

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION WAIVING THE REQUEST FOR PROPOSALS PROCESS AND
AUTHORIZING AN AGREEMENT WITH CERTIFIED LANGUAGES INTERNATIONAL
TO PROVIDE TELEPHONE INTERPRETATION SERVICES TO SAN MATEO
COUNTY DEPARTMENTS IN SUPPORT OF THE LANGUAGE ACCESS POLICY**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, according to the 2009-2013 U.S. Census Data, nearly half of San Mateo County residents (46%) speak a language other than English in their homes; and

WHEREAS, collectively, the County's residents speak more than 100 different languages from across the world with the most prevalent being English, Spanish, Chinese, Tagalog, Russian, and Arabic; and

WHEREAS, in July 2017, the Board of Supervisors unanimously adopted the Language Access Policy, with the objective of improving access to County services for limited English proficiency constituents, through three primary initiatives: (1) universal signage and wayfinding; (2) spoken interpretation; and (3) written translation; and

WHEREAS, five County departments currently have access to a telephone interpretation services, and a majority of County departments have indicated they wish to improve or add language access services; and

WHEREAS, the Office of Community Affairs recommends implementing a one-year Telephone Interpretation Pilot Program, which would fund telephone interpretation services for County departments that currently without these services;

WHEREAS, this Board has been presented with an agreement for consideration, under which Certified Languages International would provide telephone interpretation services to all County Departments as part of a “Telephone Interpretation Pilot Project” for the provisional period of August 1, 2018, through July 31, 2019, for an amount not to exceed \$150,000; and

WHEREAS, the Board has considered this agreement as to form and content and desires to enter into it; and

WHEREAS, Certified Languages International has experience working with existing San Mateo County Departments, has experience serving San Mateo County residents, and has the ability to begin immediately providing these services. In addition, it is in the best interest of the County could be served without the necessity of requests for proposals in this case.

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the requirement of a request for proposals is waived and the President of the Board of Supervisors be and is hereby authorized and directed to execute said agreement for and on behalf of the County of San Mateo, and the Clerk of this Board shall attest the President’s signature thereto.

BE IT FURTHER RESOLVED that the County Manager or the County Manager’s designee is authorized to execute contract amendments which modify the County’s maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

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