

**County of San Mateo ~ 3-Yr Waiver Request
to Contract Compliance Committee**

This request is for a ☒ New Contract ☐ Amendment

FROM: Robert Manchia

DATE: **5/9/2018**

DEPARTMENT: CMO

Contractor Number: [Click here to enter text.](#)

Contractor Name: Key Analytics

What was selection process for the original purchase?

☐ 3 written quotes ☐ RFP ☐ Non-competitive ☒ Other (explain below)

Original Contract Start Date
7/1/2018

Original Contract End Date
6/30/2021

New End Date with Amendment
6/30/2023

Amendment Number
New Contract

Original Contract Value
225,000

New Contract Value w Amendment
\$400,000

Explain the funding source below for full term of the contract. Include this amendment if applicable.

[Click here to enter text.](#)

Why is it in the County's best interest to execute this contract for over three years?

☒ Project will not be completed within three years

☐ It is a grant, co-operative purchase, or agreement with another public agency

☐ Temporary amendment pending new contract

☐ Better price with longer contract term

☐ Will become part of County infrastructure

☐ Other

Explain in more detail below why a contract longer than 3 years is in the County's best interest. If this is an amendment, explain how it was determined that the price is still fair and reasonable.

KeyAnalytics is a wholly-owned subsidiary of California Financial Services ("CFS") that was created to perform the tracking and compliance services previously provided directly by CFS. Over the years, CFS has become a key strategic advisor and partner to the County and San Mateo County Joint Powers Authority (the "Authority") in the issuance of bonds, tracking bond expenditures, and meeting continuing disclosure requirements. The staff of KeyAnalytics are the same professionals that have provided tracking and compliance services for County bond projects in the past. At its April 25, 2017, meeting, the Board approved a Capital Project Plan. Of the projects listed therein, five are anticipated to be funded through the issuance of lease revenue bonds for which CFS's and KeyAnalytics' services will be required.

BELOW THIS LINE FOR CONTRACT COMPLIANCE COMMITTEE ONLY

☒ **APPROVED**

☐ **NOT APPROVED**

James Scott Johnson

Scott Johnson, County Procurement Manager

DATE: 5/9/2018