rent in the amount of \$151,691); and

WHEREAS, County Counsel has reviewed and approved the Resolution as to form; and

WHEREAS, executing the agreement with Mobile Modular Management Corporation for the lease of the trailer complex contributes to the Shared Vision 2025 outcome of Collaborative Community by reducing the cost required to provide county office space.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the Board of Supervisors authorize lease agreements with Mobile Modular Management Corporation to provide office space and restrooms for a total amount not to exceed \$391,887.

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