

RESOLUTION NO. .

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**RESOLUTION AUTHORIZING AN AGREEMENT WITH KEEFE GROUP FOR THE
PROVISION OF INMATE COMMISSARY SERVICES FOR A TERM BEGINNING
SEPTEMBER 1, 2018 THROUGH AUGUST 31, 2021**

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, Section 4025 of the California Penal Code authorizes the establishment, maintenance, and operation of a commissary store, and directs that profit from the sale of articles offered for sale at the store should be deposited in an inmate welfare trust fund to be used primarily for the benefit, education, and welfare of inmates confined within the jail; and

WHEREAS, the Sheriff's Office has issued and administered an RFP for the provision of inmate commissary services in County Correctional Facilities; and

WHEREAS, the Sheriff's Office received two proposals and a committee consisting of representatives from the Sheriff's Office and County Purchasing reviewed and evaluated these proposals and recommends that the County should enter into an agreement with Keefe Group for the provision of inmate commissary services; and

WHEREAS, an agreement has been negotiated that provides that Keefe Group will make a minimum annual guaranteed payment of \$580,000 to the Sheriff's Office, to partially fund inmate welfare services and recover costs associated with operating the commissary program, in exchange for securing the contract to provide inmate

commissary services; and

WHEREAS, the Sheriff's Office recommends the Board approve an agreement with Keefe Group, for the provision of commissary services for a three-year period, with two optional one-year extensions thereafter; and

WHEREAS; this Board has been presented with a form of such Agreement and has examined and approved it as to both form and content and desires to enter into the same;

NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that:

- A. The President of this Board of Supervisors be, and is hereby, authorized and directed to execute said Agreement with Keefe Group for and on behalf of the County of San Mateo and the Clerk of this Board shall attest the President's signature thereto; and

- B. The Sheriff shall be authorized to execute either or both of the optional one year renewals for and on behalf of the County of San Mateo, and to negotiate additional revenue enhancements if the Sheriff determines that it is appropriate and in the best interests of the County and Inmate Welfare Trust Fund to do so.

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