

COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST				REQUEST NO. ATR 18-050C
DEPARTMENT: REAL PROPERTY SERVICES				DATE: 7/11/18
1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:				
	CODES			
	FUND OR ORG	ACCOUNT	AMOUNT	DESCRIPTION
FROM	12210	8612	40,000	Departmental Reserves
TO	12210	5969	40,000	Other Special Dept Expense
Justification (Attach Memo if Necessary): ATR needed to cover cost related to Project Development Unit (PDU) for labor and services. The subaccount chosen to move funds from will maintain the minimum 2% reserve requirement.				
DEPARTMENT HEAD: Justin Mates				DATE: 7/11/18
2. ☐ Board Action Required ☒ Four-Fifths Vote Required ☐ Board Action Not Required				
Remarks:				
COUNTY CONTROLLER				DATE 7/18/18
3. ☒ Approve as Requested ☐ Approve as Revised ☐ Disapproved				
Remarks:				
COUNTY MANAGER				DATE 7/12/18
DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY				

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 20____

Ayes an in favor of said resolution:
Supervisors: _____

Noes and against said resolution:
Supervisors: _____

Absent
Supervisors: _____

ATTEST: _____
Clerk of Said Board

PRESIDENT, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO